

**BURTON LEONARD PARISH COUNCIL**  
**MEETING: 14 October 2019 (7.30pm – St Leonard's Hall, Burton Leonard)**  
**AGENDA**

1. APOLOGIES FOR ABSENCE
2. DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA
3. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING HELD ON 20 MAY 2019 AS A CORRECT RECORD

4. MATTERS ARISING FROM THE MINUTES NOT COVERED BY THE AGENDA

5. PLANNING

**Notifications received since last meeting:**

- i. **HBC Status: Registered** [19/03697/DISCON|Received 30.08.19|Validated 30.08.19]  
Approval of details required under conditions 3 (materials) 4 and 11 (Construction Management Plan) and 5 (Electrical Vehicle Charging) of Planning Permission 19/01971/FUL - Demolition of former public house and erection of 5 no. dwellings including the creation of new access, associated parking and landscaping. | Hare And Hounds Mill Lane Burton Leonard HG3 3SG
- ii. **HBC Status: Registered** [19/03952/KIOSK|Received 11.09.19|Validated 11.09.19]  
BT consultation on the proposed removal of payphone kiosk. (01765 677311) | Telephone Box Front Street Burton Leonard North Yorkshire
- iii. **HBC Status: Registered** [19/03955/KIOSK|Received 11.09.19|Validated 11.09.19]  
Letter - removal of public telephone kiosk (01765 677411) | Telephone Box Harrogate Road Bishop Monkton North Yorkshire
- iv. **HBC Status: Registered** [19/03854/FULMAJ|Received 10.09.19|Validated 17.09.19]  
Partial demolition of Primrose House, demolition of commercial buildings and erection of 30 dwellings with alterations to access. | Primrose House Copgrove Road Burton Leonard Harrogate North Yorkshire HG3 3SJ

**Notifications decided since last meeting:**

- v. **HBC Status: Refused** [17/01006/OUTMAJ|Received 06.03.17|Validated 21.03.17]  
**Revised scheme:** Outline planning permission with access considered for the construction of approximately 31 residential dwellings: Land Comprising Field At 432759 463602 Copgrove Road Burton Leonard North Yorkshire.  
*08.05.17: BLPC unanimously agreed to Option B: The Parish Council objects reference the objections submitted on 8<sup>th</sup> May 2017 documents: 8811146, 8811147, 8811149. 09.04.18 letter sent from BLPC re flooding on the area. 03.12.18 email to NYCC LLFA & HBC on flood risk on/off site. 11.12.18 email to HBC re broader objections*

**Important Planning applications on-going:**

None

**Other planning applications on-going:**

- vi. **HBC Status: Pending Decision** [19/03432/LB|Received 14.08.19|Validated 14.08.19]  
Listed building consent for lime washing south, west, east return and part of north elevations to match existing. | The Old Hall Straight Lane Burton Leonard Harrogate North Yorkshire HG3 3SD

**On-going tree and enforcement notifications:**

- vii. **HBC Status: Alleged Breach** [19/00233/BRPC15]  
Access drive used for non-agricultural use to south of Flatts House, Scarah Lane. HG3 3RS  
*HBC Enforcement update*

6. MEMBERS OF THE PUBLIC ARE INVITED TO ADDRESS THE COUNCIL WITH QUESTIONS OR COMMENTS

7. FINANCE

- i. **Bank statement:**

ACTION
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Clerk

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Bank statement to 30 September 2019 circulated in advance to be approved by the Chairman	
<i>ii.</i> <b>Income and expenditure:</b> I&E statement to 30 September 2019 circulated in advance to be approved by the Chairman.	
<i>iii.</i> <b>Notification of receipts:</b> a) BACS Precept payment notification (25 September: 2019) HBC 2nd Instalment £3,164.00 b) BACS Refund (9 September 2019) from BLOG of overpayment error: £20.00	
<i>iv.</i> <b>Invoices to approve for payment:</b> a) Clerk, P Thornhill for October 2019 £300.69 gross, BACS. b) Farm & Land Services (grass cutting inv 5449) £254.40, BACS. c) Mr G Watson (bench & pump sand/repaint) £110, Cheque d) Yorkshire Water (Fountain) £6.20, BACS	
<i>v.</i> <b>Clerk SLCC Membership Renewal:</b> Expenditure approval required: £76.00 per annum	Clerk
<i>vi.</i> <b>BLPC Financial Regulations review:</b> Update	Clerk
<i>vii.</i> <b>Reclaim of UCI Bunting Funding from HBC</b> Evidence required to support claim	Cllr Townson
<i>viii.</i> <b>Purchase of BT red Box</b> Cost assessment and potential use	Clerk
<i>ix.</i> <b>The Redmond Review:</b> BLPC input to Consultation	Clerk
<b>8. CORRESPONDENCE</b>	
<i>i.</i> <b>Summary List</b> Circulated in advance of the meeting – notable items a) YLCA notice of National Public Consultation on mobile phone masts b) Came & Company: Intra-group reorganisation affecting Came & Company c) HBC Local Plan update for Parish Councils	
<b>9. COUNCILLORS REPORTS</b>	
<i>i.</i> <b>Parking in vicinity of upper and lower village greens and vehicle speeds through the village</b> Update  GDPR implications of taking number plate photographs for reference/record where infringements occurred	Cllrs O'Kane & Trout  Clerk
<i>ii.</i> <b>Neighbourhood Plan</b> Review of CIL 'numbers' to assess time-cost-benefits of pursuing	Cllr Townson Clerk
<i>iii.</i> <b>Missing wall adjacent Dolly Walk</b> Update on Conservation Area impacts/requirements.	Clerk
<i>iv.</i> <b>Christmas lights permanent power feed</b> Update carried forward to next meeting	Cllr Trout
<i>v.</i> <b>Village risk assessment</b> To be added to website	Clerk
<b>10. ITEMS FOR DISCUSSION/REVIEW/ACTION</b>	
<i>i.</i> <b>Ethical Standards Training for Parish Councillors</b> Update on HBC training attended by Cllrs Townson, Barwick, Trout + Philip Thornhill	Cllr Townson Clerk
<i>ii.</i> <b>Standing orders</b> Inclusion on website – on-going	Clerk
<i>iii.</i> <b>Road surfacing within village, markings along Apron Lane and hedges encroaching public highways</b> Update	Clerk
<i>iv.</i> <b>UCI Cycle Race passing through village</b> Update: HBC funding evidence & views on village of acquiring cycle sculpture	Cllr Townson

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- v. **Provision of disabled access to upper village green seating area**  
Subject of disabled access to upper village green: Grant funding to be identified
  - vi. **Village tree planting scheme**  
Cllr Bappoo to develop map with suggested trees/locations so that a scheme can be costed.  
Update on situation re reservation for Spring Bulbs from HBC
  - vii. **Items for Parish Magazine**
    - a) 2020 Meetings Schedule
    - b) Community First Yorkshire Warm & Well Initiative
    - c) UCI Cycle Race
    - d) BT red 'phone box
- 11. DATES OF NEXT MEETINGS**
- |                          |                          |
|--------------------------|--------------------------|
| Monday 2 December 2019:  | 7.30pm St Leonard's Hall |
| Monday 13 January 2020:  | 7.30pm St Leonard's Hall |
| Monday 10 February 2020: | 7.30pm St Leonard's Hall |
- 12. CONFIDENTIAL ITEMS**

Clerk

Cllr Bappoo  
Clerk

Cllr Townson +  
Clerk