

Donington with Boscobel Parish Council

Minutes of the Meeting of Donington with Boscobel Parish Council held on Tuesday 21st June 2022 at 7.00pm at St Cuthbert's Parish Church

In attendance: Cllrs Christine Jones, Virginia Sankey, Robert Parry, David Beechey, Philip Ogle, David Williams, and the Parish Clerk (Vanessa Voysey)

22.18 Welcome by the Chair

The Chair welcomed everyone to the meeting

22.19 Apologies for absence and reasons:

It was proposed, seconded and **resolved** to accept the following apologies:

Hugh Kirton – health

Dawn Harper – annual leave

Adrian Robinson – family commitment

22.20 Parish Council Vacancy – Co-Option

There were no updates on Co-Option and or any expressions of interest to consider at this time

22.21 Declarations of Interest: a) Pecuniary b) Personal

Members were reminded that they must not participate in any discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate

There were none at this time

22.22 Public Session:

There were no members of the public present and no questions filed in advance

22.23 Minutes:

It was proposed, seconded, and **resolved**, to confirm the minutes of the Council meeting held on Tuesday 17th May 2022

22.24 Matters Arising

a) Refurbishment of road signage

Cllr Virginia Sankey gave an update on the refurbishment of road signage in the Parish. Shropshire Council had advised her that the signage by the Old Worcester Road by the traffic lights had been completed but she could not see it. On following this issue up she was

told that it was 'work in progress' and had been agreed but not done, similarly, Cordy Lane East and West has been logged but the work has not been completed. Where work has been agreed but not completed it could be that signage has been ordered but has not yet been put up.

Cllr David Williams noted that the worst signs on his estate had been changed.

b) Nature Reserve Grant

Consideration was given to a request from Donington with Boscobel Nature Reserve Management Committee to grant monies as planned in the Parish Council's annual budget.

Cllr Robert Parry suggested that the Committee be invited to the next meeting to present a budget. He also raised the amount of Vatable items purchased by the Committee and if a direct purchase arrangement would be more sensible. He suggested that the item be deferred.

Cllr David Williams said that a meeting separate from the Parish council would be better. He also requested that the Parish Clerk ask for a copy of the 5 year plan from the Country Parks and Heritage Manager.

There was some discussion on plans to insert disabled access on the Nature Reserve

Cllr Christine Jones said that the precept had been agreed as offering a sum for the Committee to spend on an independent basis. Cllr Philip Ogle noted that a similar discussion had been held last year about granting a lump sum or running a management account.

The Parish Clerk noted that items purchased by the Parish Council where V.A.T is reclaimed should be expected to be items held on the Parish Council's Asset Register. This is also the case for insurance cover.

It was proposed by Cllr David Williams, and seconded by Cllr Christine Jones, that the Nature Reserve Management Committee be granted the precepted amount of £3,000.

It was proposed by Cllr Robert Parry, and seconded by Cllr David Beechey, to amend this to provide a £3,000 budget with purchases made directly by the Parish Council if necessary.

The amended proposal fell with two votes in favour, three against, and one abstention.

The proposal was accepted with three votes in favour, two against and one abstention.

It was therefore **resolved** to grant the Nature Reserve Management Committee the precepted amount of £3,000.

c) Shackerley Lane Phone Box

Cllr Robert Parry sent an update on the work to renovate the phone box on Shackerley Lane prior to the meeting, including photographs.

All members present said that the work looked very good. Cllr Virginia Sankey said that hanging baskets were now in place and also looked very good.

a) Albrighton and Cosford Community First Responders

Consideration was given to a request from the Albrighton and Cosford Community First Responders for an annual grant towards running costs

It was proposed, seconded, and **resolved**, to offer £500 to the Albrighton and Cosford Community First Responders.

b) Footpaths Committee

Consideration was given to contributing towards the cost of a new strimmer for the Footpaths Committee, this matter having been raised by Cllr Virginia Sankey in her report of the previous meeting. At this time there were no further details, but it was recognised that this would be a useful expenditure.

It was proposed, seconded, and **resolved**, to contribute towards the cost of a new strimmer for the Footpaths Committee.

It was agreed that the Parish Clerk should contact the Chairman of the Committee for more details.

c) Car Park Maintenance

Consideration was given to ongoing maintenance of the car parks, this matter having been requested for discussion by Cllr Robert Parry.

Cllr Robert Parry said that volunteers were not insured to work on the car parks. He said that the Parish Council needed a maintenance policy.

Cllr David Williams said that looking forwards that there was an option to employ a local person to do the work, with the benefit of providing local employment. Possibly this might be something done in conjunction with Albrighton Parish Council. Cllr Christine Jones said that instructing a contractor was another option.

The Chairman, Cllr Christine Jones, emphasised that the current arrangement for the Church Car Park was that Mr John Parry would charge an annual fee for the maintenance of it. Any potential for change in this arrangement would need to be a discussion between him and the Council and not a third party.

d) Citizens' Advice Bureau

Consideration was given to a request to cover the cost of December's session at Albrighton Medical Practice. This would cost £650. Cllr David Williams expressed the view that this was expensive for one month's session, however he noted that it was a valued service and therefore he would be proposing that the Parish Council cover the cost.

It was proposed, seconded, and **resolved** to grant the Albrighton Medical Practice (CAB) £650 towards the cost of one month's Citizen Advice Bureau session.

22.26 Correspondence: For Action

a) Albrighton and Donington Fayre

The Committee Treasurer has sent a quote of £280 for the cost of insurance. Cllr Robert Parry expressed the view that payment should be made as soon as possible.

It was proposed, seconded, and **resolved**, to pay the sum of £280 to the Albrighton Fayre Committee to cover the cost of insurance.

b) Shropshire Council Maintenance Grant for the Nature Reserve

The Country Parks and Heritage Manager (South) has sent a copy of the funding agreement and an invoice will be raised. This was agreed in minute 21.139

It was proposed, seconded, and **resolved**, to proceed with the funding agreement.

22.27 Correspondence: For Information.

The following was noted:

- a) **Road Closure** –Pattingham Lane, Albrighton, 21st to 25th July 2022, Civic works, fibre splicing and testing, Airband Community Internet Ltd
- b) **Lord Lieutenant's Garden Party** – the Nature Reserve representative has written to the Chairman to thank the Parish Council for the nomination to what was an enjoyable event

22.28 Planning.

a) Applications:

22/01926/FUL | Erection of one single storey dwelling following demolition/removal of all on site buildings; modifications to driveway | 2A Sandy Lane Albrighton Wolverhampton Shropshire WV7 3ES

Representation: The Parish Council is concerned about building in the Green Belt and that it sets a precedent.

Received after the publication of the Agenda:

22/02331/FUL Formation of a vehicular access off Shackerley Lane, change of use of field to car parking area, erection of boundary fencing at Boscobel House, Boscobel Lane, Shackerley Lane.

To file: no objection

a) Permission Granted:

22/00482/FUL (validated: 03/02/2022) White Ladies Farm Barns, Shackerley Lane, Cosford, Albrighton, Shropshire Conversion of outbuilding to one dwelling (resubmission)

b) **Permission Refusals:** none at this time

c) **Any other planning matters:**

22/00887/FUL (validated: 22/02/2022)

Cosford Business Park, Long Lane, Neachley, Shifnal, Shropshire

Proposal: Erection of three buildings comprising six industrial starter units, installation of package treatment plant, formation of additional parking area and associated works

Decision: Withdrawn

22.29 Finance.

22.29.1

It was proposed, seconded, and **resolved** to approve the following payments –

Clerk	Clerk's salary & expenses (June)	£585.43	LGA 1972 s 112 (2) LGA 1972 s 111
HMRC	Tax	£0	LGA 1972 s.111
Clerk	Travel Expenses (June)	£13.50	LGA 1972 s.112
Red House	Room Hire (2021)	£176	LGA 1972 s.134(4)
Red House	Room Hire (2022)	£66	LGA 1972 s.134(4)

22.29.2

The following payments made following a decision made at the meeting of 17th May were **noted**:

£312 for Jet-o-Wash to clean the bus shelters and signs

£280 for the cost of insurance for Albrighton Fayre (outstanding)

£150 Chairman's Allowance donated to Bright Stars Nursery (outstanding)

22.29.3

The following income received was **noted**:

Interest – £45.83 to the Public Sector Deposit Fund

22.29.4

a) Bank Reconciliation

It was proposed, seconded, and **resolved**, to receive and approve the bank reconciliation until the end of May 2022

b) Spend to Date

It was proposed, seconded, and **resolved**, to receive and approve the spend to date to the end of May 2022

22.30 Reports:

- (a) SALC:** Cllr David Beechey reported that he would be attending the annual conference on 12th July
- (b) RAF Cosford:** Sq. Ldr. C. Wilson filed a report by email, mentioning the success of the recent Air Show.
- (c) Nature Reserve Report :** The Chairman, E.Byrne, filed a written report prior to the meeting
- (d) Albrighton Village Halls Trust :** there was none at this time
- (e) Clerk's Report:** the Parish Clerk noted that the External Audit had been filed and that she had visited the Food Bank with Cllr Adrian Robinson and discussed how Councillors could help support it
- (f) Royal British Legion :** there was none at this time
- (g) Footpaths:** Cllr Virginia Sankey reported that the Footpath Committee would like to extend the footpath between Harriott Hayes and the bridleway but that the landowner had raised a concern about a family of grey partridges.
- (h) Station Ramp Meeting:** Cllr David Beechey said that as the Minister had refused to grant a dispensation the project is 'dead in the water'. He had met with the M.P and discussed the possibility of finding other funding sources to fund access at Cosford including possibly from the M.O.D. However, Cllr Beechey said that he was not optimistic, and that concerns had been raised about the impact on Albrighton Station .
- (i) Albrighton Fayre:** Cllr Robert Parry reported that there would be a meeting about traffic management. He had flyers advertising the event to distribute, members present took some with them to deliver.
- (j) RAF Cosford Cadets:** Cllr Robert Parry said that the band had been invited to Cosford Air Show and had been in the regional display show.
- (k) War Memorial Working Party:** Cllr David Williams said that there was an upcoming meeting.

22.31. Training

Training information is available on: www.alcshropshire.co.uk/training

22.32 PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

Pursuant to Section 1(2) of the above Act and due to the confidential nature of the following business to be transacted it was proposed, seconded, and **resolved** that the public and press should not be present

22.33 Staffing Matters

A pay review was considered following the NALC published pay increases on the SCP scale and the completion of staffing appraisal.

Cllr David Williams noted the Internal Audit report was excellent. He thanked the Clerk and the Chair for helping complete the appraisal.

It was proposed, seconded, and **resolved** to implement the NALC agreed pay rise for SCP 20 backdated to 1st April 2021, and to increase the Clerk's pay scale to SCP 21 from 1st April 22.

22.34 Date of the Next Meeting 19.7.22

Items for the agenda to be notified to the clerk by **9.07.22**