

GREWELTHORPE PARISH COUNCIL

Staffing Committee

Chairman: Cllr. Edward Threapleton

edward.threapleton@grewelthorpe-pc.org.uk

Dear Committee Members,

Please find below the Agenda for a meeting of the Staffing Committee to be held at Grewelthorpe Village Hall on 12th August 2026 at 16.30 hrs

Yours sincerely

Edward Threapleton

Chair, Grewelthorpe Parish Council Staffing Committee
12 August 2026

AGENDA

- 2627/SC1 Apologies**
To receive apologies and approve the reasons given.
- 2627/SC2 Declarations of Interest and Requests for Dispensations**
To receive any declarations of interest or consider requests for dispensations in relation to items included on the agenda of this meeting, noting that this does not preclude any later declarations.
- 2627/SC3 Minutes.** Nil – First meeting of the SC
- 2627/SC4 Staffing**
To receive and consider an update on current staffing related matters and agree any action as necessary.
a. Introduction to Locum Parish Clerk
i) Sign Casual Working Contract
b. Latest Correspondence received from individual
c. Latest contact with the individual
d. Business continuity plan
i) Council laptop and data
- 2627/SC5 Financial Matters**
a. Banking Mandate
- 2627/SC6 Next Meeting**
To confirm the date of the next Full Parish Council meeting.