

LONGFRAMLINGTON PARISH COUNCIL

A MEETING OF LONGFRAMLINGTON PARISH COUNCIL WILL BE HELD ON WEDNESDAY 7th February 2024 at 7.00 p.m. in the Memorial Hall, Longframlington A G E N D A

- 1) **Apologies for Absence** - Notification from councillors who are absent from this meeting.
- 2) **Table Urgent Business to be** discussed in 17 below – only urgent items councillors have become aware of since the publication of the agenda will be discussed at the end.
- 3) **Declaration of Interests** - Declaration from councillors of a personal interest they may have in any matters on the agenda.
- 4) **Gifts & Hospitality** - Declaration from councillors if any received.
- 5) **Community Police Report**- To receive a report from the Community Police representative.
- 6) **County Councillors Report** - To receive a report from the County Councillor.
- 7) **Minutes of Previous Meeting** - To approve the minutes of the meeting held on 3rd January 2024.
- Housekeeping Issues** – These issues should take no longer than 60 minutes.
- 8) **Matters Arising out of Minutes** - To receive updates on the following matters not appearing elsewhere on the agenda:
 - a) Councillor Vacancies
 - b) Website:
 - i) Longframlington Welcome Booklet.
 - ii) Community Engagement.
 - c) Ongoing Issues with Northumberland County Council(NCC) departments:
 - i) Response from Cllr Sanderson regarding his and Rob Murfin's invitation to attend the Parish Council Meeting.
 - ii) Planning & Enforcement.
 - iii) Highways.
 - iv) Ecology.
 - v) School Community Project.
 - d) Longframlington Parish Map.
 - e) Front Street Planter tubs.
- 9) **Finance**
 - a) Notification of receipts in the month of January.
 - b) Approval of Clerk's salary, expenses, PAYE & NI and approval of Other Payments in the month of January.
 - c) Requests for donations.
 - d) Bank Reconciliation January.
 - e) Insurance Policy Renewal
 - f) Additional Grass Cuts
- 10) **Allotments**
 - a) Management including:
 - i) Allotment invoices, water charges, consent to hold personal information and any other information – update.
 - b) Maintenance including:
 - i) Repairs to netting on fence at SW corner of allotments/dog walking field - update
- 11) **King George V Playing Field** including:
 - a) Clerk's weekly/monthly Inspection report.
 - b) 'No Dogs' Signs on Tank Turn.
- 12) **Planning** . To note any planning issues since previous meeting.
- 13) **Cemetery issues**
 - a) Burials/Ashes internments.
 - b) Memorial applications.
 - c) Maintenance.
 - d) Cemetery Extension.
- 14) **Action Plan –February 2024**
 - a) Sports Courts and Playground – Inspect condition and record equipment at the sports ground
- 15) **Biodiversity and Climate Change Report** including:
 - a) Tree planting update.
 - b) Preparation of cemetery extension land
- Main Issues** – These issues are allocated a longer time for discussion.
- 16) **Emergency Action Plan:** update including
 - a) Activation of Plan during Storm Isha
 - b) Procurement of perishable foodstuffs – Emergency Grab bag
- 17) **Any Urgent Business** - To hear any other urgent matters councillors have raised in 2 above.
- 18) **Agenda Items for, and Date of Next Meeting: WEDNESDAY 6th March 2024 at 7.00 p.m. in the Longframlington Memorial Hall**

ALL WELCOME The public may only observe the proceedings of the meeting. Public questions must be submitted to the Clerk at least 48 hours in advance of the meeting. Such questions will be dealt with, at the chairman's discretion, prior to the commencement of the meeting.

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