

MINUTES OF A MEETING OF BISHOPS CAUNDLE PARISH COUNCIL

HELD ON TUESDAY, November 20th, 2018 AT 7.30 P.M. IN THE VILLAGE HALL

1.	<p>Present: Chairman A. Jones, A. Tuffin, S. Meads, D. Gardner, T. Loveless, C. Mitchell, P. Blundell Clerk J. Walsh-Quantick. Cllr. R. Gould. In attendance: Blackmore Vale Lions Club Representatives Public - No members of the public attended.</p>	Action
	<p>Apologies for Absence: Cllr. M. Penfold</p>	
2.	<p>To Approve Minutes of the Meeting held on Tuesday, 18th September 2018. The minutes of the meeting were approved and signed by the Chairman with no amendments having been circulated previously. Proposed by T. Loveless, seconded by A. Jones</p>	
3.	<p>Matters Arising Therefrom: Lions Club Half Marathon Members of the Lions Club provided details of the half marathon event taking place on 03/02/19. They are requesting for access to the playing field for parking and that both gates will be opened (T. Loveless to arrange). They have also asked that the grass and hedge are cut to ensure that parking can take place. The Lions will arrange for portaloos adjacent to the social club building. Clerk to contact Sarah Martin to notify her.</p>	<p align="center">TL</p> <p align="center">CLK</p>
	<p>Closed Graveyard The council staff responsible for grass cutting have accepted liability for the damage to the headstone and requested a quote from a recommended stone mason for repair. The complainant is liaising directly with the department concerned.</p>	
	<p>Highway Maintenance Holt Lane – No issues since previous meeting.</p> <p>Church Green – A camera survey was completed and a blocked area of pipework cleared. There is a ditch to the rear of the properties feeding into the pipes close to the footpath leading into Church Green. A number of properties have extended gardens into the drainage ditch which is contributing to the flooding in this area. This is to be monitored over the winter period.</p>	
	<p>Footpaths The school footpath has been cleared and a stile repaired within a couple of days of reporting to the council online. There have been a number of complaints made to council members about blocked footpaths, electric fences and padlocking of gates. The clerk has contacted the footpath officer for advice on this. Councillors were asked that complainants contact the clerk directly so issues can be formally reported and acted upon.</p>	

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	<p>Speeding Update The FOI request was returned highlighting that speed checks are completed within the village on an occasional basis and that people have been issued with penalty notices (8 at the last speed check in Feb. 18.</p> <p>The Community Speed Watch information in the village shop has not had any interest. It was requested that the clerk contacts the Holwell community speed watch team to identify how effective their work is and to also contact highways to ask about traffic calming measures.</p>	Clk
	<p>School Parking A letter was sent to residents close to the school junction asking for feedback on the parking issues in the area which had no responses. There are still difficulties at school drop off and collection times and concern was raised in the meeting about access for emergency vehicles at this time. Clerk to contact the school.</p>	Clk
	<p>Election 2019 All parish council positions will be put up for election in May 2019. Elections are charged and costs will need to be added into the budget for the year 2019-20. Further information will follow once available.</p>	Clk
	<p>S106 Monies The full application for this money needs to be completed and submitted prior to the end of March 2019. S. Meads is working on the application and has contacted a number of play area companies for quotes for both child and adult exercise equipment. D. Gardner will ask his wife to also look into play equipment available.</p>	SM, DG
	<p>Grass Cutting Quotes M. Moore has requested at the same price as the previous year. Proposed A. Tuffin, seconded A. Jones. Halycon are to be contacted to ask if they would be interested in ad hoc maintenance work around the village.</p>	Clk
	<p>Defibrillator S. Meads has asked about moving the school defibrillator to the community shop during school holidays which the school are happy to do to ensure accessibility. P. Blundell stated that there is a shed area at the shop that the defibrillator can be placed in. S. Meads asked if users needed to be trained and will check this.</p>	SM, PB
	<p>Precept The precept for 2019-2020 is due to be submitted by 31/01/2019 A separate meeting was agreed for 04/12/18 at 7.30pm to discuss the precept. Clerk to arrange and submit budgets to council members prior to this.</p>	Clk
4.	<p>Planning Planning application ref WD/D/18/001666 at Caundle Court has been approved with a number of conditions stipulated.</p>	Clk
5.	<p>Play Area Needles have been found in the playing field bin, clerk to notify school. See S106 monies in matters arising for detail on progress to date.</p>	Clk

5.	<p>Play Area Needles have been found in the playing field bin, clerk to notify school. See S106 monies in matters arising for detail on progress to date.</p> <p>H&S Inspection To be arranged once wood chip has been laid. Documented checks to begin once RA completed.</p> <p>Woodchip Quotes were obtained for certified and uncertified bark from Chipmunk Ltd. and it was agreed in the meeting that the wood chip should be purchased with money from the Tennis Monies account. It was raised by the clerk that the previous playground audit specified certified bark. Rubber as an alternative was reviewed but costs for this are prohibitive.</p>	<p>Clk</p> <p>Clk</p>																					
6.	<p>Football Club and Ground Signage – A number of signs are in disrepair. Photographs of all signs affected have been sent to D. Gardner for costing for replacement. D. Gardner to email PC members with quote once available.</p>	<p>DG</p>																					
7.	<p>Sherborne Transport Action Group (STAG) / Public Transport Awaiting B. Williams for feedback on actions taken which will be reported once received. STAG minutes available to the meeting.</p>	<p>Clk</p>																					
8.	<p>Village Engagement Update Ongoing project, to look at in the Spring. It was suggested by the Clerk that a short article should be written to add into the White Hart Magazine.</p>	<p>Clk</p>																					
9.	<p>Training All training to be requested through the Clerk who will notify councillors of courses available. C. Mitchell expressed an interest in the New Councillor training, no courses currently advertised.</p>	<p>Clk</p>																					
10.	<p>Neighbourhood Plan Revision and Update Clerk to continue review of parish plan and present to the parish council in the January meeting if the agenda permits.</p>	<p>Clk</p>																					
11.	<p>Finance</p> <p style="text-align: center;"><u>STATE OF FINANCES AS AT 20.11.2018</u></p> <table border="1" data-bbox="220 1585 1273 1809"> <tr> <td>CURRENT ACCOUNT</td><td>£6320.05</td><td></td></tr> <tr> <td>DEPOSIT ACCOUNT</td><td>£15290.65</td><td></td></tr> <tr> <td>TOTAL</td><td></td><td><u>£21610.70</u></td></tr> <tr> <td>TENNIS MONIES</td><td>£3150.78</td><td></td></tr> <tr> <td>TOTAL</td><td></td><td><u>£3150.78</u></td></tr> </table> <p style="text-align: center;"><u>CHEQUES APPROVED AND SIGNED BY THE CHAIRMAN SINCE THE LAST MEETING</u></p> <table border="1" data-bbox="220 1881 1273 1953"> <tr> <td></td><td></td><td></td></tr> <tr> <td></td><td></td><td></td></tr> </table> <p style="text-align: center;"><u>OTHER PAYMENTS SINCE PREVIOUS MEETING</u></p>	CURRENT ACCOUNT	£6320.05		DEPOSIT ACCOUNT	£15290.65		TOTAL		<u>£21610.70</u>	TENNIS MONIES	£3150.78		TOTAL		<u>£3150.78</u>							
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001329	Mrs. J Walsh-Quantick PAYE Jul-Sept	£105.20
001338	Village Hall Rent (November Meeting)	£18.00
001339	M Moore Grass Cutting November	£100.00
001340	M Moore Grass Cutting December	£100.00
001341	Mrs. J Walsh-Quantick Clerks Expenses Owing to 20/11/18 (2 months)	£16.50
001342	Mrs. J Walsh-Quantick PAYE Oct – Dec	Approx. £105.00
001343	OS Footpath Maps x 3 (laminated)	£30.00
001344	Mrs. J Walsh-Quantick Stationary	£13.00

Seconded by: P. Blundell

- A running budget was also presented at the meeting showing current expenditure.
- Electronic banking can now be used as required.
- The setting up of a replacement to the Barclays account is still in progress, a suitable alternative has not yet been found.

Clk

N.b. Pension scheme for Clerk has not been joined as annual income is low.

As per emails forwarded to parish council members.

- Notification of the new Dorset Council logo was given by the clerk to the parish councillors.
- New Wards – the proposal is that Bishops Caundle will be in the Sherborne Rural ward once the unitary council has been finalised.
- Emergency Plan – reviewed by the clerk and no amends are currently needed. To be recorded on the clerk's copy.
- Home Library Service – leaflets have been requested by the clerk for the service, these will be left in the shop once available.
- White Gates – a number of residents have re-raised the request for white gates at the entry points to the village. Clerk to obtain a quote and ask regarding Highways permission and involvement.

Clk**Clk**

No members of the public present.

The meeting closed at 9.25p.m.

There is no meeting in December
Tuesday, January 15th, 2019 at 7.30pm in the Village Hall.

Future Meeting Dates:

Tuesday, January 15th, 2019

Tuesday, March 19th, 2019

Tuesday, May 21st, 2019

Tuesday, July 16th, 2019

Tuesday, September 17th, 2019

Tuesday, November 19th, 2019

Mr Jones
15/01/19