

You are hereby summoned to attend the

ANNUAL GENERAL MEETING OF THE WORLDHAM PARISH COUNCIL

8.00 PM, WEDNESDAY 8th May 2019

EAST WORLDHAM VILLAGE HALL

AGENDA

Invited: Cllrs Andrew Aldridge, Will Brock, Terry Blake, Bill Fife,
Mr R Twining (Clerk),

Declaration of Interest

Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room or chamber when the meeting discusses and votes on the matter.

Before the start of the meeting Councillors will need to complete and sign their Register of Interest Forms, Declaration by candidate as to election expenses form.

1/19 Apologies of absence

2/19 Election of officers

- Chairman
- Vice Chairman

- Sub committees – Parish plan, Village hall, Traffic Management Group

3/19 Discuss Co-option of 2 Councillors

4/19 Specific responsibilities of councillors

- Communications
- Countryside (Boats)
- Eco Town
- Highways (Road and traffic)
- Minerals and waste
- Planning
- Playground, Families and Children
- South Downs National Park
- Website

5/19 Appointment of parish representatives

- Footpaths' Officer
- Jalsa Salana Representative
- Litter Collection Co-ordinator
- Neighbourhood Watch Co-ordinator
- Web site Administrators

6/19 Finance, investment policy and risk

- a. Review and adoption of Annual Governance Statement 2018-19
- b. Cheque Signatories and bank accounts
- c. Review of Risk and Insurance
- d. Worldham Community Benefit Fund
- e. Pension Enrolment
- f. Chairman's Allowance

g Section 137 expenditure

7/19 Salaries and expenses

- a. Clerk's remuneration and Clerk's expenses
- b. Hall Administrator remuneration
- c. Hall Cleaner remuneration

8/19 Grants and donations

- a. Churchyards
- b. Alton CAB
- c. Any other grants

9/19 Minutes from previous meeting

To approve and sign as a correct record the minutes of the Worldham Parish Council held on 3rd April

10/19 Planning applications

To consider and decide on the Parish Council's response to planning applications received since the last Parish Council meeting:

- a) To note the decisions regarding previous planning applications
- b) To consider and decide on the Parish Council's response to planning applications received since the last Parish Council meeting (*Details contained in Annex A*)
- c) To consider and decide on the Parish Council's response to planning applications received since the agenda was published *if any*

11/19 Traffic Mitigation Update **receive a report from the Clerk**

12/19 Finance and accounts

- a) To agree the monthly finance report and schedule of expenditure – *Details to be circulated at the meeting.*

13/19 Update on Honour Board

14/9 Any other business

15/19 To note date of Parish Council Meetings for 2019 to March 2020

Normally the first Wednesday of each month.

By order of the Parish Clerk

Robin Twining

1st May 2019

Annex A
Planning applications received and decisions made
since the last Parish Council meeting

WPC Ref no	Planning Number	Site address	Proposal	Comments/Decision
			Applications already discussed	
Wpc 2018/05	57718	The Clock House, Truncheaunts Lane, East Worldham, Alton, GU34 3AA	Deed of variation of S106 agreement dated 2000 on application 27227/006 to remove the rental clause.	Awaiting decision
wpc 2018/14	SDNP/18/0 6028/FUL	1 Tyling Cottages Green Street East Worldham GU34 3AU	Tractor and implement store after removal of existing poly tunnel and container	Approved
wpc 2018/15 and wpc 2018/18	SDNP/18/0 6027/HOU S	1 Tyling Cottages Green Street East Worldham GU34 3AU	Single storey extension to side and rear, and detached double garage And amended plan	Approved
wpc 2018/20	52717/001	Land at Junction of Wilsom Road, Windmill Lane, Alton in a neighbouring Parish	Three bed detached dwelling	Awaiting decision
		Applications to be discussed		
		None		

Annex C – Finance

Bank balances as at date when balances last reported: 31/03/19

TSB current account: opening balance:	£6,236.29
Add receipts received:	£6,095.00
Less payments previously made:	£844.80
Less payments authorised at the PC meeting	£3,866.35
Less Transfer to TSB Business Instant A/c	£0
Closing balance as at 08/05/19:	£7,620.14
Less funds received for projects not yet spent	£1,606.00
True closing balance	£6,014.14

TSB Business Instant account		Worldham Community Benefit Fund
Opening balance:	£12,398.08	£8,960.20
Add receipts received:	£0	£0
Less payments made or authorised:	£0	£0
Closing balance:	£12,398.08	£8,960.20
Total balance of the TSB accounts as at 08/05/19:		£20,018.22
Less funds received for projects not yet spent		£1,606.00
True closing balance		£18,412.22

Total balance of Worldham Community Benefit Fund as at 08/05/19: £8,960.20

Total Payments

Date	Cheque No	Payee	Details	Total (£) inc VAT	VAT included in total (£)
			Payments authorised and paid since April meeting		
3/4/19	001253	East Worldham PCC	Inspection of fire extinguishers in village hall – 50% of bill of East Worldham PCC	57.07	
3/4/19	001254	SSE	Electricity bill for East Worldham village hall	517.12	24.62
3/4/19	001255	R Twining	Expenses – stamps £15.61; ICO (Date Protection) £40	55.61	
3/4/19	001256	R Twining	Purchase of Dehumidifier	215.00	35.83
			Total Payments authorised & paid since April meeting	844.80	0
			Payments to be made at the May meeting		
8/5/19	1257	HALC	HALC affiliation fees, NALC Levy	202.00	
8/5/19	1258	Mike Walker	¼ share of empty septic tank for village hall	43.75	
8/5/19	1259	Pandora Technologies Ltd	Purchase of PTCS 904 speed sign battery charger, spare battery, statistics license	3,054.00	509.00
8/5/19	1260	R Twining	Clerk's salary – April Month 1	506.70	

8/5/19	1261	R Twining expenses	Flowers for retiring Councillors	59.90	
			Total Payments for Authorisation	3,866.35	509.00

Total Receipts Received

Date paid in	Bacs/Paying In book	From	Details	Total (£) Receipts
17/4/19	bacs	EHDC	Precept	6,085.00
30/4/19	500132		Hire of Tables	10
Total Receipts Received				6,095.00

Worldham Community Benefit Fund

Total Paid in £0

Total Paid out £0