

# DUNS TEW PARISH COUNCIL

You are invited to attend the meeting of the Parish Council to be held on **Monday 5th July 2021 at 7:30pm**, for the purpose of considering and transacting the business of the Parish Council as set out in the following agenda:

Jean Ralfe – Clerk to the Parish Council  
Telephone: 01869 349012.

28th June 2021

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## MEMBERS OF THE PARISH AND PRESS ARE WELCOME TO ATTEND:

### AGENDA

1. **Apologies for absence:** To receive any apologies.
2. **Declarations of Pecuniary Interest and Dispensations:** To receive any declarations of interest and requests for dispensations from Councillors relating to items on the agenda, in accordance with the Council's Code of Conduct.
3. **Minutes of the Last Meeting:** To receive the minutes of the last Parish Council meeting: 4th May 2021.
4. **Minutes of the Last Parish Community Meeting:** To receive the minutes of the last Parish Community meeting: 4th May 2021.
5. **Public Participation:** To receive questions from members of the public relating to items on the agenda, in accordance with the Council's code of conduct and standing orders. Up to 20 minutes are allowed for public participation. Participants are restricted to 5 minutes each or 5 minutes per item.
6. **Finance:**
  - a) Payments due - to resolve to pay accounts as presented.
  - b) Income received – to receive details of income.
  - c) Financial Review - to receive details of Parish Council finances to date.
  - d) Bank reconciliation.
  - e) Review of the effectiveness of the Internal Controls - Cllr. Stapleton.
7. **County and District Councillors Reports:** To receive reports from the county and district councillors. Restricted to 5 minutes each.
8. **Clerk's Report:** To update on progress, outstanding issues and actions.
9. **Grass Cutting Tender:** To award the tender for grass cutting/hedge maintenance.
10. **Parking in the village:** To consider possible actions to mitigate parking issues.
11. **Play Area hedge:** To consider applying for a change to planning conditions to accommodate two different heights in the hedge.
12. **Parish Council Plan:** Cllr Jackson.  
To consider priorities and projects for the next year and next 10 years.
13. **Planning Committee:** To re-adopt the terms of reference.
14. **Policies and procedures:** To consider and adopt or re-adopt the following:

- a. Dealing with the media.
- b. Equality and Diversity.

**15. Parish Matters:**

- a). Services – update Councillor Tickle.
  - 1. To receive an update VAS/Speeding/Road Signs/20's Plenty Campaign.
- b). Amenities – update Councillor Hall
  - 1. To receive an update on play area checks
- c). Community – update Councillor Semple
  - 1. To receive an update on the defibrillator.
  - 2. To receive an update on the welcome pack.
  - 3. To receive an update on the emergency plan.
- d). Planning - update Councillor Stapleton
  - 1. To consider planning applications and responses.
- e). Parish Amenities - update Councillor Landless.
  - 1. To receive an update on the Poores Land
  - 2. To receive an update on trees for the play area
- f). Communications – update Councillor Hall
  - 1. To receive an update on the Duns Tew web site.

**16. Correspondence:** To advise of correspondence for information and consideration.

- a) Parking on Main Street
- b) Horsehay Quarry
- c) Play area hedge
- d) Bird scarer
- e) Track near the play area.

**17. Reports from Meetings:** To receive reports from meetings for information:

- a) Village Hall Update: Cllr Stapleton

**11. Date of Next Meeting:** Monday 13th September 2021 at 7:30pm.