

MINUTES OF ORDINARY MEETING OF BURNISTON PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 5th DECEMBER 2024 AT 6.30PM

Present: Councillor R Parsons (Chairman)
Councillors P Grimwood, A Hill, C Murray

1 member of public, Mrs J Marley (Clerk).

Absent: Cllrs. B Marley, V Powell, P Tidd, C Topham.

102/24 **APOLOGIES:- Received** from Cllrs. B Marley, V Powell, P Tidd, C Topham, North Yorkshire Cllr. Bastiman.

103/24 **REASONS FOR ABSENCE:- Approved** Cllrs. B Marley (personal commitment), V Powell (family illness), P Tidd (prior commitment), C Topham (ill), North Yorkshire Cllr. Bastiman (prior commitment).

104/24 **DECLARATIONS OF INTEREST:** None.

105/24 **MINUTES**

Having been previously circulated, **resolved** the minutes of the Council meeting of 7th November 2024 be **approved** as an accurate record and authorised for signature by the Chairman.

106/24 **PUBLIC OPEN FORUM** No matters raised.

107/24 **MATTERS RAISED IN PUBLIC OPEN FORUM** None.

108/24 **REPORTS**

- a) **Police:** the report for incidents during November had been emailed to councillors on 2/12/24 and was **received**. It was noted the mobile Police office at the village hall had left early due to the snow.
- b) **Unitary:** No report to receive.
- c) **Parish:** No matters to report.
- d) **Clerk:** No matters to report.
- e) **Staffing Committee:** No matters to report.
- f) **Working Groups:** No update to receive.

109/24 **UPDATES ON ITEMS FROM NOVEMBER MEETING**

- a) Fracking [*Minute 93/24 refers*] – **noted** report from Chairman that he had attended meetings of several adjacent parish council and the following were now on the Liaison Working Group:- Cllr. Fanthorpe (Cloughton) Cllr. Bore (Newby & Scalby), Cllr. Broadhurst (Staintondale). The working group had met earlier in the week and the Frack Free Coastal Zone had met last week. He had today visited the existing oil& gas extraction site at Wressle. Chairman also reported he understood that funds would not be available from Cllr. Bastiman's Locality Budget to help with leaflet/publicity costs.
- b) Contributions to poster costs for "clean up your dog poo" campaign [*Minute 94/24c refers*] – Lindhead School may be interested in helping with posters, Cllr. Grimwood to enquire of a local sign making firm as to possible costs to agree action, Clerk to ask if Cllr. Bastiman could contribute anything via Locality funding.
- c) Amended location for new noticeboard [*Minute 94/24c refers*] – **noted** report by Clerk that NYC had not yet responded to the request for a Highways Structure licence (informal discussions indicated that the location of utilities in the verge could pose a problem). **Resolved** board to be erected in original location (wall of 35 High Street) and Woods Close corner location scrapped. In the new year to consider erecting an additional noticeboard at some other location.
- d) Rocket Station [*Minute 95/24a refers*] – **resolved** update from Cllr. Parsons be received and payment of £1,100 for legal fees be authorised for payment Messrs. Thorpe & Co, solicitors in Scarborough.

110/24 **EMPTY GRIT BINS & LACK OF GRITTING**

Clerk reported that numerous residents had complained about empty grit bins (Quarry Bank, Dale Rise/Limestone Road corner, outside 42 Limestone Road) and the need for Limestone Road to be gritted. A councillor reported he'd seen a gritter running down Limestone Road on the evening of 21/11/24 but it was not spreading; similarly the NYC retained farmer had run down Limestone Road with his blade 8" above the road. **Resolved** Clerk to make Highways aware and check on

gritting of Priority 2 route; also to raise the matter of "in limbo" bins at the upcoming Parish Liaison meeting.

111/24 BURNISTON SHOW RESIDUAL FUNDS

The Chairman reported that all groups who had received grants had now complied with the terms of the grants given although the Hospice had slightly re-named the room from what had been asked for and Cllr. Parsons to liaise with Hospice in that respect. **Resolved** the distribution of funds and update reports now finalised.

112/24 CORRESPONDENCE

- a) **Resolved** email from parishioner regarding dustbins restricting visibility at Limestone Road/High Street junction be received and matter to be passed to Area3 Highways and Cleansing for action.
- b) Correspondence received after 30/11/24 & requiring a response before next meeting – **resolved** email from highways re urban highway grass cutting for 2025/26 be received and the £894-44 for cutting urban highway visibility splays be accepted.

113/24 PLANNING MATTERS

- a) **Applications Received:-** None.
- b) **Decisions received & noted:-** None.
- c) **Planning matters received after 30/11/24:-** None.

114/24 FINANCE & REGULATORY MATTERS

- a) 2025/26 precept [*report circulated with agenda*]. **Resolved** the report and its recommendation be received and the 2025/26 precept be set at £18,997-00.
- b) Biodiversity Policy [*report & draft policy circulated with agenda*]. **Resolved** the Clerk's report and the draft policy be received. The policy was adopted with immediate effect without change; to be reviewed in December 2025.
- c) Administrative alterations for change of Clerk – **resolved** Chairman and outgoing Clerk be authorised to carry out the necessary council administrative alterations for the change of Clerk.

115/24 ACCOUNTS TO CERTIFY – Having been previously notified, the following were approved for payment via online banking (Cllrs. Hill and Parsons to do the online authorisation within 24 hours):-

Newby & Scalby Town Council	Room hire	£47-50
Sneakytrick Holdings Ltd	Gov.uk purchase and migration	£100-00

116/24 EXCLUSION OF PUBLIC & PRESS: At 8.00pm it was **resolved** that under the provisions of the Public Bodies (Admission to Meetings) Act 1960 §1(2), the press and public be excluded from the meeting during consideration of the next item.

117/24 PERSONNEL MATTERS

Appointment of new Clerk/RFO –

- a) **resolved** to receive the recommendation of the Staffing Committee that Audrey Adnitt be offered the position of Clerk to Council and Responsible Financial Officer
- b) **resolved** pay scales and other contract-associated details would be held as a confidential note which does not form part of these minutes and will be held on the employee's personnel file.
- c) **resolved** Chairman and outgoing Clerk to create and issue contract of employment for incoming Clerk.

There being no further business, the Chairman declared the meeting closed at 8.30 pm