

BEXHILL-ON-SEA TOWN COUNCIL
Minutes of the meeting of the **BEXHILL-ON-SEA TOWN COUNCIL**
FINANCE AND AUDIT COMMITTEE
Held in the **BEXHILL SENIOR CITIZENS CLUB, EVERSLEY ROAD,**
BEXHILL-ON-SEA
On **Wednesday 13th May 2026 at 6:30pm**

PRESENT: Cllr Blagrove, Cllr El, Cllr Peters, Cllr Wilson, Cllr Winter.

ALSO IN ATTENDANCE: M Webber, RFO; One Videographer; 2 members of public.

00598 PUBLIC PARTICIPATION

One member of public requested that future Finance and Audit Committee agendas that show applications for grant funding be displayed in the window of the Hub, and state what grants are available and what has been paid. To show the Council is supporting community groups.

Response - All agendas for meetings are shown in the window of the hub from the Thursday before the meeting and uploaded onto the website with all appendices. When the new website is operational there are plans for more detailed information on grants to be made available.

00599 TO RECEIVE APOLOGIES FOR ABSENCE

It was **RESOLVED** to receive and approve apologies for absence with reason from Cllr Crotty, Cllr Huseyin, Cllr Rustem.

00600 TO RECEIVE DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS

Cllr Winter declared an interest as a member of Rother District Council.

00601 CHAIRS ANNOUNCEMENTS

There was none.

00602 MINUTES

To approve the minutes of the following meeting:

a) Wednesday 8th April 2026.

It was **RESOLVED** to approve the minutes from the meeting of Wednesday 8th April 2026.

00603 GOVERNANCE AND ACCOUNTABILITY

a) To receive year end accounts.

It was **RESOLVED** to approve the year end accounts.

b) To receive bank reconciliation for 31st March 2026.

It was **RESOLVED** to approve the bank reconciliation for 31st March 2026.

c) To consider budget position as of 31st March 2026.

It was **RESOLVED** to approve the budget position as of 31st March 2026.

d) To receive payment listing as of March 2026. - £226,899.48

Cllr Wilson requested further explanation on the Sidley bus shelter repair.

The RFO advised that the Bus Shelter was unsafe and needed repair.

Cllr Wilson suggested that what has been spent on the Corporate Card should be made visible.

RFO advised for transparency it will be split into a separate cashbook.

Cllr Wilson questioned CCTV payments made to Rother District Council. The RFO responded, this payment is for the electric.

Cllr Peters queried the repair on Little Common Toilet door, was this vandalism?

Answer – The invoice includes tool costs, the actual repair to the door was £36.40, the description on the payment is very limited.

Cllr Peters questioned the transfer to Instant Access.

RFO stated this was an Interest correction, mis posted to wrong bank account.

It was **RESOLVED** to approve the payment list as of March 2026 - £226,899.48.

e) To receive payment listing as of April 2026. - £515,138.48

It was **RESOLVED** to approve the payment listing as of April 2026 - £515,138.48

- f) To receive balance sheet, including ear-marked reserves as of 31st March 2026.

It was **RESOLVED** to approve the balance sheet, including ear-marked reserves as of 31st March 2026.

Cllr Wilson wanted to thank the RFO on behalf of the Committee for the work done for the year end accounts and her work while covering Interim Town Clerk role and RFO.

00604 CIL FUNDING

- a) To note the CIL fund has received £82,840.16. – noted.

00605 GRANTS AND DONATIONS

- a) To note the RFO received one grant application; the application did not coincide with the policy requirements, therefore, has not made it to the Committee meeting. – noted.

The RFO explained the reason behind the grant application from White Label CIC now being presented as it was deferred from February 2026 FAC meeting.

The grant application is from white Label CIC for £4,000.

Discussion ensued.

Cllr Winter proposed motion to grant £2,200 of the request instead of the £4,000. This would cover first aid, security, toilet hire and the marquee.

Cllr Blagrove stated it's a shame the applicants did not attend to show support for their application.

Cllr Blagrove proposed granting £1,100.

Cllr Winter withdrew his motion.

Cllr El proposed granting £1,600, this would cover first aid, security and toilet hire.

It was **RESOLVED** to grant White Label CIC – £1,600.00

Cllr Wilson requested that the grants budget of £42,000 be split into the 2 separate budgets as follows:

Grants – Events – £24,000

Grants – Other Projects – £18,000

The RFO stated that it would be done for the financial year 2026-2027.

00606 RECOMMENDATIONS FROM COMMITTEES

There was none.

00607 TO REVIEW CIL COMMUNITY GROUPS POLICY

Cllr Peters stated there are a mix of American and English grammar mistakes on the document that need correcting.

The RFO explained further details of CIL funding.

Discussion ensued.

Cllr Winter proposed that this item be a committee recommendation to the June 2026 Full Council with a revised policy to include amendments and additional changes from Finance and Audit Committee members and research by the RFO.

It was **RESOLVED** to recommend this item to the June 2026 Full Council with a revised policy to include amendments and additional changes from Finance and Audit Committee members and research by the RFO.

00608 MOTIONS FROM COUNCILLORS

There was none.

00609 CORRESPONDENCE AND MATTERS FOR INFORMATION

There was none.

00610 RISK REGISTER

- a) To consider any new risks for future mitigation.

Cllr Winter raised the risk of the current building for Council and Committee meetings and the fact it's used by other political groups. To be added to the Risk Register.

00611 OVERVIEW OF ANNUAL INTERNAL CONTROL TASKS OF THE COUNCIL

January	Submit Precept to Rother District Council
February	Review Standing Orders/Financial Regs and policies for Full Council AGM, obtain three quotes for insurance policy renewal
March	Review annual financial risk assessment
April	Complete year end accounts and AGAR, produce annual report, insurance policy renews,
May	AGM, adoption of policies, internal audit, review asset register
June	Approval of AGAR, review internal controls, complete internal audit
July	Electors rights period, Annual VAT return
August	RFO to begin budget drafting
September	Committees prepare budget forecasts, F&GP review salary budgets
October	Committees prepare budget forecasts
November	F&A review committee forecasts and prepare budget for full council review
December	Full council approve annual budget

**00612 DATE OF NEXT MEETING – TO BE CONFIRMED AT ANNUAL TOWN MEETING
WEDNESDAY 20TH MAY 2026**

The meeting was closed at 19:39pm.

Date.....

Signed.....

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