

MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL
30th March 2020
HELD VIRTUALLY USING ZOOM.APP
19.30

Chairman: Cllr James Mitchell (Chair)

Present: Councillors Mr P Hurst, Mr M Rand, Mrs S Cooper, Mr J Murdoch, Mr P Jarvis, Mr J Morris, Mr B Lambert, Mr A Watson, Mrs K Titcomb

In Attendance: Cllr Sanders, Newbury Weekly News representative, Sungrove representative, one parishioner

Clerk: Amy White

Item 1: Apologies

No apologies were received.

Item 2: Declarations of Interest

Cllr Mitchell, as president of the East Woodhay Cricket Club, declared an interest in the Sungrove planning application (see Item 6).

Item 3: Minutes of last meeting

The minutes of the meeting held on 24 February 2020 were verbally agreed, accepted as a true record and signed by the Clerk on behalf of the Chairman.

Item 4: Matters Arising from 24 February 2020 Meeting

Item	Action	Owner
7.1	Clerk to check EWPC standing orders, and consult with HALC, to decide if it is appropriate to revisit decision in light of new information available. Actioned	Clerk
8.2	Cllr Cooper to obtain Local List status for Enbridge House. Actioned: all non-urgent enquiries on hold at the moment due to Covid-19 situation.	Cllr Cooper
10.1	Clerk and Cllr Murdoch to complete defibrillator registration and ensure it is in working order. Actioned: The defibrillator is ready for use.	Clerk/Cllr Murdoch
10.2	Clerk to ask Lengthsman to investigate repairing the mesh on the boardwalk between Fullers Lane and Heath End. Actioned and completed.	Clerk
13.2	Clerk to transfer forty thousand pounds to Redwood Bank. Actioned.	Clerk
15.1	Clerk to contact Woolton Hill Junior School to ask if they have registered a complaint. Actioned.	Clerk
17.3	Clerk to ask Steve Batt to repair the field gate. Actioned.	Clerk
18.2	Cllr Murdoch to raise inadequate signage on Ball Hill Road with HCC. Actioned. See Cllr Murdoch's report at the end of the minutes.	Cllr Murdoch

Item 5: Utilities

5.1 Nothing to report this month.

Item 6: Planning

6.1 The Planning committee now comprises the following councillors:

Chair: Cllr Titcomb, Members: Cllrs Cooper, Jarvis and Watson.

The committee confirmed conversations and decisions will be on email for the foreseeable future, as much as is appropriate. Cllr Cooper will send out the online planning applications for discussion. All applications are discussed in the [planning minutes](#) and added to the [planning applications](#) page on the East Woodhay website.

6.2 Having received three individual requests from Councillors to rescind the decision made on the Sun Grove planning application in light of new information received from the AONB report, the Clerk was obliged to place the matter on the agenda for discussion and a re-vote. Before the vote was taken, each Councillor gave a short summary of their thoughts based on the new information received since the first vote.

Having registered objections to the application prior to joining the Council, Cllrs Titcomb and Watson agreed prior to the meeting that they were "predetermined" and were therefore precluded from participating in discussions about the application and from voting on it. Having declared an interest (see Item 2), Cllr Mitchell did not participate in discussions about the application and did not vote on it. The remaining Councillors each gave a short summary of their thoughts based on the new information received since the first vote.

The Clerk received the following votes:

One in **SUPPORT** of the application, **SIX OPPOSED** to the application.

As the vote yielded a different result to the one taken on 25/11/2019, this new decision will be sent to BDBC. The matter is now considered closed and will not be revisited.

Action: Planning Committee to write to BDBC to inform of a new decision on the matter of the Sun Grove application.

Item 7: Neighbourhood Plan

7.1 Please see Cllr Hurst's report at the end of the minutes.

Item 8: Amenities including footpaths

8.1 Cllr Rand reported that the playgrounds in Woolton Hill and Heath End have been closed. Currently the recreation ground in Woolton Hill is still open.

8.2 Footpaths- please see Cllr Morris' report at the end of the minutes.

A reminder about the importance of social distancing along the Parish footpaths will be added to Facebook, the website and Spectrum. The kissing gate stile replacements for Rookery Farm will be fitted by Premier Grounds as soon as possible, observing the social distancing rules.

Item 9: Police Report

9.1 Please see Cllr Hurst's report at the end of the minutes. This also covers the police response to the Parishioner communication in Item 10, below.

Item 10: Highways

10.1 Please see Cllr Murdoch's report at the end of the minutes. A complaint had been received from a Parishioner regarding the stretch of the Ball Hill Road leading out of the village by the North End turn off, by the bridge. Cllr Murdoch wrote to HCC regarding the incident and received an email response which is at the end of Cllr Murdoch's report.

10.2 Extra road repairs have been completed in the Parish recently, most notably along the Woolton Hill road near the Junior school, and in other more rural areas.

10.3 Councillors again offered to take up pothole reporting and let Cllr Murdoch know the incident reference from HCC.

Action: Cllr Murdoch will contact Councillors if necessary for further pothole checking in the Parish.

Item 11: Lengthsman Update

11.1 No update. The Clerk is liaising with the Lengthsman re ongoing work.

Item 12: Finance Update

12.1 Please see Cllr Mitchell's report at the end of the minutes. £40000 was transferred to Redwood bank on 02/03/20.

Item 13: Donations/Grants

13.1 EWPC is pleased to fund the cost of printing fliers for EW and the neighbouring Parishes for those self-isolating during the Covid-19 outbreak.

Item 14: S106 Monies, Cllr Hurst

14.1 Please see Cllr Hurst's report at the end of the minutes.

Item 15: Members' Reports

15.1 Cllr Sanders updated EWPC on Borough-wide initiatives to tackle the Covid-19 outbreak. It is possible WHCH will be used as a 'hub' during the outbreak. Planning is delayed, especially those requiring committee decisions. Cllr Sanders confirmed that due to the cancellation of the May elections, he will remain as Borough Councillor until 2021.

Item 16: AOB

16.1 The Chairman thanked Cllr Rand, in his EWS capacity, for his hard work linking EWS, EWPC and Neighbourcare to provide clear information and support during Covid-19.

Both Cllr Rand and Cllr Sanders are coordinating newsletters. Cllrs Titcomb and Watson offered help pilling information together.

Cllr Rand was delighted to report a large number of volunteers to help Neighbourcare deliver prescriptions to those self-isolating or vulnerable.

Cllr Rand will lead a 'Covid committee' if needed, going forward. He will report back to each meeting.

The next meeting will be held virtually on Monday 27th April using Zoom. Please contact the Clerk for details of how to join the meeting.

Actions 30/03/20

Item	Action	Owner
6.2	Planning Committee to write to BDBC to inform of a new decision on the matter of the Sungrove application.	Cllr Titcomb/Cllr Cooper
10.3	Cllr Murdoch will contact Councillors if necessary for further pothole checking in the Parish.	Cllr Murdoch

Councillor Reports March 2020

Item 7: Neighbourhood Plan, Cllr Hurst

A successful walkthrough of the NP was held with members of the EW Soc committee, Highclere team and some of the PC. Feedback was good.

With the edit completed, we reviewed with BDBC the legal process to follow to move into the consultation phase for the NP. BDBC have requested a formal pre-submission review to sign off moving to consultation. Once approved this will move the NP into an “emerging” document and we can move ahead with publishing the document on the PC website. BDBC have agreed they will accept the pre-submission document for review from the start of April (when the resource has availability).

The first period of consultation is for 6 weeks and legally starts from the first public meeting. Clearly there is a risk that the present emergency will impact the timing to commence consultation. However, preparation of the materials required for consultation continues to enable the team to move straight into consultation when normality resumes.

A resource has been contracted to help design the materials and produce estimated costs for these and final publication. Good progress has been made. This also entails the design of the NP for the final publication to all households after referendum (I know I am biased, but the first draft looks very good). Once this design is completed it will be copied to the PC for approval.

The expenditure on this resource to date has been £375.

Estimates for the consultation will be produced in the coming weeks. This will include, 16 times A0 posters, a pull up banner, information handouts, 50 times hard copy versions of the draft NP for the community to read if they do not wish to view it on the website.

BDBC have also highlighted that with the delay of local elections we should consider linking the final referendum to this date (assumption is May 2021). This will be reviewed when we have a better view of the timing of the start of consultation.

We have also discussed with BDBC the impact of the update of the Local Plan on housing requirements. They had hoped to have some numbers by now. However, we have the following statement...

“At present BDBC are unable to provide any certainty with regards to the housing number requirements, as the government have expressed an intention to publish a white paper which is likely to detail a revised housing methodology, which will impact BDBC’s housing number. This was due to be published in ‘spring’ but this is clearly going to be delayed with the present emergency.”

They have advised we go ahead with the assumptions in the NP, but making clear in consultation that we are likely to need to provide more housing in the plan period and show the SHELAA sites, so people become aware of the sites.

Item 8: Footpath report, Cllr Morris

Since the government instructed the nation to stay at home, pedestrian traffic on local footpaths (and on local roads) has increased significantly. The recent dry and warm weather has encouraged this; thankfully the footpaths are far easier to negotiate with far less mud and mire to wade through than earlier this year.

I have walked along several of our footpaths over the past week and met many new smiley faces, which is something to be rejoiced at this time. There hasn't been a single occasion where I was unable to pass by without maintaining a safe distance – it just takes thought and care, plus a little preplanning to spot somewhere to stand aside.

There may well be a few folk who think the rules aren't for them, but they should not be allowed to set the agenda for the rest of us. Local footpaths are an important resource for people to get their daily dose of exercise and we should be encouraging their use, not limiting it.

There has been no contact from the land agents responsible for EW FP 10 (Fullers Lane to Heath End) and no doubt there won't be now for some time to come.

The new gates for footpath 32 at Rookery Farm have arrived and will be installed shortly – providing we can make contact with the land owners that is!

Item 9: Police Report, Cllr Hurst

Dangerous road at Ball Hill

On request from the PC I escalated this issue to the Basingstoke and Deane police team covering the Parish to get their feedback.

In summary they regard the road through Ball Hill as low risk, with no reported incidents or accidents. Pretty clear message they would not support any investment to change the speed limit or signage.

This is a summary of the response received in a telephone call with the local police Inspector covering traffic:

“The section of road highlighted (out of Ball Hill, through bends and over a narrow bridge, to the direction of Watery Lane, towards Kintbury) has no recent record of any road accidents or injuries (pedestrian, cyclist or motorist). Therefore, the police regard this as a low risk road.

This is classified as a rural road, as it is outside the village area with its 30mph limit. However, the speed limit is reduced from the maximum rural limit to 40mph to reflect the bends and bridge. The police regard the signage and speed limit as appropriate for this type of rural road.

Ball Hill does have reported motoring incidents, but these are associated with parking by the garage, and these have not resulted in any police action.

The road out of Ball Hill, towards Wash Water, was monitored a number of years ago, by the PCSO at the time, in conjunction with the local Speedwatch team. This identified no significant issues or risks. The volume of traffic recorded was low for this type of road and the number of cars recorded travelling over 35mph (in the 30 mph limit) was also low.

In summary this stretch of road, all the way through Ball Hill, the police regard as low risk and there is no evidence that it justifies the investment to reduce the speed limit and change signage. Therefore, the police would not support a request to do so. In addition the police would not agree to the allocation of resource to monitor speeds along this road. This would mean the reallocation of the PCSO away from other local roads with a much higher risk and volume of traffic.”

Item 10: Highways Report, Cllr Murdoch

1. Highway issues - reported and current status.

Date Reported	Reporter	HCC Track No.	Fault	Location	Progress	Status
04.06.18	Murdoch	21369772	Missing Hants border sign	Andover Rd	10.03.20 Inspected but not a hazard to road users so no maintenance work required	Closed
25.11.19	Murdoch	21463256	Bollard down	Footpath entrance to Meadowbrook	28.11.19 Enquiry progressing	
14.12.19	Murdoch	Email to Mark Littlefield B&DBC	Woolton Hill road sign down	Woolton Hill Road at Blindmans Gate	24.01.20 Reminder e mail sent to Mark Littlefield 21.02.20.Reminder e mail sent to Mark Littlefield 16.03.20 Order raised	
09.01.20	Murdoch	21471694	Flooding issue / blocked underground drains reported by Val Burfield (Sunmead)	Mount Road	09.01.20 Enquiry progressing 14.01.20 E mail sent to Steve Goodall asking who to contact at HCC. No response. 05.03.20 Road inspected no work required.	Closed
29.01.20 27.02.20	Murdoch	E mail to Steve Goodall 1488022	Condition of road – potholes and edge subsidence	Hollington to East End	29.01.20. e mail to Steve Goodall No response 12.02.20. e mail to Tom Thacker No response 27.02.20 Submitted via HCC web site 28.02.20 Enquiry progressing 24.03.20 Work passed to contractor	
11.02.20	Murdoch	21481756	Major flood	Woolton Hill Road between Junior School	12.02.20 Inspected by HCC – no action required.	

				and Blindmans Gate	13.02.20. Flooded again. Reported by telephone. Enquiry reinstated. 15.02.20. Major flood again reported by e mail. HCC telephone reporting line closed for the weekend! 19.02.20 Phoned but no information available. 20.02.20 Enquiry progressing 24.02.20 Comment added (I sent another photo) 24.02.20 Enquiry progressing	
12.02.20	Sanders	21482291	Pothole	Chalk Pit Hill	19.03.20 Work passed to contractor	
12.02.20	Sanders	21482287	Pothole	Woodhay Downs	12.02.20 Enquiry progressing	
12.02.20	Sanders	21482298	Pothole	Stargrove Lane	15.02.20 No maintenance required	Closed
12.02.20	Sanders	21482295	Drainage defect	North End Road	12.02.20 Enquiry progressing	
12.02.20	Sanders	21482302	Drainage defect	Woodhay Downs	12.02.20 Enquiry progressing	
12.02.20	Sanders	21482292	Sign (Non illuminated) defect	North End Road	12.02.20 Enquiry progressing	
12.02.20	Sanders	21482311	Pothole	Hatch House Lane	01.03.20 No maintenance work required	Closed
12.02.20	Sanders	21482305	Pothole	Abbey Wells Road	28.02.20 Work passed to contractor	
12.02.20	Sanders	21482314	Pothole	Hatch House Lane	12.02.20 Enquiry progressing	
12.02.20	Sanders	21482313	Pothole	North End Road	24.03.20 Work passed to contractor	
12.02.20	Sanders	21482317	Pothole	North End Road	24.03.20 Work passed to contractor	
12.02.20	Sanders	21482327	Pothole	Heath End Road	12.02.20 Enquiry progressing	

12.02.20	Sanders	21482330	Pothole	North End Road	12.02.20 Enquiry progressing	
12.02.20	Sanders	21482323	Pothole	Heath End Road	12.02.20 Enquiry progressing	
13.02.20	Murdoch	21482611	Drainage Defect	Broad Layings (Nr Blindmans Gate)	26.02.20 Work passed to contractor	
14.02.20	Murdoch	21482771	Pothole	In pavement on Woolton Hill Road at entrance to Tile Barn	15.02.20 Enquiry progressing	
14.02.14	Murdoch	21482787	Sign (Non illuminated) defect Road surface SLOW sign worn out	Woolton Hill Road near Mount Road junction.	15.02.20 Enquiry progressing	
25.02.20	Murdoch	21487147	Inadequate traffic calming signage	C130 Ball Hill Rd nr. bridge.	17.03.20 Enquiry complete (no action)	Closed
10.03.20	Murdoch	21492006	Road edge collapse	Trade Street opp. Surgery	10.03.20 Enquiry progressing	
10.03.20	Lambert	21492014	Pothole	Woolton Hill Road	10.03.20 Enquiry progressing	
10.03.20	Lambert	21292023	Pothole	Woolton Hill Road	10.03.20 Enquiry progressing	
24..03.20	Mitchell	?	Broken drain cover	Woolton Hill Road		
24.03.20	Mitchell	?	Potholes	Woolton Hill Road		

1.2 Work has been passed to a contractor to improve the road from Hollington to East End. We must wait to find out the extent of the improvement.

1.3 It has not been possible to find out what is being done re the flooding of Woolton Hill Road, but the HCC website lists it as 'Enquiry Progressing'.

1.4 Aggregate was laid in the Trade Street roadside ruts but the road has again deteriorated and it has been reported again.

1.5 Prior to the current emergency HCC advised that it no longer allows communications directly with HCC staff on highway issues. All such enquiries must be via the HCC web site or via the HCC call centre. Cllr Thacker has confirmed that this is so and that it applies to him also.

2. **S106 Highways Improvement Schemes.**

- Scheme 1 - Parking and highway safety improvements on Trade Street, relating to Woolton Hill doctor's surgery (i.e. widening Trade Street with improved parking)
- Scheme 2 - Pedestrian facilities on Tile Barn Row (i.e. installing a pedestrian footpath in Tile Barn Row leading to the Bloor Homes Development (now Meadowbrook)

I have asked for an update on progress with the design feasibility study.

Email response from HCC regarding a Parishioner complaint about a section of the Ball Hill Road.

Dear Cllr Murdoch,

Following the analysis of the Police injury accident data by the Safer Roads Team, I can confirm that in the current five-year study period for which data is available there have been no treatable recurring patterns or clusters of reported injury accidents within Ball Hill Road. This is a very difficult situation to improve upon and would not justify inclusion on our safety programs compared to many other less fortunate sites.

We analyse the Police data for patterns or trends in the recorded contributory factors in order to determine if intervention is necessary and to ensure the most appropriate remedial measures are then considered. The police database will be both an accurate record of incidents attended by the police, and also a source of valuable additional contextual information regarding the factors identified as contributing to collisions, which then helps us design suitable measures to tackle the specific problems. We do consider other issues, concerns and near misses reported to us, and will seek corroborating evidence, for instance incidents attended by our highways maintenance contractor to clear debris or repair roadside assets like signs or street lights damaged in a collision that did not result in an injury and therefore is not recorded on the police database. In prioritising funding though, we seek first to tackle the causes of injury collisions. This is in line with our aim to reduce the number of people killed and injured on its roads and our policy of directing the limited resources available for road safety measures to those locations with injury accident problems.

Since 2017, another funding cut for local authorities in 2019 has further reduced the County Council's capacity to investigate and implement traffic management measures, and required the Council to prioritise its remaining limited resources to address the causes of injury accidents to reduce the number of people killed and injured on its roads. More recently, the unfunded pressure in social care arising as a consequence of increasing demand on these services is further restricting our ability to broaden our priorities beyond these activities at the current time. Although this policy is often regarded as 'waiting for an accident to happen', to put this into some perspective we implement over one hundred schemes each financial year targeted specifically at casualty reduction.

Regrettably drivers who flout the speed limit, drive while impaired, or ignore hazards, put themselves and others at increased risk in a way that cannot be entirely removed. Nevertheless, within the limits of our funding, we strive to improve the safety of road users and prevent incidents like this occurring.

I appreciate this will not be the response you were hoping for, but I hope this helps explain the position.

Yours sincerely,

Michelle Patrick
Road Safety Engineer
Hampshire County Council

Item 12: Finance Report, Cllr Mitchell

1. SUMMARY

- FY2019/20 data to 30th March 2020. 12 months of the FY completed.
- 132% of income budget received (£48,466).
- 96% (£35,333) of expense budget spent

- £9K of S106 Allotments grant and some Annual maintenance agreement underspend are likely. Cash at end of FY is like to be £53K
- £40K moved to Redwoods Account (Interest generating)

a. INCOME STATEMENT

- 100% Precept received
- 100% Litter warden grant received
- £9,837 S106 Allotments monies received (ring fenced to be spent in March 20)
- £2,089 VAT reclaimed
- £601 Rental income received

b. EXPENSE STATEMENT EXECUTIVE SUMMARY (following list not conclusive)

- £1,288 Insurance for year
- £1,300 Ditch maintenance on WH Rec Ground
- £1,250 CCTV annual fees
- £1,250 Defibrillator
- £1,108 Kissing gates installations
- £1,085 Brownies Corner & East End Wooden posts replacement
- £967 Phone box & Boardwalk repairs
- £799 Grass Cutting
- £780 Annual Maintenance
- £700 Donation to EWS (www.wooltonhill.com)
- £690 Upgrade CCTV to use SD cards
- £682 HALC affiliation
- £530 Donation to Handbell ringers
- £430 Audit fees
- £375 neighbourhood Plan John Priest Photo & Print
- £327 Covid-19 leaflets printing
- £324 Footpaths (Boardwalk repair and tree cutting (Heath End))
- £280 Neighbourhood plan consultant
- £280 Brownies Corner new wooden posts
- £220 Post fix and gate fix (Batt Brownies corner)
- £200 Audit fees
- £200 Wooden posts renewal
- £178 PAYE Payment
- £158 Footpath strimming
- £150 Hardcore for gate in Parish field
- £150 Course for clerk
- £110 Mesh for boardwalk
- £100 Heartstart charity donation

c. CAPITAL STATEMENT EXECUTIVE SUMMARY

- Capital account £45,000

2. FISCAL YEAR TO DATE TRANSACTIONS BY MONTH

EAST WOODHAY PARISH COUNCIL															
Receipts and Payments - 2019/20															
RECBPTS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	BUDGET	% of Budget
Precept	£ 16,738.50					£ 14,746.50							£ 31,485.00	£ 29,493.02	107%
Double Taxation													£ -	£ 1,992.00	0%
Litter Warden Grant	£ 4,269.20												£ 4,269.20	£ 4,269.20	100%
Rental Income						£ 600.00		£ 1.00					£ 601.00	£ 1,100.00	55%
CTS Grant													£ -		#DIV/0!
S106 Monies				£ 9,837.00									£ 9,837.00		#DIV/0!
Other										£ 180.00			£ 180.00	£ -	#DIV/0!
VAT Recovered		£ 435.59			£ 280.00	£ 655.08				£ 719.00			£ 2,089.67	£ -	#DIV/0!
Bank Interest			£ 4.69										£ 4.69	-	#VALUE!
	£ 21,007.70	£ 435.59	£ 4.69	£ 9,837.00	£ 280.00	£ 16,001.58	£ -	£ 1.00	£ -	£ 899.00	£ -	£ -	£ 48,466.56	£ 36,854	132%
PAYMENTS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	BUDGET	% of Budget
Clerk's salary	£ 744.61	£ 744.61	£ 744.61	£ 744.61	£ 744.61	£ 744.61	£ 744.61	£ 744.61	£ 750.27	£ 750.27	£ 750.27	£ 747.67	£ 8,955.36	£ 9,202.00	97%
Clerk's expenses	£ 65.70	£ 31.48	£ 112.89	£ 12.90	£ -	£ 4.50	£ 4.50	£ 19.50	£ 47.17	£ 9.00	£ 15.00		£ 322.64	£ 325.83	99%
Litter Warden Salary	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 339.30	£ 4,071.60	£ 4,072.00	100%
Litter Warden Exps	£ 70.00	£ 70.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 60.00	£ 740.00	£ 720.00	103%
Admin (inc Courses)	£ 211.00		£ 105.00	£ 40.00			£ 45.00		£ 15.00	£ 110.00		£ 327.00	£ 853.00	£ 1,000.00	85%
Insurance		£ 1,288.30											£ 1,288.30	£ 1,500.00	86%
Audit			£ 230.00				£ 200.00						£ 430.00	£ 545.90	79%
Subscriptions			£ 682.00						£ 300.00	£ 168.00	£ 72.00	£ 50.00	£ 1,272.00	£ 649.93	196%
Grass Cutting									£ 300.00	£ 168.00	£ 72.00	£ 50.00	£ 799.46	£ 1,200.00	67%
Misc Maintenance	-£ 482.00		£ 200.00				£ 2,605.40	£ 1,895.00	£ 150.00				£ 4,368.40	£ 2,305.00	190%
Annual Maint Agmt							£ 780.00	£ 50.00		£ 570.00			£ 1,400.00	£ 3,620.00	39%
Footpaths	£ 679.80		£ 288.00				£ 1,108.00	£ 132.00	£ 110.00			£ 324.00	£ 2,641.80	£ 5,000.00	53%
Highways													£ -	£ -	#DIV/0!
CCTV			£ 1,250.00		£ 690.00								£ 1,940.00	£ 1,800.00	108%
Donations & Sec 137	£ 700.00			£ 100.00				£ 50.00			£ 530.97		£ 1,380.97	£ 1,500.00	92%
Neighbourhood Plan	£ 60.00			£ 280.00			£ 85.00			£ 102.50		£ 375.00	£ 902.50	£ 3,000.00	30%
VAT	£ 69.56	£ 154.59	£ 259.00		£ 138.00		£ 738.68	£ 26.40	£ 482.00	£ 19.00	£ 264.40	£ 224.69	£ 2,376.32		#DIV/0!
PAYE	£ 26.58		£ 19.53	£ 7.50	£ 7.50	£ 7.50	£ 186.30	£ 7.50	£ 9.16	£ 9.16	£ 9.16	£ 11.76	£ 301.65	£ 500.00	60%
Grant Refund													£ -	£ -	#DIV/0!
Other									£ 39.10		£ 1,250.00		£ 1,289.10		#DIV/0!
	£ 2,484.55	£ 2,628.28	£ 4,290.33	£ 1,584.31	£ 1,979.41	£ 1,155.91	£ 6,896.79	£ 3,324.31	£ 2,302.00	£ 2,137.23	£ 3,291.10	£ 3,258.88	£ 35,333.10	£ 36,941	96%
Printed : 30/03/2020															

3. Forecast for remainder of Financial Year

Close to End of Year for Numbers are Actuals

Fiscal Year Summary

Income £48,466 (132% of budget).

Expense £35,333 (96% of budget).

EAST WOODHAY PA				
Receipts and Payments - 2019/20				
RECEIPTS	Total		BUDGET	% of Budget
Precept	£ 31,485.00		£ 29,493.02	107%
Double Taxation	£ -		£ 1,992.00	0%
Litter Warden Grant	£ 4,269.20		£ 4,269.20	100%
Rental Income	£ 601.00		£ 1,100.00	55%
CTS Grant	£ -			#DIV/0!
S106 Monies	£ 9,837.00			#DIV/0!
Other	£ 180.00		£ -	#DIV/0!
VAT Recovered	£ 2,089.67		£ -	#DIV/0!
Bank Interest	£ 4.69		-	#VALUE!
	£ 48,466.56		£ 36,854	132%
PAYMENTS	Total		BUDGET	% of Budget
Clerk's salary	£ 8,955.36		£ 9,202.00	97%
Clerk's expenses	£ 322.64		£ 325.83	99%
Litter Warden Salary	£ 4,071.60		£ 4,072.00	100%
Litter Warden Exps	£ 740.00		£ 720.00	103%
Admin (inc Courses)	£ 853.00		£ 1,000.00	85%
Insurance	£ 1,288.30		£ 1,500.00	86%
Audit	£ 430.00		£ 545.90	79%
Subscriptions	£ 1,272.00		£ 649.93	196%
Grass Cutting	£ 799.46		£ 1,200.00	67%
Misc Maintenance	£ 4,368.40		£ 2,305.00	190%
Annual Maint Agmnt	£ 1,400.00		£ 3,620.00	39%
Footpaths	£ 2,641.80		£ 5,000.00	53%
Highways	£ -		£ -	#DIV/0!
CCTV	£ 1,940.00		£ 1,800.00	108%
Donations & Sec 137	£ 1,380.97		£ 1,500.00	92%
Neighbourhood Plan	£ 902.50		£ 3,000.00	30%
VAT	£ 2,376.32			#DIV/0!
PAYE	£ 301.65		£ 500.00	60%
Grant Refund	£ -		£ -	#DIV/0!
Other	£ 1,289.10			#DIV/0!
	£ 35,333.10		£ 36,941	96%

INCOME :
Precept slightly higher than Budget (107%). Rental income £500 less than budget owing to change in charge for the Parish Field to £1 rent. £9K S106 from Highclere new houses not budgeted.

EXPENSE :
96% of budget see detail on left hand side

Item 14: S106 monies, Cllr Hurst

S106 Projects

Tennis Club,

As highlighted in previous reports the club plan to update the present floodlights to LEDs at the same time as installing two new floodlights (with LED). Planning permission has been approved for these, with conditions. However, the conditions refer to the original floodlight approval and not for LED lighting. This is being resolved by the Tennis Club and BDBC, but are being advised the mistake will likely need a planning approval revision.

With the delay from planning permission and the present impact of COVID-19 on contractor resource, agreement has been reached to move the £18,000 S106 funding into the next financial year, from April.

Recreation Projects

Funding for these projects is in the coming financial year and we had planned to move forward with these for installation in summer. However, the projects will be impacted by COVID-19. It has been agreed these will be reviewed by the Spend Manager in April / May, when she has availability (resource is covering emergency duties). But we have been advised the funding approval process will be significantly delayed, as the committee approving will not be sitting.

Meadowbrook Community Land

Bloor Homes commenced discussions, but we have been notified that availability of their resource will be impacted, along with the required teams in BDBC. However, we have agreed to try and make progress, even if slowed down.

At the last PC meeting there was a question raised on why Bloor Homes can put conditions on the handover of the community land at this late stage. This is due to the clauses in the original S106 contract (signed in 2014) covering the handover of the land. The details for the handover of land was agreed in outline in the contract, with little detail stated. This was primarily due to the need to get the land quickly to Bloor to build a car park and remove any contractors from parking on local roads. The contract therefore stated that the details of handover would be agreed on completion of development. Therefore, BDBC legal regard that Bloor are in line with the original contract.

LIF Projects.

Well done to the Tennis Club and WHCH. Both have had their LIF projects approved for spend over the next year. This delivers another £77,000 investment, on top of the S106 investment, into our community. Good feedback was received on the quality of the submissions - congratulations to the project managers. Both projects will be delayed until after the present emergency.

Tennis Club

The projects approved are to the value of £46k (includes 10% from the club) and include:

- mini court for children
- sewer refurbishment to support growth of Club

Church Hall

This project was approved to the value of £31k (includes 10% by the Hall) and include, in priority order:

- repair of part of the roof
- replacement of matting to side of Church Hall
- installation of hearing aid loop and sound system
- strengthening of loft floor to enable storage
- improvement of storage in loft

Path across Parish Field

No progress made on LIF request as resource diverted to emergency Neighbourhood Care operations.

An additional well done.....

Westridge Studio, Highclere.

A big congratulations to the Westridge Studio, Highclere, team. The major refurbishment of this building was completed successfully and opened early March. It has been refurbished to a very high standard and has created a warm and welcoming space with a creative studio upstairs and a performance studio downstairs. It opened in early March with yoga, Tai Chi and art activities.

When this reopens it will be a great art and well being studio for the whole area.

Item 14: Police and Speed report, Cllr Hurst

The primary road safety issue has been the flooding of Woolton Hill Rd adjacent to the Junior School. The issue was raised by many local residents and parents, especially highlighting the risk to the children attending the school. EWPC have raised this with HCC and the people raising the issues have done likewise. Also suggested the school should escalate to HCC.

Item 15: S106 monies/LIF requests, Cllr Hurst

Tennis Club S106

Planning permission for new floodlight stantions approved (with conditions). Therefore, the new floodlight bulbs, funded by S106, will be installed at the same time as the new stantions are put in place over the next few months.

East Woodhay Village Hall.

Work being carried out at present:

- Enhancement of kitchen facilities
- Redecoration of storage area, rear corridor and front of new partitions
- Additional power feed to kitchen and renewal of main power distribution board
- Hard standing extension of car park

The following will be completed in March:

- Installation of digital projector
- Door security
- Heating controls
- New cutlery and crockery
- Final redecoration.

Slight over-spend will be incurred by the project, but this will be funded by the Hall.

LIF Requests

Both the WHCH and Tennis Club LIF requests are due to be finally reviewed in March by BDBC. Both projects have passed the first stages of approval with good feedback from the LIF Spend Manager.

Path across Parish Field

Cllrs Paul Hurst and Mark Rand reviewed the potential of requesting LIF funding for the proposed path across the Parish Field with the LIF Spend Manager. Feedback was the project could be covered by LIF but the PC would be required to fund 50% of the cost. Need to determine if we wish to go ahead with the request in time for next LIF cycle in second part of the year.

Meadowbrook Community Land S106

With the threat of escalation to the chief legal officer of BDBC, there is now a move forward by Bloor Homes and BDBC to move into the legal discussions for the handover of land.

Bloor have highlighted that they will wish to put conditions on the handover.

A handwritten signature in black ink, reading "James R. Mitchell". The signature is written in a cursive style with a large, stylized 'M' and a long, sweeping tail on the 'l'.

Digitally signed by Cllr Mitchell on 27/04/20 due to Covid-19 restrictions