



MINUTES OF MEETING OF EAST WOODHAY PARISH COUNCIL
24 April 2023
19:30 East Woodhay Village Hall

Chairman: Cllr Mitchell (Chair)

Present: Councillors M Hainge, G Dick, M Rand, S Cooper, K Titcomb, S Bowden

In attendance: Cllr Falconer

Clerk: Amy White

Item 1: 01/23 Apologies

Apologies received and accepted from Cllr Roots and Cllr Hurst, Cllr Watson.

Item 2: 02/23 Declarations of Interest

None.

Item 3: 03/23 To approve Minutes of meeting held 27 March 2023

The Minutes were accepted as a true record and signed by the Chairman, Cllr Mitchell.

Item 4: 04/23 Actions arising from meeting held 27 March 2023

Item	Action	Owner
113/22	Clerk to pay the agreed grant of £850 to WHAFC this financial year. <i>Actioned.</i>	Clerk
115/22	Clerk to contact Foot Anstey with the agreed inflationary 'consideration' increase to complete the draft deed to send to Mr Winchcombe. <i>Actioned.</i>	Clerk
118/22	Cllr Dick to present options to PC for village gateways <i>Actioned- see item 10.</i>	Cllr Dick
119/22	Cllr Hainge to progress grant request for SID to Greenham Trust <i>Not actioned.</i>	Cllr Hainge

Item 5: 05/23 Borough and County Councillor Reports

Cllr Falconer reported on two local planning appeals- the Watermill Bridge/Wash Water has been refused although the reasons for refusal were not very robust. The WH Sports club

application for 3 houses was granted on appeal. The Council expressed frustration at the lack of consistency in decision making at BDBC planning.

Item 6: 06/23 Neighbourhood Plan Update

Cllr Hurst has confirmed that the legal period of challenge for the NP has passed. No legal challenges occurred.

Item 7: 07/23 Planning

Please see the most recent Planning minutes on the website [here](#). This includes the objection to the 5G telecoms mast application (also found on the planning website under 'current applications and EWPC responses).

Item 8: 08/23 Amenities

Please see the Amenities minutes on the website [here](#).

a. To approve Amenities Committee Terms of Reference

Cllr Rand sought approval for the Amenities Committee ToR which was sent to councillors in advance.

Full council approved the ToR and this will be added to the website.

Action: Clerk to add Amenities ToR to the website.

Item 9: 09/23 Footpaths update

Cllr Watson sent the following report:

I met the new Ranger from HCC just after Easter at East End Farm to discuss the way forward for replacing stiles with gates. Unfortunately, she informed me that the funds I thought had been allocated to us (£7,000) had been "retrospectively rejected", and that I would need to re-apply on an ongoing basis for each path, as opposed to a contribution towards the costs of the project as a whole.

I am looking to obtain quotes to enable me to re-apply for funds from HCC (as well as from other potential sources of funding). I should also appreciate knowing how much the PC is willing to allocate to this project (Berkshire Fencing quoted £885 per gate for procurement, storage and installation but has not provided a breakdown of those costs, despite numerous requests).

Item 10: 10/23 Highways

Cllr Dick's full report can be found on the website [here](#).

There is no information of any work listed in North Hampshire for 23/24 on the HCC website for road resurfacing. Some patching of the A343 has occurred. There are many potholes reported in various locations within the parish, not just on the A343. No information on patching is available.

Cllr Dick has requested that the yellow lines be repainted outside the GP surgery.

a. 11/23 Gateway signs and village entrance

Cllr Dick sent out the village gateway options to the council in advance for their thoughts on style and wording. Cllr Dick will now request costings for the considered options, to present to the public with a decision and an explanation of why they have been considered (which is that they are to be a speed deterrent for up to four roads leading to Woolton Hill).

Action: Cllr Dick to research costings for council-considered gateway options.

12/23 Mount Road: Cllr Dick asked the council whether to move forward with engaging HCC for new signage as per the original complaint from a parishioner about road safety. A Vote of 5-1 against any further action: Council agreed to not pursue the road/highways markings at present but to focus on school/parent liaison where necessary.

Item 11: 13/23 Speed Data

The latest speed data is at the end of the minutes.

Action: Cllr Hainge will send the grant request for a new SID to Greenham Trust.

Item 13: 14/23 Finance Update

Please see Cllr Mitchell's report at the end of the minutes.

a. Accounts for payment:

The Clerk presented the following amounts for payment:

Date invoiced	Budget line	Explanation	Amount
7-Apr-23	Administration	WHCH bookings for March 2023	£ 42.00
31-Mar-23	Annual Maint Agmnt	Scofell Maintenance and grass cuts 30353	£ 537.91
31-Mar-23	VAT	Scofell Maintenance and grass cuts 30353	£ 107.58
29-Mar-23	Subscriptions	HALC LCPD Consultancy for Clerk salary	£ 100.00
29-Mar-23	VAT	HALC LCPD Consultancy for Clerk salary	£ 20.00
4-Apr-23	Administration	Spectrum advert for EWWH	£ 20.00
3-Apr-23	Subscriptions	HALC affiliation fee and NALC Levy	£ 720.81
27-Mar-23	Administration	Dropbox Plus for EWPC (payment to Clerk)	£ 79.90
27-Mar-23	VAT	Dropbox Plus for EWPC (payment to Clerk)	£ 15.98
27-Apr-23	Clerk's Salary	Includes new salary, backpay from 01/01/23, new WFH allowance	£ 1,148.65
27-Apr-23	PAYE	HMRC Month 1	£ 441.06
27-Apr-23	Litter Warden Salary	Salary increase in line with living wage and BDBC litter warden grant	£ 451.53
27-Apr-23	Litter Warden Exps	£35 fuel allowance	£ 35.00
21-Apr-23	Clerk's expenses	Arnold Baker Ed 13 handbook for Clerk CiLCA training	£ 164.99
27-Apr-23	Pension Contribution	Nest Direct Debit	£ 70.27
18-Apr-23	Highways	New fingerpost signs to EWWH by HCC	£ 650.00
18-Apr-23	VAT	New fingerpost signs to EWWH by HCC	£ 130.00
Total:			£ 4,735.68

Item 14: 15/23 Items to carry forward to next meeting

Annual Meeting.

Actions 24/04/23

Item	Action	Owner
08/23	Clerk to add Amenities ToR to the website.	Clerk
11/23	Cllr Dick to research costings for council-considered gateway options.	Cllr Dick
13/23	Cllr Hainge will send the grant request for a new SID to Greenham Trust.	Cllr Hainge

Reports/Documents April 2023

Speed Data, Cllr Hainge

Latest findings from the SID unit placed above the Woolton Hill Sports Club in the direction of Ball Hill from the 6th -17th April:

- Average of 349 vehicles per weekday.
- Max speed 50 mph at 11.10 am on the 8th April.
- Average during the period of 2.0% of vehicles over the limit with an average speed of 38.4 mph.

Compare this with the findings from the 17th May – 1st June 2022 in the same position but in the direction of the Trade Street Broadlayings X roads:

- Average of 545 vehicles per weekday.
- Maximum speed 45 mph on the 2nd June 2022 at 1.25 pm.
- Average during the period of 2.4% of vehicles over the limit with an average speed of 37.5 mph.

Finance Report, Cllr Mitchell, below:

**EAST WOODHAY PARISH COUNCIL
FINANCE TEAM UPDATE
Presented to EWPC 24th April 2023**

1. SUMMARY

- Bank Accounts £45,707 (Current £4,643 Redwoods £41,064)

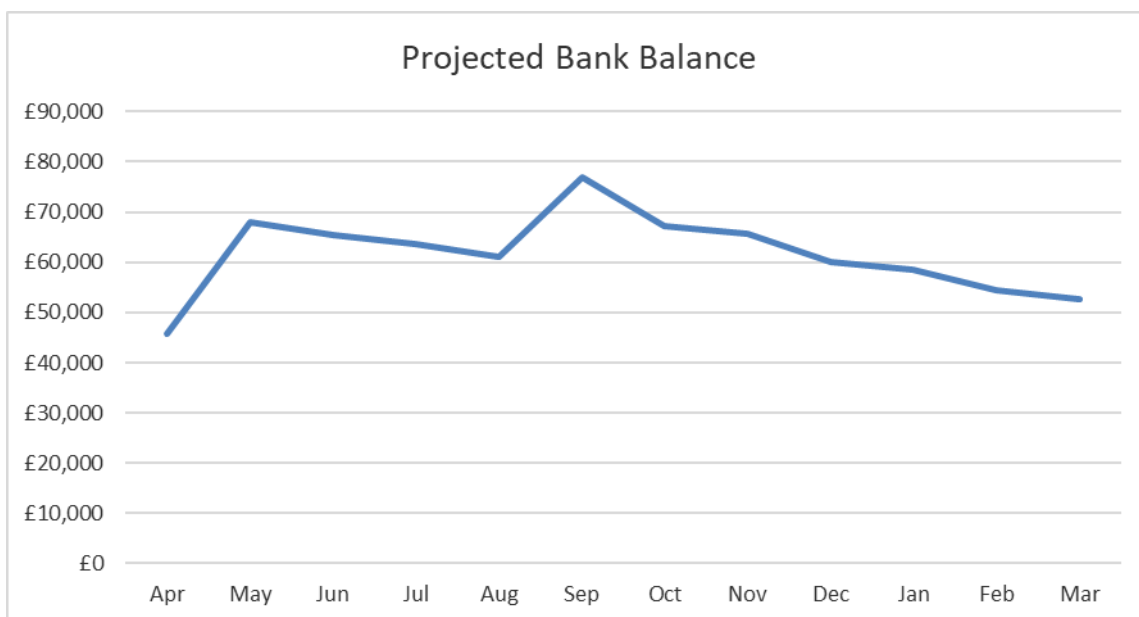
- a. INCOME STATEMENT

- b. EXPENSE STATEMENT EXEC SUMMARY (Following list not conclusive)
 - £1,075 Annual Maintenance
 - £820 HALC Affiliation
 - £550 Gate repair WH Rec

- c. CAPITAL STATEMENT EXECUTIVE SUMMARY
 - £9,837 S106 from 2019/20 for spend on Community Orchard

2. CASHFLOW PROJECTIONS

Including ring fenced projects in (c)



Further details can be found further down this report.

ANALYSIS BY CATEGORY				
CATEGORY	INCOME / PAYMENT	INCOME	EXPENSE	BALANCE
ANNUAL	PAYMENT		£ 2,838	-£ 2,838
ANNUAL Total			£ 2,838	-£ 2,838
Grand Total			£ 2,838	-£ 2,838

4. FORCAST FOR REMAINDER OF THE FINANCIAL YEAR

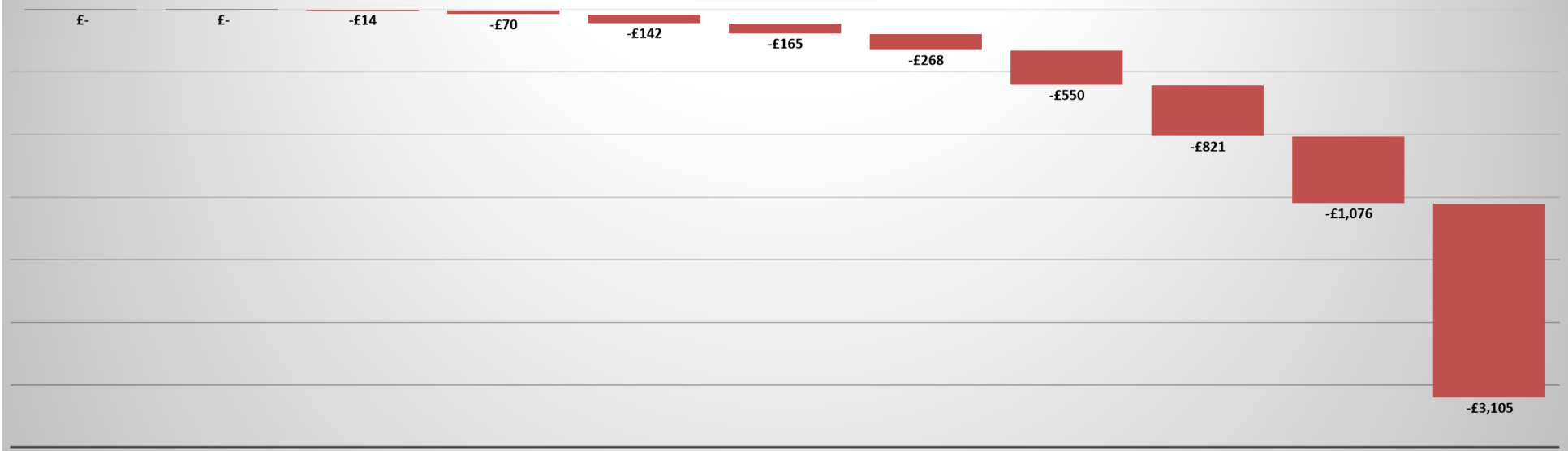
EAST WOODHAY PARISH COUNCIL														FORECAST													
Receipts and Payments - 2023/24																											
RECEIPTS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	BUDGET	% of Budget												
Precept		£ 16,811.60				£ 16,811.60							£ 33,623	£ 33,623.20	100%												
Double Taxation													£ -	£ -	#DIV/0!												
Litter Warden Grant		£ 4,940.00											£ 4,940	£ 5,100.00	97%												
Rental Income						£ 600.00							£ 600	£ 650.00	92%												
CTS Grant													£ -														
Other Grants													£ -	£ 1,984.00	0%												
Grass Cutting		£ 2,052.32											£ 2,052	£ 2,052.00	100%												
VAT Recovered													£ -	£ -	#DIV/0!												
Bank Interest												£ 750.63	£ 751	£ -	#DIV/0!												
	£ -	£ 23,803.92	£ -	£ -	£ -	£ 17,411.60	£ -	£ -	£ -	£ -	£ -	£ 750.63	£ 41,966	£ 43,409	97%												
PAYMENTS	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Total	BUDGET	% of Budget												
Clerk's Salary	£ 1,100.00	£ 900.00	£ 900.00	£ 900.00	£ 900.00	£ 900.00	£ 900.00	£ 900.00	£ 900.00	£ 900.00	£ 900.00	£ 900.00	£ 11,000	£ 12,452.00	88%												
Litter Warden Salary	£ 500.00	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 411.67	£ 5,028	£ 5,000.00	101%												
Clerk's Expenses	£ 164.99	£ 71.50	£ 71.50	£ 71.50	£ 71.50	£ 71.50	£ 71.50	£ 71.50	£ 71.50	£ 71.50	£ 71.50	£ 71.50	£ 951	£ 700.00	136%												
Litter Warden Expenses	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 35.00	£ 420	£ 500.00	84%												
PAYE	£ 176.00	£ 176.00	£ 176.00	£ 176.00	£ 176.00	£ 176.00	£ 176.00	£ 176.00	£ 176.00	£ 176.00	£ 176.00	£ 176.00	£ 2,112	£ 2,000.00	106%												
Payroll Admin	£ 14.00												£ 14	£ 200.00	7%												
Administration	£ 141.90												£ 142	£ 500.00	28%												
Insurance							£ 500.00		£ 500.00				£ 1,000	£ 1,350.00	74%												
Audit							£ 600.00						£ 600	£ 600.00	100%												
Subscriptions	£ 820.81												£ 821	£ 750.00	109%												
Grass Cutting							£ 750.00						£ 750	£ -	#DIV/0!												
Misc Maintenance	£ 550.00												£ 550	£ 6,000.00	9%												
Annual Maint Agmnt	£ 1,075.82		£ 1,000.00		£ 1,000.00		£ 1,000.00		£ 1,000.00		£ 1,000.00	£ 1,000.00	£ 7,076	£ 7,000.00	101%												
Footpaths							£ 1,000.00		£ 1,000.00		£ 500.00		£ 2,500	£ 2,500.00	100%												
Highways	£ 70.00						£ 1,000.00						£ 1,070	£ 1,000.00	107%												
CCTV							£ 1,700.00						£ 1,700	£ 1,700.00	100%												
Donations & Sec 137							£ 500.00		£ 500.00		£ 500.00		£ 1,500	£ 1,500.00	100%												
Chairmans Allowance													£ -	£ 300.00	0%												
Planning							£ 1,000.00		£ 1,000.00		£ 500.00		£ 2,500	£ 2,500.00	100%												
VAT	£ 267.94												£ 268	£ -	#DIV/0!												
S106 spend													£ -	£ -	0%												
	£ 4,916.46	£ 1,594.17	£ 2,594.17	£ 1,594.17	£ 2,594.17	£ 1,594.17	£ 9,644.17	£ 1,594.17	£ 5,594.17	£ 1,594.17	£ 4,094.17	£ 2,594.17	£ 40,002	£ 46,552	86%												

Printed : 23/04/2023

5. Waterfall To Date for FY 2023/24

EWPC Income v Expense Waterfall FY 2023/24

■ Increase
 ■ Decrease
 ■ Total



Clerk's Salary
Litter Warden Salary
Payroll Admin
Highways
Administration
Clerk's expenses
VAT
Misc Maintenance
Subscriptions
Annual Maint Agmnt
Grand Total

1. ANALYSIS BY SUB CATEGORY FY2023/24

CATEGORY	INCOME / PAYMENT	PC Category	Other Notes	INCOME	EXPENSE	BALANCE
ANNUAL	PAYMENT	Annual Maint Agmnt			£ 1,076	-£ 1,076
		Clerk's expenses			£ 165	-£ 165
		Highways			£ 70	-£ 70
		Misc Maintenance			£ 550	-£ 550
		Subscriptions	HALC LCPD Consultancy for Clerk salary		£ 100	-£ 100
			HALC affiliation fee and NALC Levy		£ 721	-£ 721
		Administration			£ 142	-£ 142
		Payroll Admin	Red76 Payroll for Mar 23 Inv 5694		£ 14	-£ 14
PAYMENT Total				£ 2,838	-£ 2,838	
ANNUAL Total				£ 2,838	-£ 2,838	
Grand Total				£ 2,838	-£ 2,838	