

Minutes of the MARSTON TRUSSELL PARISH MEETING
held in Marston Trussell Village Hall, Marston Trussell at 7pm on 14th May
2025, 7pm

Present:- Thirteen members of the parish were present

- 1) Election of Chairman – It was **RESOLVED** to elect Graham Allen for Chairman for the year 2025/2026
- 2) It was **RESOLVED** to accept apologies from 7 parishioners.
- 3) The minutes of the meeting held on 7th November 2024 were signed as a true copy of that meeting.
- 4) Update from Unitary Councillors – An e mail had been received from the newly elected Unitary Councillor Cecile Irving-Swift
- 5) Payments were approved as follows :

a) Felicity Ryan (clerk's half yr salary) - £460.62
E-ON (maintenance for quarter ending 31.3.25 - £16.20
Npower (power 1.10.24-31.12.24) - £121.20
Zurich Insurance 14.1.25 -13.01.26 - £241.00
Northants CALC (membership and internal audit fee to 31.3.26) - £290.34
E-ON (maintenance Q end 31.12.24 - £16.20

b) Accounts for year end 31st March 2025 :

The statements were considered as follows in the Annual Governance Statement.

The accounting statement figures were presented and discussed and it was therefore **RESOLVED** to accept the following :

ii Annual Governance Statement for 2024/5

iii. Accounting Statement for 2024/5

iv. Certificate of Exemption (from external audit) The Annual Governance and Accountability Return was signed by the Chair. **ACTION : Clerk to upload to website and send to external auditor.**

It was **RESOLVED** to accept the Internal Audit Report with the following comments :

'I have carried out a thorough review of the documents both supplied to me by the Clerk, Felicity Ryan and those listed on the website. I would like to thank Mrs Ryan for her help with the audit. I was pleased to see that the website was working again this year and it was easy for me to locate the documents that I needed to check. I have reviewed bank statements, bank reconciliation statements, payments, receipts and minutes as well as the documents on the website. I am satisfied that all the internal control objectives have been met, the annual risk assessment has

been minuted. Managing the parish meetings internal controls should be a day-to-day function of the meeting through its staff and management and not left for internal audit. It would be incorrect to view internal audit as the detailed inspection of all records and transactions of a council in order to detect error or fraud. This report is based on the evidence made available to me and consequently the report is limited to those matters set out above.'

6) Planning Applications – None received

7) Items for discussion – Barn on Sibbertoft Road, report to planning via what3 words

- Collapsed drains – report via what3words
- Ancient monument construction work – report via what3words
- CIL allocation - An update was provided in relation to the CIL allocation in that West Northants had provided confirmation the money could be spent on improving the Village Hall. It was **RESOLVED** to support the project and the payment of the allocation to the Village Hall committee.
- Road markings and additional village signs – report via what3words

8) Any other business –

- Grants available from OFPCC in relation to speed signs. **ACTION : Clerk to look into.**

Date of next meeting : Marston Trussell Village Hall, 12th/13th November 7pm,

Meeting closed 7.40 pm