

BRADFIELD PARISH COUNCIL

To: All members of Bradfield Parish Council

You are hereby summoned to attend the Annual Meeting of Bradfield Parish Council. If you are unable to attend, please send your apologies to the clerk.

Notice of Meeting

Date: Monday 5th October 2026

Time: 7.30pm

Location: Bradfield Village Hall, Southend Road, Bradfield Southend.

Helen Pratt

Helen Pratt – Clerk to Bradfield Parish Council

30th September 2026

Agenda

1. To receive apologies for absence.
2. Declarations of Interest:
 - 2.1. To receive any updates to the Register of Interests.
 - 2.2. To receive any interests in agenda items.
3. Public forum.
4. To approve the minutes of the meeting held on Monday 7th September 2026.
 - 4.1. Matters arising from the minutes not covered elsewhere by the agenda (this is for information only: no decisions can be made under this item).
5. Planning matters:
 - 5.1. To consider the following planning application. No applications have been received.
 - 5.2. Planning decisions taken by WBC.
 - 5.3. To receive an update on enforcement matters.
6. To receive the District Councillors report.
7. Finances.
 - 7.1. To receive a bank reconciliation (dated 5/10/2026).
 - 7.2. To receive a list of receipts and payments since the last meeting.
 - 7.3. To review expenditure against budget to the 30/9/2026.
 - 7.4. To approve the LGA pay award for the Clerk.
 - 7.5. To approve the Clerks October salary.
8. Highways.
 - 8.1. To review progress with a replacement Vehicle Activated Sign (VAS).
 - 8.2. To receive an update on potential joint purchase of a camera for CSW.
 - 8.2.1. To receive an update on CSW activities.
 - 8.2.2. To receive an update on the potential cost of CSW signage in the parish.
 - 8.3. To receive an update on any other highway issues.
9. To receive the Clerk's report.

9.1. Completion of External Limited Assurance Review by PFK Littlejohn LLP.

9.2. Remembrance Sunday Event

9.2.1. To receive an update on arrangements and plans.

9.3. Correspondence.

9.3.1. WBC District Parish Conference - 13/10/2026.

10. To receive reports from meetings attended on behalf of BPC.

10.1. Bradfield Village Hall

10.2. To receive a report on the solar panels.

10.3. To receive an update on litter bins.

10.4. To consider the proposal for fencing along Cock Lane.

11. Round table comments (note this is for information only and no decisions may legally be taken).

Date of future meetings:

Bradfield PC: Monday 2nd November 2026

Monday 7th December 2026

Monday 4th January 2027

Monday 1st February 2027

Monday 1st March 2027

Monday 5th April 2027

Tuesday 11th May 2027