

# EGERTON PARISH COUNCIL

The meeting of the Parish Council was held on Tuesday 2<sup>nd</sup> June 2015  
in the Committee Room of the Village Hall, Egerton at 8.00pm.

1. **Present:** : Richard King (Chairman), Peter Rawlinson ( Vice Chairman), Jennifer Buchanan, Claire Foinette, Ambrose Oliver, Tim Oliver, Pat Parr Alison Richey , Rob Walker, Geraldine Dyer (Ward Councillor) and Heather James (Clerk).  
11 members of the public were also present.
2. **Apologies:**
3. **Declarations of interest:** None **Notification of Disclosable Pecuniary Interests.** All Councillors are legally obliged to complete these forms. The forms are submitted to ABC, verified and then posted onto ABC web site and also Egerton Parish Council web site.

**Closed meeting:** Due to the number of public attending the meeting Richard King bought forward from the agenda 7. Chairman to close meeting for public discussion. Richard closed the meeting at 8.12pm, the meeting re-opened at 9.30. Any matters discussed during the closed session would be bought up for discussion by the council in AOB as appropriate.

The minutes of the meeting on 19<sup>th</sup> May 2015 AGM : The minutes were approved and signed as a true record of proceedings.

**Proposed:** Tim Oliver, **Seconded:** Pat Parr

#### 4. Matters Arising from 7<sup>th</sup> April 2015

- a) **Footpaths and stiles:**  
Pat will give a full report at the July meeting. **Action:** Pat Parr
- b) **Highways:**  
Peter Rawlinson has been in contact with Richard Wall and Richard is happy to continue the work with Peter mapping all drains within Egerton.  
Richard has spoken to Matthew Balfour KCC highways regarding the chevrons at Brook Gate, Forstal Road.  
Richard will send all correspondence for Matthew to follow up. **Action:** Peter Rawlinson, Richard King
- c) **Village confines:** Peter will report next month.  
**Action:** Peter Rawlinson
- d) **Parish Plan:** Peter will contact Jane Carr and the Parish Plan committee to offer his help in designing and publishing the Parish plan  
**Action:** Peter Rawlinson
- e) **Community Governance:** The paperwork has been submitted to ABC showing preferred boundary change, the Clerk will report when the outcome is known.  
**Action:** Clerk
- f) **Local Government Boundary Commission:** Richard has contacted the Chairman of Smarden PC and following discussions Smarden would prefer to stay within Ashford Rural West. Smarden PC and Egerton PC will submit the appropriate paperwork.  
**Action:** Clerk, Richard King

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- g) **Queen's Arms Notice Board:** The notice board will be fixed to the wall at The Queen's Arms very soon.
- h) **Hall Notice Board:** Following discussions by the Village hall committee it may be that a new notice board on the hall exterior wall will not go ahead, Claire will find out more and report back. **Action:** Claire Foinette
- i) **Community Assets:** Richard is awaiting the return of the paperwork from the new people in the George  
**Action:** Richard King

**5. Correspondence**

All circulated by email in advance unless marked with a \*

**Action**

**Note**

- Public sector show 23 June 2015: All 21/5
- Healthwatch Big red bus: All 26/5
- Draft report from David Buckett (auditor): All 26/5
- Helping hands care @ home: Sheila Palmer for over 60's
- Highways Transportation and waste survey results 2014: All 2/6
- Spring/Summer stakeholder newsletter: All 2/6
- Future proofing our roads: All 2/6
- Flood management dates: All 2/6
- Choral concert, Bethersden: All 2/6
- Rural crime survey: All 2/6-Pat and Peter have completed the survey.
- KALC/PCC/Chief Constable/SECAMB event: All 2/6

**Web Items**

**6. Accounts:**

Approval of the accounts for the month, for cheques to be signed and Internet transfers to take place.

**Proposed :** Alison Richey; **Seconded:** Peter Rawlinson;

Expenditure		Cheque No	£
Reimburse Bill Smythe	Padlocks/tape for posts	BACS	21.80
Reimburse Pat Parr	Combs for welcome packs	BACS	24.99
Reimburse Heather James	Stationery	BACS	18.45
Mrs H James	Clerk June salary	BACS	623.50
HMRC	June	BACS	174.75
David Buckett	auditor	BACS	466.20
Games barn	VAT reclaim	BACS	101.88
Telecottage	VAT reclaim	BACS	219.04
			<b>1,650.61</b>

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<b>Income</b>			
HMRC	VAT reclaim	BACS	1,179.87
			<b>1,179.87</b>

**Bank Reconciliation as at** Balance as at 30<sup>th</sup> April 2015 = £32,254.73 Less un-presented cheques as follows:

Wealden wheels	Donation	1298	1,000.00
Parish magazine	Donation	1299	30.00
Village hall	Donation	1300	30.00
CPRE	membership	1301	36.00
			<b>1,096.00</b>

**Actual balance = £31,158.73 as at 30<sup>th</sup> April 2015**

- a) **Annual Return: Financial end 31 March 2015**, David Buckett (auditor) has presented the final report to the Council. Richard read out the Annual Governance statement, the vote was carried unanimously that the report could be signed and sent off to the External auditors.  
Thank you Alison for all your help with collating the figures and answering questions put forward by auditor.

**7. Planning**

*Planning applications submitted to Ashford Borough Council this month for Egerton Parish Council to consider and decisions recently taken by ABC to be noted, details of which may be accessed on line at: [http://www.ashford.gov.uk/online\\_planning/](http://www.ashford.gov.uk/online_planning/) Individuals may also register via the website with ABC to receive regular alerts of new applications and decisions.*

**New:**

<a href="#">15/00374/AS</a> Withdrawn By Applicant	Egerton	Weald North	<b>Newlands Green, Mundy Bois Road, Egerton, Ashford, Kent, TN27 9ER</b> Removal of condition 5 (ancillary use) on planning approval 04/01046/AS (Alterations to existing garage block to provide ancillary accommodation to the main dwelling house (Revised scheme) to allow building to be occupied as a dwellinghouse separate to the main dwelling.
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**Awaiting decision:**

**TOWN AND COUNTRY PLANNING ACT 1990**

**Use of the land for stationing of caravan and erection of summerhouse in field**

**Land south of junction with Bedlam Lane and, Wanden Lane, Egerton, Kent**

I acknowledge receipt of your recent communication concerning the above.

Your enquiry has been passed to the Planning Compliance Team who will look into the matter and contact you in due course.

<a href="#">15/00575/AS</a>	Egerton	Weald North	<b>Rockhill House, Rock Hill Road, Egerton, Ashford, Kent, TN27 9DP</b> Removal of modern cupboards, existing &; erection of new partitions to ground floor; alterations to floors in inner hall, new laundry/boot room, new kitchen, including provision of concrete base &; damp proofing. Reception 1, provision of concrete base &; damp proofing. SW window removed to laundry/boot room. NW opening formed. Door to existing bedroom 4 fixed shut
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<a href="#">15/00304/AS</a>	Egerton	Weald North	<b>The Barn at, Box Farm, Bedlam Lane, Egerton, Ashford, Kent, TN27 9BY</b> Removal of conditions 2,3,4 on planning permission 02/00126/AS to remove rental restrictions on time periods and restriction to holiday let
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<a href="#">15/00204/AS</a>	Egerton	Weald North	<b>Land East of Orchard Nurseries, Stonebridge Green Road, Egerton, Kent</b> Roof extension and single storey side extension to agricultural office and change of use to 2 bed holiday let
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<a href="#">14/01378/AS</a>	Egerton	Weald North	<b>1 Woodlands Farm, Newland Green Lane, Egerton, Ashford, Kent, TN27 9EP</b> Repairs to structural timber frame; replacement of ground floor; replacement of windows with new; installation of 1no. new window opening to South elevation; replacement of window to West elevation with French doors; installation of rooflight to catslide; reinstatement of plinth &; weatherboarding; re-erection of internal partition walls.
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**Decided planning applications:**

<a href="#">15/00558/AS</a> Permit	Egerton	Weald North	<b>4 Stevens Close, Egerton, Ashford, Kent, TN27 9DZ</b> Two storey rear extension
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<a href="#">15/00474/AS</a> Permit	Egerton	Weald North	<b>Land north of Wanden Mead, Wanden Lane, Egerton, Kent</b> Change of Use of land for the purposes of stationing a mobile home to be used as a staff mess room/welfare unit for agricultural/farm staff
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Pat requested that the Clerk contact ABC to enquire as to what was happening with the planning application put forward by Land east of Orchard Nurseries. It was agreed by the Council. **Action:** Clerk

**8. AOB**

- Pictures of assets within village, as requested by David Buckett (auditor)-**Peter will follow up**
- Clerk holiday entitlement-Richard worked out pro-rata hours worked per week, plus Bank holidays. It was suggested the Chairman would give permission for Clerk to take holiday so that all Cllrs would not need to be consulted each time. This will be reassessed when the Clerk has completed five years service.  
**Proposed;** Alison Richey, **Seconded;** Pat Parr, unanimously voted yes.
- Insurance renewal- Came & Co Insurance the policy is due for renewal at the end of July. AON have been in contact to offer a price comparison but as they would use Aviva the same as Came & Co it was thought it would not be worth the time.
- Affordable Housing. Concern was expressed by villagers about the process of how affordable housing is advertised and allocated within the village - in particular, the process of how applicants are shortlisted. There was concern that not all suitable candidates are being put forward for the shortlist for Sanctuary Housing and English Rural Housing to consider. It was agreed that Alison Richey and Rob Walker would look into the processes of both companies along with how they advertise their properties at Ashford Borough Council and how Ashford Borough Council's own processes currently operate to ensure a fair and transparent selection process. **Action:** Alison Richey, Rob Walker
- Older People's housing - A villager had asked about rumours circulating that houses are to be built in the village. Richard King explained that the Parish Plan questionnaires had identified the need for some housing (possibly twelve units) to provide semi-sheltered accommodation for older people. Although this project has been ongoing, no land owners have yet been approached as the financial mechanism for the project is still be worked out. Possible sites were identified by Ashford Borough

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Council some time ago but Richard was keen to reassure the public that no planning application will be submitted without a prior public consultation.

- Mobile phone signal- Matt Smith explained that EE would like to carry out a survey for its Rural roll-out programme to consider if Egerton fits the criteria for the network.
- Tim Lee gave a report on Wealden wheels and explained that all was going very well. The Parish Council had donated £1000 to Wealden Wheels but Tim has returned £500 as Wealden Wheels is self funding. The report is available to view on the Parish Council web site.
- The village hall committee have expressed concern about people entering the hall when it is being used by a group who have hired the hall. Some groups have asked for a refund if maintenance works are being carried out while they are paying to hire. It was thought maybe only Dee (booking clerk) should allow access to the hall.
- Claire requested that the weeds around the hall on the paths and banks could be dealt with. Jim Steers is to be asked if he could carry out this task.
- Pat has delivered a Welcome pack to 3 The Glebe; Thank you Pat.
- Alison proposed that Roger Harper should be co-opted to deal with requests for outside activities when hiring the hall unless there was something unusual when the Council would be consulted.
- Peter will be attending the KALC meeting on Wednesday 3<sup>rd</sup>.
- Richard noted that the Standing Orders within Egerton need to be altered to show changes in legislation. Alison will look into this. **Action:** Alison Richey

The meeting closed at 10.25pm

Next meeting: Tuesday 7<sup>th</sup> July 2015 at 8.00pm