

SOUTH HUISH PARISH COUNCIL

Minutes of Parish Council Meeting

Date: 12 th December 2018		Venue & Time: Fisherman's Reading Room, 19.00hrs
Present: Cllr Elizabeth Brimmacombe Cllr Simon Coleman Cllr Paul Green Cllr Jo Hocking Cllr Anne Rossiter Cllr Alan Rundle	In Attendance: Kathy Harrod (Parish Clerk) 1 Parishioner & Chairman Hope Cove Life Boat	Apologies: Cllr Bruce Williams Cllr Judy Pearce Cllr Simon Wright Cllr Rufus Gilbert PCSO P O'Dwyer

REF 2018/19 MINUTES

MEETING FOCUS: Planning

167.18 DECLARATIONS OF INTEREST: Declarations of interest were received from Cllr Coleman in respect of planning for Tamarisks. The councillor withdrew from these discussions.

168.18 MINUTES OF PREVIOUS PARISH COUNCIL MEETING October 2018

The minutes from 14th November 2018 were agreed and signed without alteration. Proposed Cllr Brimmacombe, seconded Cllr Green and voted through unanimously.

169.18 PARISHIONERS OPEN FORUM:

- Drain blocked at bottom of Donkey Path before it goes to beach at Mouthwell
- Lighting between Inner/Outer Hope. **ACTION: Add to January Agenda.**

170.18 PLANNING:

a) LIST OF APPLICATIONS RECEIVED

1. **3508/18/FUL Coast Guard Station (new life boat storage & changing facility)**

The Chairman of the Hope Cove Life Boat joined the meeting and the following was noted:

- The Life Boat has been independent since 2010 and is one of 70 independent boats in the country.
- Both the MCA & RNLI work closely with the Hope Cove Team.
- The MCA own the existing coast guard station and have verbally indicated that a long lease of 20-25 years will be agreed.
- There is a crew of 22, when there is a shout, everyone is paged.
- The proposed parking area will be grassed – using Golpla or similar.
- A new launch system has been developed allowing the boat to be launched faster and brought out of the water more efficiently.
- Pedestrian safety has also been given significant consideration.

SHPC Query the building overhanging the stream on the plans. SHPC have no objections subject to the parking area being grassed using Golpla or similar.

2. **1678/18/HHO Sea Brook (additional plan)** SHPC Objection – for the same reasons as previous.
3. **3793/18/FUL 11 Court Barton (new woodburner)** SHPC application for new flue & window but no window shown on the application SHPC approve the flue only.

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4. **3421/18/FUL Orchard Cottage** (demolition & rebuild) – SHPC consider the plans an invasion of privacy/overlooking/overbearing to neighbours. Noted the previous application was to extend the garage to provide a storage unit not to provide accommodation.
SHPC agree in principle however there is an issue with invasion of privacy etc so providing this is addressed with conditions SHPC will not voice any objection.
5. **3801/18/FUL Tamarisks** (extensions and addition of accommodation)
Height issues, insufficient car parking, no planning permission for change of use – the property must be residential and not a tourist facility. SHPC consider that there is significant overdevelopment, previous objections still stand. SHPC unanimously object.

b) APPLICATIONS AWAITING SHDC DECISIONS

1. **1678/18/HHO Mr J Stabik, Sea Brook Readvertisement** – SHPC Objection
2. **2066/18/FUL Lantern Lodge Hotel Readvertisement**– SHPC Objection, a further objection will be submitted re the design being out of character. **ACTION: CLERK**
3. **3471/18/HHO 5 Abovedown Cottages** – no objections subject to Highways approval and action re bat survey
4. **1029/18/ARC** – Cottage Hotel Removal of Conditions determination date May 2018

In an AONB the planning authority can refuse to accept an outline planning application within 30 days of its receipt and can insist on a full application being sent in. SHPC will always insist on a full application being submitted.

NOTE: All planning responses from SHPC will incorporate a request for:

- Sight of a letter from South West Water confirming that any increased sewage load will not adversely affect the existing sewage works in respect of new build properties and extensions incorporating bathrooms/kitchens.
- Damage caused to any infrastructure to be made good to a comparable standard.

c) SHDC DECISIONS/

- 3383/18/FUL Cottage Hotel** – SHPC No objection. **SHDC Conditional Approval.**
2811/18/FUL 1 Abovedown Cottages – SHPC will be given conditional approval, objection to bin store. **SHDC Conditional Approval.**
0122/18/FUL Westward, Mr Andrew Gardiner – SHPC Objection. **WITHDRAWN**
3034/18/FUL Cottage Hotel – SHPC Conditional Approval subject to building works restricted times. **SHDC Conditional Approval.**

d) ENFORCEMENT & OTHER PLANNING ISSUES

Enforcement continues to be dealt with.

Please will all parishioners continue to provide the Clerk with full details of any violations that do not adhere to the original application for which permission was granted. ALL violations will be reported to Enforcement.

- e) **NEIGHBOURHOOD PLANNING:** The funding application has had a figure of £6,185 approved, this is now being applied for.

f) MISCELLANEOUS:

Woolmancliffe Works – The original plans were viewed again.

171.18 FINANCE & GOVERNANCE –

- a. **Receipts & Payments** – Month 9
- b. **Accounts to pay** – Accounts to pay: Clerks Salary, HMRC & Expenses £292.78, Data Protection Registration Department £40. See **Appendix A** for current account details. Holding account

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£3,100.55 – being £1,500.55 holding funds, £1,000 maintenance, £500 NDP and £100 website.

A VAT return has been submitted for the 2017/18 year. Proposed Cllr Rundle Seconded Cllr Rossiter

- c. **Miscellaneous** – Internal Audit 3-year contract, the signed contract has been forwarded to Alison Marshall, we await confirmation of acceptance.
- d. **ICO GDPR Annual Payment Agreement:** A proposal was made to put the ICO payment onto a Direct Debit Agreement to be taken annually by the company, this also gives a small discount. Proposed Cllr Hocking, seconded Cllr Coleman. **ACTION: CLERK**

At 20.10 hrs the Chairman declared the meeting closed

Next Meeting Dates **9th Jan, 13th Feb (Planning Focus), 13th March, 10th April (Planning Focus)**. Venue: **Fisherman's Reading Room, 7.00pm**

Signed as a true record: _____

Print Name & Date: _____

Agenda Items and Updates; where possible please submit to the Clerk by the first Wednesday in the month to ensure time for inclusion, circulation and study. If a Council Member is unable to attend a meeting it would be appreciated if they could submit a brief précis of progress on their actions, if applicable, (to the Clerk for distribution) together with their apologies.

Distribution List

Cllrs Brimmacombe, Coleman, Green, Hocking, Rossiter, Rundle & Williams **For Information to:** County Cllr R Gilbert, Dist. Cllr Judy Pearce, Cllr Simon Wright, WPC Pengilly, PCSO O'Dwyer, South Huish Parish Council Notice Boards, National Trust, Richard Pollard, Dave Illingworth

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APPENDIX A

Category	Descriptor	Date	Month No. of Report to Council	Paid In	Paid Out	Cash Book Balance
	Cash Book Balance b/f from last financial year		7			2,598.92
						2,598.92
Payment	K Harrod Salary/Expenses	15/11/2018	8	-	291.98	984.42
Pament	HMRC NIC	15/11/2018	8	-	0.80	983.62
Payment	123 Domain Name Rnl paid to K Harrod	15/11/2018	8	-	11.99	971.63
						971.63
TOTALS YTD Financial year 2018/19				£ 8,890.00	-£ 10,517.29	£ 971.63
RECONCILIATION CASH BOOK TO BANK						£
Cash book balance b/d				FY 2018/19 month	8	£ 971.63
Balance at bank at end :						04-Dec-18
Revenue Accounts						971.63
Unpresented Items					receipts	
					payments	-
						£ 971.63
ACCOUNTS FOR PAYMENT						Variance
<u>K Harrod Salary</u>					Salary includes £8 facilities recharge & paid by direct transfer on 15th of each month	291.98
<u>HMRC NIC</u>						0.80
Plus						
ICO GDPR						40.00
Meeting Sub Total						40.00
Holding Account £3,100.55 - Being £1,500.55 holding funds, £1,000 Maintenance, £500 NDP and £100 Website						
Receipts & PAYMENTS REPORT TO COUNCIL						
MEETING DATE				12/12/2018		
Prepared By:				K Harrod for South Huish Parish Council		
Date:				04/12/2018		