

# NORTHBOURNE PARISH COUNCIL

## MINUTES

Meeting held on Thursday 19<sup>th</sup> March 2026 at 7pm  
At Parish Hall, Northbourne

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### 1. PRESENT AND APOLOGIES

In attendance: Cllrs Steve Morgan (Chair), Eileen Rowbotham, Brian Butcher and Michaela Hubble. Cllr Manion  
Clerk: Steph Woods

Apologies: Cllrs Mark Pays

2 members of the public

### 2. DECLARATIONS OF INTEREST:

There were none.

### 3. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the ordinary meeting held on 12<sup>th</sup> February 2026  
It was agreed that the minutes were an accurate representation of the meeting, proposed by Cllr Morgan, seconded by Cllr Rowbotham. ALL AGREED.

### 4. PUBLIC CONTRIBUTION TIME – limited to items on the agenda, maximum of 15 minutes in total.

None.

### 5. District/County reports

Cllr Manion gave a brief update on what is currently going on at DDC including the agreed council tax rise.

### 6. PLANNING

a). To consider any applications received by the date of this meeting.

1. 26/00177 - Erection of new dwelling (Self-build/Custom Build) at Finglesham Well, The Street, Finglesham, CT14 ONE. Sewerage concerns and drainage. Environment concerns/standards. It was discussed and decided that the PC are neutral to this application.

2. 26/00205 - Change of use from car display area and erection of 3 storage units at Highway Auto Centre, Sandwich Road, Hacklinge, CT14 0AS. After discussion and a vote (where three Cllrs supported the application and Cllr Rowbotham decided to abstain) it was agreed that the PC support this application with no further comments to be made.

**8. FINANCE**

a). Payments and receipts

The balance as of 19<sup>th</sup> March 2026 is £20,585.72 (with £20,089.24 in savings account and £496.48 in current account).

Payments:

Hugo Fox – Monthly Website Costs (Feb 2026) - £11.99

Stephanie Woods – Salary (Mar 2026)

Unity Trust – Monthly Service Fee (Feb 2026) - £6.00

EDF – £44.10

Parish Hall – Hire for meeting 19/03/26 - £12.00

The above payments and £1,500 were approved, proposed by Cllr Morgan, seconded by Cllr Rowbotham. AGREED BY ALL. Northbourne Parish Hall invoices was discussed again and a member of the Parish Hall committee was present and agreed to check and provide an invoice for outstanding balance.

**8. PARISH COUNCIL/COMMUNITY MATTERS**

- a. Bus shelter – ongoing. Northbourne noticeboard was discussed with the possibility of relocating it. The PC is looking to replace Northbourne’s bus shelter or repair the roof. Finglesham bus stop needs some maintenance also.
- b. Defibrillator at Crown – ongoing.
- c. Pavilion – it was confirmed by the Chairman that it is now not leaking and the marks noticed were old water damage. Discussion continued for the Community Group to lease the Pavilion from the PC. It was agreed that the exercise equipment will be removed and Cllr Morgan to arrange the removal for scrap. Clerk to get legal quotes for community group to take over lease of pavilion.

**9. ITEMS FOR FUTURE DISCUSSION**

Annual Parish and Village Meetings.

Christmas lights to go onto July’s agenda for discussion.

**10. CLOSE**

**There being no further business, the meeting closed at 20:27.**

**Date of Next Meeting – Thursday 9<sup>th</sup> April 2026 at 7pm**