



# BRAMSHAW PARISH COUNCIL NEW FOREST HAMPSHIRE

## MINUTES OF MEETING HELD ON TUESDAY 23<sup>rd</sup> JUNE 2015 AT BRAMSHAW VILLAGE HALL.

### Members Present:

Sue Bennison (SB) VChair  
Ian Davis (ID)  
Kay Harrison (KH)  
David Johnston (JD)

### Others:-

Jane Mullan (Clerk)

071.15 **Apologies** – to agree any absences of councillors.

Apologies were received and accepted from Denis Shaughnessy (DS) and Jenny Watts (JW) –on holiday. Cllr Diane Andrews was attending Copythorne Parish Council's meeting.

072.15 **Disclosures of interest.**

There were no disclosures of interest.

073.15 **Minutes** – It was agreed that the minutes were a true record of the meeting held on 19<sup>th</sup> May 2015 and were signed by Sue Bennison (Vice Chairman).

074.15 **Matters arising** from the minutes of 19<sup>th</sup> May 2015, ongoing actions to report not otherwise on the Agenda.

Prior to the meeting Jenny Watts had expressed her concern that a number of the items that were down to be discussed at this meeting had not been put on the agenda – namely:

1. Increasing the size of the Parish Council – not put forward for discussion at present as still waiting to hear from both Nigel Challis and Jeremy Twigg as to if they wish to be co-opted onto the Council. Clerk to follow up.
2. Community Plan – not put forward for discussion as were waiting for confirmation from Cllr Edward Heron as to a date he could come and provide us with further information on this – this was confirmed at the meeting as being 25<sup>th</sup> August 2015.
3. Rosary Garage – as well as this item is linked with item 2 above, concern was raised at the Annual Assembly that the garage workshops may now be being used for living accommodation. The Council resolved to write to Steve Avery, Planning Department New Forest National Park Authority, drawing his attention to this local concern.
4. Noise nuisance at Linhay Farm – as DS not attending meeting no update available.
5. Website and advertising –item was raised initially as to why only one of the licensed premises in the parish was mentioned on website – it had been previously agreed that the other 2, plus The Sir Walter Tyrell should also be mentioned. Clerk to action.

075.15 **Reports to be received**

i) County Cllr Edward Heron (EH)

EH urged the parish to submit a response the consultation – Shaping of Hampshire – spending review – see item 079.15 even if just as a letter highlighting areas of HCC spending which are relevant to the parish – ie: lengthsman scheme, Fritham Taxi Share, Mobile Library etc.

He also brought the Councillors attention to a second consultation happening at the moment – Electoral Review Consultation – this does affect Edward, but he agreed to email over a summary of the situation so we can draft a response from that.

The councillors then asked him several question:

**Q) High speed broadband and the spread and delay in installation?**

A) As explained at the Annual Assembly HCC is committed to get to 99% of residents of Hampshire with superfast broadband. Unfortunately due to the special status of the New Forest, the rollout of cabinets is more complex and time consuming than in other areas. The verderers will not allow new cabinets on the open forest. Everything has been agreed for the cabinet in Brook, but now waiting for BT to reprogramme the works. It generally takes 6 weeks from installation to actually going live. In response to the query raised by a Fritham resident, it has become clear that the government is not going to pay for every house to have access to superfast broadband, but once it has been installed, those residents at a distance from the box, their service will improve as others move to superfast.

**Q) Next stage in traffic calming**

A) Edward would expect the report on the suitability and usefulness of average speed cameras being used on this stretch of road by November 2015.

**Q) 30/40 signs on Brook Hill.**

A) Should be happening soon.

**ii) Councillor's reports**

SB advised that she had attended the Equine Forum on 15 June 2015 and North East Quadrant meeting on 3 June 2015 - minutes of which had been circulated to all councillors

076.15 **Public Forum** An opportunity for the public to make known the council any issues of concern, or to make comment on items on the Agenda including Planning Applications.

**No members of the public present.**

**077.15 Planning**

**i) Planning applications for comment:**

No applications.

**ii) Planning decisions to note:**

**15/00322 Office Dazel Meadow Farm –**

Determination as to whether Prior Approval is required for proposed Change of Use of office building (Use Class B1(a) ) to dwelling (Use Class C3). NFNPA have Raise objections - Having regard to the restrictive conditions placed on the building (originally built for agriculture) along with the planning and enforcement history it is considered that the building was not in B1a office use on or immediately before 29 May 2013. The Authority is therefore of the view that the wrong procedure has been applied for and the change of use from agriculture to C3 dwelling would require full planning consent

**15/00252 Bramshaw Golf Course – Forest Course –**

**Proposal:** Creation of 4 new tees including new fairway; 1 new golf green. (Grant subject to conditions).

**15/00310 Fountain Court, Brook Hill, Bramshaw, Lyndhurst, SO43 7JB**

**Proposal:** Replacement window; external repairs (Application for Listed Building Consent) NFNPA refused - The application has not been adequately justified and fails to demonstrate that the proposed replacement window would not result in the loss of historic fabric harmful to the architectural significance of the listed building. Furthermore, the replacement of this window could set a precedent for the whole scale loss of further windows in the building resulting in significant harm to the integrity of the listed building. The proposal is therefore contrary to policies DP1, DP6 and CP7 of the New Forest National Park Core Strategy and Development Management Policies DPD and the National Planning Policy Framework.

iii) **Tree applications for comment:**

**CONS 15/0470 Wych Green Cottage, SO43 7JF**

**Proposal:** Reduce two larch trees by 50%.

The council have no comments to make on this application.

**CONS 15/0471 Brook Green Cottage, SO43 7JB**

**Proposal:** Prune 1 Oak, 1 Horse Chestnut, 2 x Maple & 1 x Prunus. Fell 1 x Cherry. (

The council have no comments to make on this application.

vi) **Tree application decisions. –**

**CONS15\0446 Ash Cottage, Lyndhurst Road, Bramshaw, SO43 7JF**

**Proposal:** Fell 7 x Firs, 3 x Poplars and 1 x Ash. Prune 3 Beech Trees. Raise no objections – The proposed works are reasonable and will not have an adverse effect on the conservation area's character. Ash x 1, Cypress x 7, Birch x 3 as marked on the submitted plan – fell to ground level. Consent not required to fell the Poplar trees x 3 as they are dead.

**CONS15\0443 Ashdown Cottage, Penn Marsh, Bramshaw, SO43 7JN**

**Proposal:** Excavate trench adjacent to 1 Oak tree and 1 Walnut tree. Raise no objections. Given the historic pattern of drainage it is unlikely that the proposed excavation will cause damage to the Oak tree's structural roots as long as the work is undertaken by hand digging or using a toothless bucket. The walnut tree provides limited public amenity and is not suitable for further protection by TPO.

**TPO 15\0401 Oaklands, Brook, Lyndhurst, SO43 7HD**

**Proposal:** Prune 1 Oak. Grant - The tree works permitted in this decision are considered reasonable management enabling the ongoing retention of the tree as a positive amenity feature to the area. T1 Oak tree as marked on the submitted plan – reduce and reshape the crown by 3 m to leave the overall tree approximately 20 m tall and reduce over extended lower lateral branches extending west by a maximum of 6 metres.

vi) **Enforcement as per NF NPA's website (13/05/2015) - Parish Enforcement**

- a) **QU/14/0213:** WICKSMOOR FARMHOUSE, PENN COMMON ROAD, BRAMSHAW, LYNDHURST, SO43 7JL  
Description: Without planning permission the erection of a wooden playhouse structure  
Case Status: Retrospective Application Refused. Priority: Enforcement notice issued.
- b) **EN/14/0081:** MOBILE HOME, BLACKTHORNES, BROOK, LYNDHURST, SO43 7HD  
Description: Without planning permission the retention of an extension to the mobile home in breach of Condition 1 of planning permission 08/93324  
Case Status: Enforcement Notice Appeal Lodged.

**078.15 Finance and policy**

- i) Payments approved for payment and signed by Sue Bennison and Ian Davies: –

a)	Jane Mullan	000737	£262.50
b)	Do the Numbers:	000738	£155.00
c)	NFDC (GIS)	000739	£100.00

- ii) Financial Report.  
Income: £3000.00  
Expenditure: £2089.21  
Balance: £9945.64.

Bank statement and reconciliation signed by SB as indicated as a requirement by internal auditor.

- iii) Consideration of points raised by Internal Auditor.

Control area	Issue	Recommended Action
Bank statement	It is good practice for the members to initial the actual bank statement back to the reconciliation.	This should be commenced at the next meeting.
Pension autoenrollment	The staging date for the council is 1 <sup>st</sup> May 2017 by which time it needs to have a scheme in place, even though the council is too small to ever have a contributing employee. The penalties for non compliance are expected to be significant.	The Council should actively seek out appropriate professional advice on this issue.
Web site / transparency code	The council has recently migrated its information to a new website. Some items are still to be uploaded.	The current minutes, asset register, standard documents and budget all need to be published.
Members interest forms	Under the transparency code it is permitted to link to the page of the District Council on which the forms are shown.	This link should be added to the new website.

Point 1 – already actioned at this meeting.

Point 2 – DJ to do further research into this and report back at next meeting.

Point 3 – Clerk updating new website with this information.

Point 4 – Clerk already in possession of DJ, and JW's forms. Repeat request made at meeting.

#### 079.15 Lengthsman Scheme – update.

Clerk toured parish on 18 June and drew up a comprehensive list for the Lengthsman, Kevin Bennett, to start work on. He is due to visit the parish on 24<sup>th</sup> June (2 men) and Rob Millar of HCC to meet with him and point out where gullies etc are that he wants kept clean.

#### 080.15 Shaping Hampshire - Spending Review Consultation –

Hampshire is committed to finding savings of £98 million from its revenue budget by April 2017 –and Bramshaw has been asked to consider measures that will impact on the parish and provide a response.

See Cllr Edward Heron's report under Item 075.15. Clerk to write reply.

#### 081.15 Consideration of items for next meeting.

Allocation of duties between councillors.

Tree guard.  
Defibrillator.

082.15 **Confirmation of date of next 3 Parish Council meeting.**  
28<sup>th</sup> July 2015; 25<sup>th</sup> August 2015; 22<sup>nd</sup> September 2015.

Meeting closed 9.15pm

Signed:.....

Date: .....