

STOKE PARISH COUNCIL



50 Pepys Way, Strood, Rochester, Kent, ME2 3LL

Clerk: Mrs J Allen
Telephone: 01634 710086

Email: stokeparishcouncilkent@gmail.com
Website: www.stokekent-pc.gov.uk

I hereby give notice of a meeting of Stoke Parish Council to be held at the Village Hall, Mallard Way on Wednesday 1st September 2021 at 7.00pm.

Jenny Allen ~ Clerk
18/08/2021

Part A	Public discussion (not part of the meeting) where any member of the public may discuss any item. No motions may be proposed nor decisions taken, but matters raised by the public may be placed on the agenda for the next meeting.
Part B	Public discussion on any agenda items. In line with standing order (3) e members of the public are permitted to make representations, answer questions and give evidence in respect of any item of business included in the agenda. This shall take place at this part of the meeting for a maximum of 30 minutes. Following this member of the public are not permitted to speak or to take part in the business of the Parish Council.

Agenda

1.	Apologies for absence Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meetings, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.
2.	To receive Declarations of Interest and Dispensations To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers. To consider any Dispensation requests received by the Parish Clerk and not previously considered.
3.	Disclosure of any other business of an urgent nature Additional items to be discussed that have risen since the publishing of the agenda. No votes on these issues to take place.
4.	Flood Update - Appendix A a). A report by Ms G. Bussley of Medway Council surrounding the flooding in Stoke.
5.	Ward Councillor report a). A report by Ward Councillor Mick Pendergast.
6.	Vacancies - Appendix B a). To discuss the three applications received relating to the Parish Council's outstanding vacancy.

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7.	Minutes from the previous Parish Council Meeting - Appendix C a). To receive and approve the minutes from the Parish Council meeting held on Wednesday 7 th July 2021
8.	Matters arising from the Minutes not otherwise on the Agenda
9.	Planning Applications - Appendix D a). Applications. b). Decisions. c). Appeals and Other Matters.
10.	Finance - Appendix E a). To agree financial performance against the budget for the months of July & August 2021. b). Update of account(s) for 2021/22 including payments received. c). Accounts paid since the last meeting to be ratified. d). Accounts for payment. e). Payment requests to be discussed for approval and payment.
11.	Management of the Council's land and property - Appendix F a). Playparks i Allhallows Road Playpark. ii Heron Way Playpark. iii Upper Stoke Playpark. b). Update on the replacement apparatus in the Button Drive & Heron Way play parks. c). Update on the purchase of the new notice board for Lower Stoke.
12.	Highways & Transportation To receive and discuss any reports relating a). Footpaths. b). Lighting. c). Highways and verges. d). Pot holes. e). Fly tipping.
13.	Communications a). Update on the Parish Council's new website and associated email addresses. b). Parish Council owned tablets.
14.	Village Hall a). To receive an update on the status of the Village Hall
15.	Lower Stoke Car Park Lease a). Update on the new lease for Medway Council's Lower Stoke Car Park.

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16.	External Contractors To discuss and approve any new work requests or discuss any existing orders for either: a). J R Brickwork. b). Eastborough Landscapes. c). Colyn Property Services
17.	Christmas Celebrations a). To receive an update on the installation of a Christmas Tree and Christmas lights in Lower Stoke for the month of December 2021.
18.	The Big Lunch in Stoke Event a). To receive an update on the 'The Big Lunch in Stoke' event, as hosted by the Methodist Church.
19.	Feedback to Public Questions a). To receive a response/update on the last public questions raised, following the Parish Council Meeting on Wednesday 7 th July.
20.	Village Voices Publication a). To review items that could be used to place an article in the next edition of the Village Voices Publication.
21.	Correspondence - Appendix G a). To discuss the response received from JMV Cars Ltd/ Lower Stoke Garage. b). To discuss the emails from Hoo Parish Council and High Halstow Parish Council concerning a vote of no confidence in Medway Council.
22.	Reports and Circulars
23.	Date of next meeting
24.	Close of meeting