#### MINUTES OF MEETING OF HAMBLE LE RICE PARISH COUNCIL HELD 7PM ON 8th July 2019 AT THE MERCURY, HIGH STREET, HAMBLE LE RICE

**PRESENT:** Councillors: S Hand (Chair); S Cohen (Vice-Chair); M Cross; J Dajka; S Schofield; A Thompson; T Dann, J Nesbit-Bell and I Underdown Officers: The Clerk and Deputy Clerk

**Members of the Public:** Matt Blythe, Sarah King and Rob Saunders from Eastleigh Borough Council (EBC) PCSO Hannah Jeffcoat

Minute reference for the meeting: 08.07.19 + item number

#### 1. Welcome

Apologies: Cllrs Ryan, Airey & Manning

#### **1b. Declarations of Interest and Approved Dispensations:**

Dispensations in respect of: Cllr Underdown to declare if appropriate during meeting. Cllr Cross - Planning.

## 1c. Approval of all Minutes for previous Meeting on 10<sup>th</sup> June including exempt Minutes of 11<sup>th</sup> March and 10<sup>th</sup> June

Proposed: Cllr Underdown Seconded: Cllr Cohen

#### IT WAS RESOLVED to approve the Minutes and Exempt Minutes of the 10<sup>th</sup> June 2019 The minutes were signed by the Chair.

## 2. Public Participation

PSCO Jeffcoat gave an update on local crime figures: -

- Persistent problems with motorbike nuisance.
- Dispersal order was put in place for Foreshore over the previous weekend but no incidents were reported.
- Two incidents of theft of bicycles from driveways; however, the bicycles were not secured
- Online reporting facility is available as well as 101

## 3. Resignation of Philip Beach from the Council

The resignation was noted by the Council and the vacancy notice has been published; if a by election is not called applications to fill the vacancy will be considered by the Council at its September meeting.

## COMMUNITY

## 4. The Mercury Library and Community Hub – Sarah King and Matt Blythe

- Some of the difficulties and issues experienced with the day to day operation were discussed.
- The need to map more comprehensively the operational requirements for prospective partners was agreed.
- It is expected that a three-year contract will be offered.
- The flats above the Mercury will be available to rent shortly via estate agents at market rate.
- Hamble Parish Council is keen to extend opening hours to include late afternoons to allow school children and working residents to access the library services.

#### 5. Changes to Residents' Parking in The Square

Rob Saunders from EBC explained changes are mainly around the permit itself which will be digital rather than paper. This will be Borough-wide, applications will be made via 'My Permit' software. Enforcement officers can check quickly via registration number rather than looking for a physical permit on display in a vehicle.

Back-up measures will be in place for a transition period and the process will be a reviewed.

This system is less open to abuse and withdrawing permits is quick and easy. Temporary short-term change of vehicle will be handled by 'My Permit' team.

Temporary Short-term change of vehicle will be handled by My Fermit team

The team can be contacted by phone, email or via an app.

Signed:

Date:

Hamble permit charges reflects access to Hamble Square car park in addition to roadside parking however, the Chair asked that the cost of a permit for Hamble residents, which seems to be higher than other areas in the Borough, is reviewed by Eastleigh Borough Council.

## 6. Borough Report

Cllr Cross advised various issues at Coronation Parade are being resolved at the moment. The parking order along the Parade has to be renewed as the disabled space was moved to a different location.

EBC Local Area Manager was asked to look into hooks for dog leads.

Tree uplighters will be connected later this week and there will be a power supply at each tree.

GE Aviation development application will go before the LAC on 25<sup>th</sup> July 2019.

So far there has been no response from EBC Lead Planning Officer to the emails and letters regarding the Hamble River 'Blue Zone' at the Foreshore.

## 7. Hamble Village Magazine Review

Chair suggested a Working Party is formed to carry out an in-depth review.

Excluding any members who have direct involvement: the Chair, Vice Chair and Cllr Underdown. Cllrs Dan, Nesbit Bell and Thompson will form the Working Group and are asked to bring a report back to the Council by October.

The Administration Assistant will act as the Officer support for the Working Group.

## 8. Hampshire County Council: Balancing the Budget Consultation

The Clerk suggested that Parish Councillors encourage residents to make submissions direct to Hampshire County Council (HCC) as the consultation closes on 17<sup>th</sup> July 2019.

The Lease for part of the car park area at Mount Pleasant has come to end of the 21-year period and Hampshire County Council has dramatically increased annual rent and is requesting additional legal fees.

**IT WAS RESOLVED** The Clerk should write to HCC on behalf of the Parish Council to reject the increase, offering a peppercorn rent, a waiver of the fees and clarifying the implications if the lease is not renewed.

Proposed by Cllr Hand Seconded Cllr Underdown.

## **GOVERNANCE, COMMITTEES AND OTHER MEETINGS**

## 9a. Governance Review: Information and Data Protection Policy

IT WAS RESOLVED to approve the draft Policy

Proposed: Cllr Hand Seconded: Cllr Cohen

## 10. Membership of Committees Following Co-Option and Resignation

Cllrs Dan and Nesbit Bell are appointed to the Planning Committee

**IT WAS RESOLVED** Until new appointments made to Personal Committee staff management will revert to line management principles: Clerk to manage officers and Chair to manage the Clerk

Proposed Cllr Hand

Seconded Cllr Cohen

## 11. Task list – discussion on future use?

It was agreed a regular item will be added to the Agenda to prompt members and officers of ongoing projects and ensure regular feedback to Council.

# 12a. Issues from the Asset Management Committee: Landscaping Around the Circular Bench & Wider Foreshore

Footpath 15 runs alongside the Dinghy Park and concerns have been raised about speed of vehicles. The Clerk has written to stakeholders regarding these concerns.

There has been a recent incident involving a pedestrian who was injured by a reversing vehicle. The Clerk was asked to arrange for a sign to be erected with wording to include 'caution footpath pedestrians crossing'.

Bursledon Football Club has now offered £2,700 for use of College Playing Fields next season and will pay in full in advance. This is less than the figure suggested by the Head of Grounds and Assets but advance payment will greatly reduce administration.

IT WAS RESOLVED to accept the offer on the terms outlined from Bursledon Football Club.

## Taking forward work on the Foreshore

Cllr Dann commented that weeds and poorly maintained signage give poor impression at the Foreshore.

Pros and cons of long- or short-term objectives and an overall concept were discussed.

**IT WAS RESOLVED** the Clerk is to continue with the agreed process of preparations for replacement of benches at Southern Quay:

Contacting corporate sponsors and families who have installed memorial plaques on benches. Obtaining guotations including graphics.

The financial budget to come from ear marked reserves.

Proposed by Cllr S Hand

Seconded Cllr Underdown

21:13 Cllr Cross left the meeting

## 13. Feedback from Working Groups

## 13a. Information Boards

Cllr Cohen suggests a location is agreed for a map of the village showing its highlights linked to a digital version.

A paper map could be available and QR code links included.

Further investigation will be completed and a full report will follow.

It seems best that at the moment that current information boards are not replaced, if any are in a particularly poor state they should be removed.

## 13b. Logo

Phillip Beach has kindly agreed to complete this piece of work and submit a report to the Council shortly.

## 13c. Neighbourhood Planning

The Working Party is now composed of Cllrs Dajka, Hand and Ryan.

The Working Party has decided not to progress at this time and suspend until new a Council elected next year.

## PLANNING APPLICATIONS

## 14. H/19/85826 - 26 CROWSPORT, HAMBLE, SO31 4HG

Single storey front and side extensions and alterations to roof and fenestration.

It was agreed not to comment as the Planning Committee's recommendation.

## **15. Planning Delegation During Summer Recess**

**IT WAS RESOLVED** during council's summer recess the Clerk will liaise with the Chair of the Planning Committee and respond to domestic dwelling and tree work related planning applications in line with the Parish Council's standard principles and practices.

Signed:

Date:

Proposed Cllr Hand Seconded Schofield

AT 21:27 IT WAS RESOLVED to extend the meeting for 10 minutes to allow the Council to consider all the items on the Agenda.

Proposed Cllr Hand Seconded Cllr Underdown

#### 16. Officer's Report

16a. Full Day Hire Fee of £90 for the Roy Underdown Pavilion Committee Room

16b. Tree Survey Work - to appoint Merritt Tree Specialists to complete final stages of tree survey work at the sites listed.

16c Heather Gardens Management Plan – the submitted plan was agreed.

16d. D-Day Commemorations – Final Costs were noted.

16e. The Grant from the Henville Educational Foundation for the Mercury Library and Community Hub was noted with thanks.

16f. Office Closure on Morning of 15<sup>th</sup> July for Fire Safety Training was agreed.

16g. Poppy Trail - the proposed plans and cost were agreed.

16h. Legionella Annual Treatment - the submitted estimate was agreed.

#### IT WAS RESOLVED to accept the decisions for items 16a, to 16h above.

Proposed: Cllr Underdown Seconded: Cllr Schofield for all items

#### FINANCE & PAYMENTS

The balance of the current account was reconciled at £89,812.62 matching the bank statement The balance of the reserve account was reconciled at £141,472.41 matching the bank statement

<u>**17a. Petty Cash**</u> The petty cash balance of £36.55 had already been checked at the office and the reconciliation signed by Cllr Hand. Copies were tabled.

17b. List of payments The schedule of payments was approved for payment.

17c. Schedule of Income and expenditure No queries were raised the schedule was approved.

IT WAS RESOLVED to approve all the financial statements and payments.

Proposed Cllr Hand Seconded Cllr Schofield

All of the statements, reconciliations and financial documents were signed by Cllr Cohen

The meeting ended at 9.32pm