**HOVERINGHAM PARISH COUNCIL**

The A.G.M Precedes the Parish Council Meeting

10th May 2016 at 7.30 pm

Hoveringham Village Hall

Present: Mark Clifford (MAC) Chairman, Eric Allwood (EA) Vice Chairman, Margaret Armitage (WMA) Pauline Bulpitt (PB) Alexander Nall (AN) Phil Turton (PT).

Apologies: Helen Nall, Roger Jackson

1. **The Minutes of the previous AGM were agreed and signed as a true copy.**
2. **Election of Officers for the coming year**

Eric Allwood took the Chair at this stage.

**Chairman** – **WMA** proposed **MAC**, seconded **PB,** this was unanimously supported. **MAC** agreed to continue as Chairman and took the Chair.

**Vice –Chairman** – **MAC** proposed **EA** seconded by **PT**, Unanimously supported **EA** agreed to continue.

**Chapel Field Representative** – **EA** proposed that Helen Nall be re-elected, seconded by **MAC**. Unanimously supported.

**Tarmac Liaison Officer**- Proposed by **MAC** seconded by **PB** that **EA** remain in this role unanimously supported.

**Scouts Liaison Officer** –proposed by **MAC** seconded by **AN** that **PT** take this role, unanimously supported.

**Village Hall** - did not need a liaison officer, **MAC**, if available, will attend Village Hall committee meetings and report to the Parish Council. It was noted that the Village Hall is now solvent

Margaret Armitage gave a vote of thanks to Mark Clifford on behalf of the members of the Parish Council thanking him for the effective work he had carried out over the past year.

1. **Chairman’s report**: Mac reported that it had been an eventful year for the Parish council, and thanked them as a whole for their support, and Roger Jackson for giving his time to attend P.C meetings and help with difficult matters. Due to the contentious change of use with regard the Railway Lake, Phil Turton was especially thanked for his good efforts in this area, and for agreeing to continue as the liaison representative at meetings with the Scouting organisation.

The Chapel field had been neglected recently but with the support of Helen Nall who was overseeing remedial work and organising a new committee, that neglect should be remedied. Alexander Nall was thanked for looking at the investments with a view to improving the Chapel field’s income.

MAC commented that we needed to look at internet banking to make payments, as cheques were increasingly unwanted by the Banks.

Eric Allwood was thanked for his work as the Tarmac liaison meetings, Kevin Mantle for maintaining the green.

The Chairman concluded by thanking the following people Sandra Stachura for conducting the Internal Audit, Di Trendell the retired Clerk, for her hard work over the years, and Jill Richards the new Clerk

1. **The Responsible Finance Officers Report**

 2015/16 was a fairly unexceptional year financially for the Parish Council.

The Clerk reported that the precept for year ending 31st March 2016 was set at £11300.but we actually receive £11865 at the end of the year we had an excess of income over expenditure of £302

A set of accounts was circulated to everyone – these have been audited by our internal Auditor Sandra Stachura .

The Hoveringham Wildlife Conservation Group had been inactive for some years. It has its own bank account where there is a balance of £495 – the same as last year.

The Village Hall management committee is now an independent entity, with its own constitution, accounts and audit procedure. However, The Parish Council continues to have responsibility for the Village Hall insurance, lease and for re-paying the loan to the Public Works Loan Board which at 31/03/16 stands at £20810

The bank balance for the Parish Council at 31/03/16 was £16986.00 this includes £3356 from the HALT account as this was closed and the funds transferred to the current account. This sum is reserved as a fighting fund should the need arise. Total interest accrued to 31/03/16 was virtually nil at current rates. The current bank interest is 0.01%.

The Chapel Field I & E account shows an excess of expenditure over income of £**850.00**. There were no fund raising activities during the year. Interest on the CCLA charity account was £111 and the VAT refund was £176. The balance on the NatWest current account was £603 and on the CCLA account £24630. The interest rate on that account is currently £0.450%. The low interest rates resulted in a low return which did not cover the maintenance costs. All of the maintenance costs are now being funded by the Parish Council. Since the change in legislation in 2009, the Chapel Field accounts are now reported direct to the Charity Commission by means of an annual return. AN has been looking at charity funds with better rates to improve the rate of interest available, we will need to invest for 5 years.**.**

The external auditors approved the accounts for 2014/15 without comment in September 2015. The cost of the audit was £100 ex VAT. The 2015/16 accounts are almost ready to be advertised for inspection by the public and fulfil the criteria set out by the Audit Commission.

The Parish Council continues to be very grateful to Sandra Stachura for all her expert advice and who generously carries out the internal Audit for no charge.

 The Meeting closed at 8pm