

## BRANDON TOWN COUNCIL

Minutes of the Events Committee Meeting  
held on Wednesday 8<sup>th</sup> February 2023 in the Council Chamber, Old School House,  
Market Hill, Brandon at 2:00pm

**Present:** Cllr S Annear (Chair), Mrs A Barnes, Cllr J Hughes, Mrs J Prior, Reverend S Coburn,  
Reverend D Coburn, Mr G Cock – Town Clerk

- 1 **APOLOGIES** for absence and approval of reasons tendered.  
Cllr L Atkins, Cllr S Skinner, Mrs J Blanchard – apologies accepted.
- 2 **DECLARATION OF INTEREST** and additions to Members Register of Interest.  
Mrs A Barnes and Mrs J Prior – Employees.
- 3 **TO RECEIVE, CONFIRM AND SIGN MINUTES** of Events Committee Meeting of 12th January 2023.  
**Proposer:** Mrs A Barnes  
**Seconder:** Mrs J Prior  
Resolution Record No: **BTCE/174/08/Feb/23**  
**CARRIED:** By majority vote: 3 for, 1 unable to vote.
- 4 **PUBLIC PARTICIPATION**  
None.
- 5 **CORONATION EVENT:-** Location update, attractions and performances, budget.  
Cllr Annear summarised the event so far and read from Jill Blanchard's notes. It was noted that Brandon Creative Forum wished to undertake decorations in the avenue again similar to those undertaken at the Queens Jubilee.  
The Reverend S Coburn stated that she had received no specific instructions regarding the Church celebrating the event. Reverend D Coburn confirmed that the coffee caravan would be available to attend the event.  
The Clerk is to confirm if the facilities at the Sports and Social Club would be available. The Clerk confirmed an offer of £100 had been made to the Brandon Remembrance Playing Fields in return for residual litter picking being undertaken by playing field staff.  
BTC gazebos would be available but staff would be needed to erect and put away, the Clerk stated that this would involve overtime but at this time no gazebos were envisaged.  
A general discussion took place regarding holding a crown fancy dress competition. Mrs Blanchard would be asked about organising crown making prior to the event.  
Mrs Prior stated that we had provisional bookings for steel pans from 4pm – 4.30pm, a live guitar/vocal act from 4.30pm – 5.30pm and an entertainer from 5.30pm – 8pm.  
Mrs Prior further stated that we had also obtained the services of the Scouts and food outlets including candy floss, donuts and ice cream. It was noted that urgent attention would be given to the sourcing of a generator and a lorry to use as a stage.  
The use of photo opportunities at the Christmas Event was very successful and therefore cardboard cut outs, throne and stocks would be manufactured.

Signed.....

The Clerk is to write to the Brandon Remembrance Playing Fields to formally request the use of an area and is also to coordinate insurance and music licence. A general budget of £2,000 to £2,500 was agreed.

Monday 8<sup>th</sup> May is a bank holiday and is designated as Volunteer Day. Cllr Annear suggested litter picking and Reverend S Coburn said she would discuss this within St Peter's.

Mrs Prior left the meeting at 2.45pm.

A meeting at the Brandon Remembrance Playing Fields was to be held to view the areas suitable and location of the attractions.

**6 CORRESPONDENCE**

None.

**7 ANY OTHER BUSINESS – AT THE DISCRETION OF THE CHAIRMAN**

The next meeting will be held at OSH on Wednesday 1<sup>st</sup> March at 2pm.

The meeting closed at 2.56 pm.

Signed.....