



FULL COUNCIL MEETING MINUTES

MINUTES of the Wrockwardine Wood & Trench Parish Council Meeting held on Tuesday 10th June 2014 at the Parish Council Centre, Church Road, Wrockwardine Wood at 6.30pm.

Present: Cllr's. L.T. Brayne - Chair, D. Plant, Stephen Reynolds, H. Smith, C.F. Smith, B.J. Thompson, K. R. Watkins and S.A. Watkins.

In Attendance: Rachel Taylor and Gavin Ashford (Telford & Wrekin Council) and Five members of the public.

14/2556 Apologies RESOLVED – to accept apologies from Cllr's. K. Hanmer (illness), M. Hanmer (illness) and Shirley Reynolds (work commitments)

14/2557 Disclosable Pecuniary Interest

There were no Disclosable Pecuniary Interests declared.

14/2558 To receive a presentation from Telford & Wrekin Council on the Shaping Places Local Plan 2011 – 2013.

Rachel handed out copies of her presentation to members and drew the meetings attention to maps she had displayed outlining the proposed sites.

Rachel informed members that the Shaping Places document sets out the growth strategy for the Borough and is out for consultation until 17th June. Landowners can put forward sites and there are in excess of 600 sites that have been assessed against site specific criteria and 77 of these have been proposed. No decisions have been made yet and all comments will be considered. In our area, Rachel said that the Sutherland School site is proposed and she is aware that this site is in the planning process already. Rachel said that employment sites in our area include the Railfreight and Hortonwood. Comments can be made on the document online, via Facebook or Twitter and copies of the document is available in libraries. People can also write in with comments and Rachel said she has copies of a questionnaire available tonight.

A resident asked what progress has been made to date with the Sutherland School application. Rachel said that she is not aware of a specific date. Gavin said that they are waiting on additional information from the developers regarding the play area. The resident said that she understood that the play area is now going to be a separate application. Gavin said that he will go back and talk to the planning officer concerned. Cllr. Stephen Reynolds asked how many areas are greenfield rather than brownfield sites. Rachel said that there is some confusion because brownfield sites have been cultivated as greenfield sites and it depends on peoples interpretation.

A resident said that regarding the Sutherland site, there is concern about Trench Tots Nursery and that the football pitch adjacent will be taking their space and they were hoping to expand. The resident said that Trench Tots Nursery is a valuable asset to the area, it has been in its present location for many years and has a massive waiting list. The resident suggested that the developers could be asked to contribute towards expanding the nursery. Rachel said that this is a valid point that she will take back for consideration.

14/2559 Public Session

a) A resident expressed concern about the churchyard as the two red bins are not being emptied, the wall on the right hand side is in poor condition and in danger of falling down and weeds are encroaching on burial plots. The Clerk said Cllr. Stephen Reynolds made her aware of the problems last week and steps are being taken to deal with them.

b) A resident of Moss Road said that plans for a house being built next door to him show that the garage will be built near to the shared access drive and he is concerned that the new owners will park their car there and block his access. The resident said that TWC did not notify them that the application had been submitted. Cllr. C.F. Smith said that the planning committee looked at this application at their recent meeting and has written to TWC to ask them to ensure the access is kept clear. The Clerk was instructed to write to the planning authority again to point out the residents' concerns.

c) A resident said that the Parish Environmental Team is doing a good job keeping the alleyways clean near Courtland Drive. The resident asked if a grit bin could be provided at the top of Pinewood Avenue near to the green box.

14/2560 The Minutes of the Annual General Meeting held on Tuesday 8th May 2014 were confirmed as a correct record and signed by the Chair.

14/2561 The Minutes of the Planning Committee Meeting held on 3rd June 2014 were received and accepted by the Full Council.

14/2562 The Minutes of the Finance Committee Meeting held on 3rd June 2014 and the recommendations made were approved by the Full Council. The Minutes were signed by the Chair of the Finance Committee.

14/2563 Correspondence

a) **Telford & Wrekin Council** – Briefing note on a new housing options scheme. Wrekin Housing Trust has informed the Council that they will close the Choose Your Home service on 7th July and will be advertising their properties through their own website under the title Telford Housing Options. In addition on 7th July they will also launch Telford Homefinders – a council operated Lettings Agency with landlord and properties accredited by the Council.

b) **Telford & Wrekin Council** – Letter from Cllr. Shaun Davies regarding the Council's Community Pride Fund. The Council has set aside a capital fund of £1M to support the local regeneration and job creation. Any community, voluntary group or business that can make a positive difference can apply for a grant. Small grants range from £2000 to £50,000 and large grants range from £50,001 to £100,000. Closing date for applications is 5th September.

c) **Katrina Baker** – email regarding proposed bus subsidy savings. Telford & Wrekin Council believes it can achieve £80,592 of savings whilst minimising impact to residents by:

i) Subsidising the 77 (Ironbridge – Telford) bus service using S106 funding over the next 5 years to give the service time to become commercially viable. This would save **£54,070** without the need to cut the service allowing it time to develop.

ii) The 96 (Shrewsbury – Ironbridge – Telford) service has recently been retendered by Shropshire and was awarded to a North Wales Company. This will create a **£10,000** saving in 2015/16 and future years without cutting the service.

iii) The 113/114 (Telford – Shifnal – Bridgnorth) currently goes direct from Shifnal to Telford, therefore has limited direct use to residents of the Borough. The existing 891/2 service already provides a service between Telford & Shifnal along with an hourly train service. The 99 also provides a service to Bridgnorth from Telford via Ironbridge. It is therefore expected that the cutting of this service will have limited impact and would save **£16,522** per annum.

There is also a need to consider how additional savings could be achieved. The Bus User Group want to hear our views in respect of the above proposals and any other ideas on making savings.

- d) **Telford Sea Cadets** – Thank you letter for grant received.
- e) **West Midlands VIP Group** – Thank you letter for grant received.

Correspondence received after publication of the Agenda

- a) **Mayor & Mayoress of the Borough of Telford** - Invitation to a Civic Service on Sunday 6th July at Holy Trinity Church Hadley at 11am.
- b) **Mayor & Mayoress of the Borough of Telford** – Invitation to the launch of the Mayor's Charity Appeal on Friday 4th September at Castle Farm Community Centre, Hadley at 6.30pm. Tickets are £12.50 each and proceeds go to Telford & Wrekin Arthritis Support Group.
- c) **Telford & Wrekin Council** – email from Katy Driver saying that Telford Library at Meeting Point House will close on 7th June and will re-open at Southwater One on Monday 14th July and will include the relocation of First Point.
- d) **Telford & Wrekin Council** – Email from Jan Williams regarding Telford Energy Savers – Green Deal Communities Fund. TWC have been awarded funding of almost £5M to help residents insulate their homes. The scheme is predominantly aimed at heavily subsidising the most costly insulation measures, such as solid wall insulation and is targeted at inefficient properties with old solid walls or system built/prefabricated properties.
- e) **SALC** – Training – Chairmanship Skills for current, deputy and aspiring Chairmen on Tuesday 15th July 6.30 – 9pm at Shirehall.

Tabled Correspondence

- a) **Telford & Wrekin Council** – List of road closures.
- b) **SALC** – Information Bulletin – 3rd June. All Party Parliamentary Group on Local Democracy Briefing. Legal Topic Note on Tombstones and Memorials. Information on a new health campaign to combat Cardiovascular Disease and help residents to adopt healthier lifestyles – www.heartage.me/shropshire
- c) **Telford Culture Zone Newsletter June 2014**
- d) **Shropshire Cares** – Info on becoming a Dementia Friend. Website: www.dementiafriends.org.uk
- e) **Local Council Review Magazine**

14/2564 Payments to be Issued

Each Councillor received a list of the expenditure transactions for June 2014. **RESOLVED** – that the expenditure transactions for June 2013 totalling £5,911.61 be approved. (Copy list attached to office Minutes)

14/2565 To receive and approve a Statement of Accounts for May 2014

A Statement of Accounts for May 2014, was tabled (copy attached to office Minutes). **RESOLVED** – to approve and accept the Statement of Accounts for May 2014.

14/2566 Audit of Accounts – year ending 31st March 2014

- a) **To approve the Year-end Financial Statement**

RESOLVED – to approve the Financial Statement for year ending 31st March 2014

- b) **To approve the Year-end Accounting Statement**

RESOLVED – to approve the Accounting Statement for year ending 31st March 2014.

c) To approve the Annual Governance Statement

RESOLVED – to approve the Annual Governance Statement for year ending 31st March 2014

d) To accept and approve the Annual Internal Auditors Report

RESOLVED – to accept and approve the Annual Internal Auditors Report for year ending 31st March 2014

14/2567 ANY ITEMS OF INFORMATION OR ITEMS FOR THE NEXT AGENDA

The Clerk was instructed to obtain quotes for a light buffet for the Remembrance Service on 28th June.

14/2568 DATE & VENUE OF THE NEXT MEETING

The next Full Council Meeting will be held on Tuesday 8th July 2014 in the School Hall at 7pm.

The Meeting closed at 7.40pm.

Signed.....
Chairman

Date.....