



**NRS&NMHPC**

Newton Regis, Seckington and No Man's Heath Parish Council

*Three villages, one community*

## **ANNUAL MEETING of the PARISH COUNCIL – No. 253a.**

Tuesday, 4 May 2021  
Virtual Zoom Meeting

**The meeting commenced at 7.11pm.**

**1. Election of Chairman for the ensuing year**

Cllr Ruston proposed that Cllr Waithman continue as Chairman for the coming year and this was seconded by Cllr Hunt. Vote: Unanimous. Cllr Waithman accepted.

**2. Record of members present**

Cllr D Waithman (DW) (Chairman)  
Cllr D Cox (DC)  
Cllr S Wilson (SW)  
Cllr R Thirlby (RT)  
Cllr M Ruston (MR)  
Cllr G Hunt (GH)

Borough Cllr. D Humphries (DH)  
Mrs N Allton (Clerk)

**3. Apologies for Absence - Borough Cllr. M Humphries (MH)**

**Not Present:** County Councillor D Parson

**4. To receive written requests for Disclosable Pecuniary Interests where that interest is not already in the register of members' interests. \***

All in the register.

**5. Minutes of the last Annual Parish Council Meeting – 7 July 2020**

Minutes of the last Annual Meeting of the Parish Council, dated 7 July 2020, were approved and will be signed by the Chairman at the first opportunity.

**6. Approve the Annual Governance Statement of Accounts 2020 / 2021**

The Clerk advised that the annual Parish Accounts for 2020 / 2021 had been completed and checked by the internal auditor. The accounts were agreed and the Annual Governance Statement was completed and will be signed and dated by the Chairman and Clerk.

**7. Approve the Accounting Statements of Accounts 2020 / 2021**

The Clerk advised that the annual Parish Accounts for 2020 / 2021 had been completed and checked by the internal auditor. The accounts were agreed and the Accounting Statement was completed and will be signed and dated by the Chairman.

**8. Approve the Annual Governance and Accountability Return Exemption Certificate 2020/2021**

The Clerk advised that the annual Governance and Accountability Return Exemption Certificate for 2020 / 2021 had been completed and checked by the internal auditor. The Certificate was completed and will be signed and dated by the Chairman and Clerk.

**9. Public Participation – see note\* below**

Read out.

- 10. Receive the Chairman's Declaration of Acceptance of Office**  
Will be completed and signed by the Chairman within seven days.
- 11. To decide when any Declarations of Acceptance of Office which have not been received as provided by law shall be received.**  
Within seven days.
- 12. Appointment of Vice-Chairman**  
Cllr Thirlby proposed that Cllr Hunt be nominated as Vice-Chair for the coming year and this was seconded by Cllr Ruston. Vote: Unanimous. Cllr Hunt accepted.
- 13. To agree dates of and Venue for Council Meetings for the Year**  
Agreed.
- 14. To agree Cheque Signatories and sign appropriate Bank Mandate**  
All councillors are signatories.
- 15. To agree to review Council's Standing Orders, Financial Regulations and Risk Assessments, Insurance Cover and Asset List**  
  
Financial and pond risk assessment in place.  
No change to Standing Orders.  
No change to Financial Regulations.
- 16. Business, which, in the opinion of the Chairman, should be considered as a matter of urgency under section 100B(4) of the Local Government Act 1972.**  
None.

The Chairman closed this part of the meeting at 7:21pm, to be followed by the Ordinary Meeting. Annual Parish Meeting postponed until further notice.

Chairman .....  
Cllr D Waithman

Date .....