

**MINUTES OF THE EXTRA ORDINARY MEETING OF
HIGHTOWN PARISH COUNCIL
HELD ON 3rd OCTOBER 2024 AT THE ALT CENTRE**

Present: Cllrs: Shacklady (in the chair), Langley, Munro and Stobie.

2024/72. Apologies for absence.
Cllrs Barlow, Magill and Williams.

2024/73. Minutes of the Ordinary Meeting held on 16th September 2024.
RESOLVED that the Minutes of the Ordinary Meeting held on 16th September 2024 be approved as a correct record.

2024/74. Declarations of interest - Members are requested to give notice of any interest relating to any item on the agenda.
None.

2024/75. To adjourn the meeting to receive public comments.
None.

2024/76. Christmas lights switch on.
RESOLVED that:

1. The date for the Christmas event be fixed for 20th November 2024 with a 6.30pm start time and a 6.50pm switch on time;
2. The event will follow the same format as last year subject of the agreement of the new proprietors of the Hightown, in the absence of which refreshments will be provided in the Village Green;
3. A donation of £120 be agreed to the Salvation Army;
4. No donation will be made to Sefton in respect of Christmas lights unless this can be put towards a living tree. If Sefton are unwilling or unable to provide a living tree the Parish Council will look into purchasing and planting one and a request will be submitted to the Ward Councillors for a contribution towards the cost of the tree as well as the provision of lights on that tree;
5. The requirement to obtain 3 quotes for the provision of Christmas lights be dispensed with on the basis that Illumidex is the only local company identified that is able to supply, store and install the lights, positive references have also been received from Formby Parish Council and their tendering process has been relied upon to confirm that Illumidex provides good value;

6. The estimated cost for Illumidex to provide and install sustainable spiral Christmas lights, including fitting the required infrastructure to the lamp posts in 2024 if possible be approved in the region of £400 plus vat per lamp post with the lights being fitted to the 6 posts around the village green; and

7. The estimated cost of £120 plus vat in respect of the storage, maintenance, testing and removal of the lights in 2025 (not including any required repairs) and similar fees in future years be approved until further resolution.

2024/77. Fire extinguisher service.

RESOLVED that payment of the invoice from Sefton in the sum of £84.78 in respect of the annual service of the fire extinguishers be approved.
