



Marilyn Weeks - Parish Clerk  
Exbourne with Jacobstowe Parish Council  
c/o Hillside, Honeychurch,  
North Tawton,  
Devon  
EX20 2AE

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**I hereby give notice that a Parish Council meeting will take place on Wednesday June 29<sup>th</sup> 2016 at 20.00 in The Village Hall, Exbourne. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted as set out hereunder. Dated this day June 23<sup>rd</sup> 2016.**

## Agenda

**Members of the public are invited to address the Council at the start of the meeting**

- 1. Apologies for absence**
- 2. Declarations of Interest**
- 3. Minutes of the last meeting**
- 4. Matters arising**
  - 4.1 Appointment of new clerk/RFO
  - 4.2 Report by Borough Councillor
  - 4.3 Neighbourhood Plan Update
    - 4.3.1 Discuss approval required for Neighbourhood Plan – small ad hoc costs
  - 4.4 Parish Council website/new computer, printer/scanner and associated software
  - 4.5 Cutting of grass and clearing of car park at Little Ellicroft Meadow
  - 4.6 Discuss the possibility of Exbourne/Jacobstowe purchasing a defibrillator
  - 4.7 Pension Provision for the clerk
  - 4.8 TAP Funding
  - 4.9 Parking in the village
  - 4.10 Annual Risk Assessment
  - 4.11 Casual Vacancy
  - 4.12 Place booked for Chairman, Steve Blakeman, to attend Chairmanship Short Course
- 5. New Items**
  - 5.1 Discuss amending the bank mandate
  - 5.2 Request from the Burrow for the parish council to fund a local person for five hours per week @ £7.50 per hour for 26 weeks - £975
  - 5.3 Street Cleaning in Exbourne
  - 5.4 Attendance at Northern Links meeting at Bridestowe Village Hall 30<sup>th</sup> June 7.30p.m.
  - 5.5 Request from the village hall committee for funds to assist with repairs
  - 5.6 Application for the sale of alcohol at The Cider Vat, Solland Farm, Exbourne
- 6. Matters arising from circulated correspondence ( information only)**
- 7. Parish Paths Partnership (P3)**
  - 7.1 Both Steve Attfield and Tim Laws have confirmed that they are happy to remain in their roles as P3 Co-ordinators.
- 8. Planning**
  - 8.1 Applic No.1668/16/PDM – Land at Dunsland, Hatherleigh – prior approval for change of use of agricultural building to dwelling house (class Q). Discuss at meeting.
  - 8.2 Applic No. 0336/16/FUL - Meadow View Farm, Exbourne – proposed rural workers live/work unit of accommodation. Discuss at meeting.
  - 8.3 Agricultural Occupancy Conditions
  - 8.4 Applic no. 01110/2015 Hayfield House, Hayfield Road, Exbourne – householder application for demolition of single storey extension and construction of two storey extension and boundary treatments. Granted conditional approval.

8.5 Applic No. 01108/2015 Hayfield House, Hayfield Road, Exbourne – new 2 storey 3 bedroomed dwelling with single storey garage/workshop. Taken to appeal.

**9. Finance**

9.1 Invoice from clerk for wages and expenses - £534.24

9.2 Invoice from clerk for costs incurred in placing advert for new clerk in Okehampton Times - £180.18

9.3 Invoice from Stuart Todd Associates for half of the fee agreed for assistance with Neighbourhood Plan – £2400

9.4 Review of budget

9.5 Details of balance at bank

**10. Matters at the discretion of the Chairman**