

# **HARTLIP PARISH COUNCIL**

## **MINUTES of the Meeting held at Hartlip Village Hall on Wednesday 10 November 2021 from 8pm until 9.20pm**

**Present:** Chairman: Cllr Graham Addicott OBE

Cllr Paul White  
Cllr John Davies  
Cllr Paul Williams  
Cllr John Wright

Parish Clerk: Tracy Still

### **21/135 Apologies for Absence**

Absent with apologies: Cllr Peter Boundy - health reasons

Apologies for absence were also received from County Cllr. Mike Baldock,  
Borough Cllr. Alan Horton, Borough Cllr. Richard Palmer

### **21/136 Declarations of Interest**

The Chairman reminded Councillors of their duty to declare any interests.  
Cllr Davies declared an interest in item 14ii, Planning Application  
21/505399/FULL- revised application 18 Dane Close, Hartlip.

### **21/137 Confirmation of the Minutes**

The minutes of the monthly Parish Council Meeting of 13 October 2021 were  
proposed by Cllr Paul White and seconded by Cllr John Davies.  
All Councillors in attendance at the October meeting were in agreement that  
the minutes were a true and accurate record.  
The Chairman signed the minutes as required under the Local Government  
Act 1972 (sch.12).

### **21/138 Matters arising from the Minutes**

See also Chair's Report.

21/105: M2 Motorway Noise

The Chair had contacted the complainant to advise of developments with a  
response received thanking the Parish Council for its assistance.

#### 21/118: Parking on Allotment Land

The resident concerned had acknowledged receipt of the letter sent by HPC, accepted the content and advised the Parish Council of their alternative arrangements.

#### 21/121: HPC Neighbourhood Watch WhatsApp Group

The set of rules had been published on the WhatsApp Group.

### **21/139 Public Questions**

No members of the public were in attendance.

### **21/140 Parish Highways Improvement Plan**

HPC had responded to the query raised regarding the reduction of the speed limit from 60mph to 40mph on Munns Lane and had received a reply.

HPC agreed to approach County Cllr Mike Baldock to request financial assistance in covering the cost of speed surveys in Mill Lane, Munns Lane and Place Lane.

HPC will continue to take a two pronged approach:

- (a) Consideration to improvements which may be possible to achieve within current policies.
- (b) Work to influence those policies more long term.

Residents will continue to be kept informed of further detailed work through HPC website and the Forum.

### **21/141 Report of Chair**

#### **Tree Felling**

The Chair had received a complaint of the felling of in excess of 50 mature trees in the vicinity of Roman Villas.

The Chair advised HPC that the land had been purchased by A.C Goatham & Son, who were removing old trees before replanting new orchards.

#### **Recreation Ground**

It was clarified that the original quotation received for the required minor repairs highlighted in the annual safety inspection had been approximately £4000. The decision had been made to remove a suggested second entrance gate, at a cost of £1920, from the quotation.

Cllrs had therefore agreed to accept the quotation for £1700 excluding VAT.

#### **Clerk/Councillors**

The successor of the Parish Clerk had advised the Parish Council that she was unable to take up the position.

The current Clerk had requested to be reinstated and continues her role with HPC.

Following the resignation of Cllr Lander, a Notice of Vacancy had been displayed on the website.

No request for an election had been made.

A Notice of Vacancy will be displayed in the Forum.

Applicants will be considered by HPC and appointed by co-option.

With reference to the Councillor who had been unable to attend a meeting for some time for health reasons and following advice from SBC Monitoring Officer, it was confirmed and approved by HPC that health reasons were a valid reason to waive the requirement of Section 85 of the Local Government Act 1972.

The situation will be monitored.

### **21/142 Police and Neighbourhood Watch Matters**

Between 3 and 4 November 2021 a burglary took place at agricultural premises on Old House Lane when a new tractor was stolen along with tools. Between 31 October and 6 November 2021 stables in Warren Lane were broken into.

A car with driver had been seen parked in the gateway to The Parkland on a number of occasions and this had been reported to the police.

PSCO John Cork had been reminded that HPC meetings were held on the second Wednesday of the month.

**Action: Clerk to send agenda to PCSO John Cork on monthly basis.**

### **21/143 HPC Amenities: Councillor Reports**

i. Recreation Ground  
Nothing to report.

ii. The Parkland  
Nothing to report.

iii. The Allotments.  
A vacant plot had been let and HPC Cllrs discussed a request from the prospective tenant and approved the new tenancy.

Proposed purchase: nothing to report.

### **21/144 Other HPC Responsibilities: Councillor Reports**

i. Hartlip Village Hall  
Cllr Paul Williams, as HPC Representative on HVHMC, reported that the Chair, Barbara Addicott, had raised a very considerable amount in grants over the last six years which had and will continue to assist HVHMC in carrying out its very ambitious Development and Improvement Plan which had been

necessary to establish given the poor state of the hall as it had been inherited.

This had involved an enormous amount of time, expertise and determination on her part.

Members were amazed at the level of success especially given the financial restrictions of recent years and agreed that a letter of thanks should be sent to the Chair in appreciation of her efforts to support this crucial charity.

Cllr Williams reported back from an extra-ordinary meeting of HVHMC held on 8 November 2021, when the questions of the Land Registration of HVH and its car park and the most appropriate Custodian Trustee for the HVH Charity had been discussed. He indicated that after seeking expert legal advice consideration was being given to:

- (a) The land being registered to HPC in the first instance with its purpose for use by the Charity for the specific purpose of the charity and managed exclusively by HVHMC made clear, and
- (b) To the appointment of the Official Custodian Trustee as Custodian Trustee for the Charity.

Councillor Williams said the appointment of the Official Custodian Trustee for the Charity would safeguard the Charity going forward and also safeguard the present and any future HVHMC and HPC. HVHMC had been advised that this appointment would normally have taken place when HVH had been registered as a charity but had not.

Councillors accepted the proposals.

ii. Highways

The hidden 'Slow Children' sign and the damaged one on Munns Lane had been reported.

Salt bins had been inspected and all were full except the bin at the junction of Mill Lane/A2. A request for filling had been submitted.

iii. Footpaths

The overgrown footpath ZR81 had been reported to KCC. Its current status is 'awaiting allocation'.

iv. The War Memorial

Nothing to report.

v. The Village Pond

The Chair had contacted SBC to request financial assistance with the refurbishment of the village pond. Unfortunately, the budget for the current financial year had already been allocated. HPC will approach SBC next financial year for assistance.

Cllrs agreed to the purchase of a bench seat. The Chair will obtain a quotation for the supply and installation.

**Action: Chair**

HPC expressed its thanks to the resident who had provided a dumper truck to assist in the clearing of the area.

**Action: Chair**

## **21/145 Platinum Jubilee Celebrations**

It was confirmed that a piper had been secured and beacon would be lit. The occasion will be discussed further at the December meeting if additional information has been received.

## **21/146 County and Borough Councillor's Reports**

Due to a meeting at Swale Borough Council, County and Borough Councillors were unable to attend the Parish Council meeting.  
No reports were submitted.

## **21/147 Clerk and Finance Report**

The Chairman had received the draft documents prior to the meeting for checking and correction as per normal practice.  
The Bank Reconciliation and Finance Report were presented to the Parish Council.  
These were signed and dated by the Chairman.

Cheques were presented for signing.

|                     |                                  |                 |
|---------------------|----------------------------------|-----------------|
| Business Stream     | 19.07.21 – 14.10.21              | £ 333.51        |
| Commercial Services | Quarterly Grounds Maintenance    | £ 818.70        |
| T Still             | Clerk Salary & Expenses Oct 2021 | <u>£ 242.84</u> |
| Total               |                                  | <u>£1395.05</u> |

## **21/148 Planning Matters**

- i. Applications received since the October meeting.

Application Ref: 21/505399/FULL- Revised application.

Demolition of existing rear single storey extension and detached flat roof garage and erection of part single part two storey rear extension with internal alterations and fenestration alterations to rear. Conversion of part of existing flat roof detached garage for use as a home office for use by applicants. i.e. ancillary to main dwelling at 18 Dane Close, Hartlip.

**(No objections subject to any comments by neighbours)**

**Enforcements.**

The Parish Council had received no updates on developments.

In response to the review of SBC Planning Service, the Chair had provided Mondrem CIC with the Parish Council's views on the current services and operations.

The Chair had also provided Mondrem with a summary chart of outstanding enforcement matters for which HPC was awaiting updates.

**21/149 Correspondence**

None

**21/150 Information Items****Local Green Spaces**

HPC had submitted an application during the summer of 2020 as part of the Local Plan Consultation. The Local Plan has not progressed due to a procedural error. The Chair will review HPC application and re-submit if necessary.

**Action: Chair**

**Local Plan Review**

The Local Plan Review Consultation is available online until 29 November. Responses are accepted through the portal or via email. Councillors were asked to submit any responses before the closing date.

**Other matters**

Cllr Paul Williams informed the Parish Council that he had sold his house and would be leaving the village in due course.

He confirmed that he would continue as a HPC Councillor and as HPC Representative on HVHMC for his remaining time within the village. The Chair thanked Cllr Williams for his time as a member of HPC.

Cllr Wright advised that KCC are part of a government scheme which provides grants for the planting of new trees.

It was agreed that HPC would consider and discuss the matter at a future meeting.

The meeting closed at 9.20pm.

The next Parish Council Meeting is to be held at Hartlip Village Hall on Wednesday 8 December 2021 at 8.00pm.

Signed .....

Date .....