Minutes of Kingsclere Parish Council Ordinary Meeting OM 06/24
Held at 7.30pm on Monday 24th June 2024 in the Village Club

OM 06/24 – Present:
Cllrs: Gaines; Jonas: Mussett; Peach N and R Peach. Clerk – Ackrill; RFO – Porton.

OM06/24.1 – Apologies:
Cllr Conquest – Accepted.

OM06/24.2 – Declarations of Interest:
None.

OM06/24.3 – Minutes:

3.1 Minutes of Ordinary Meeting Monday 20th May 2024 were accepted and signed.
3.2 Mintes of the Annual Meeting of the Council Monday 20th May 2024 were signed and accepted.
3.3 Minutes of General Purposes Meeting Monday 10th June 2024 were accepted and signed.

OM06/24.4 - Questions from the Public:
Hedges and Verges – Qs - *Holding Field grass is cut every week, yet no other hedges or grass are? The Holing field hedge is very wide onto the pavement? Other verge areas are very long including the verge beside Fawconer Road (B&D Land)*
Holding field is cut fortnightly by our contractors in line with other areas KPC maintain but the Youth Football pay direct for it to be done in the weeks in between. Hedge is on the agenda this evening to receive a hard cut this autumn but there are issues to resolve first with cars parking on the road. Basingstoke and Deane are responsible for the verges – ward members present advised that it is a fast-growing season. If you report to BDBC dangerous verges they will prioritise. The KPC M&M contract has increased dramatically over the last couple of years and is currently just short of £18,500.

OM06/24.5 – Chairman's Remarks:

i) Solar Farm – A letter has been submitted to BDBC regarding the Solar Farm Application, so it is now a waiting game.
ii) Thank you to Cllr R Peach for installing the sensory boards.

OM06/24.6 – Clerks Report:

a) Clerks' computer was purchased for cost of £599 less than the approved £699
b) The Silver Vauxhall seemingly abandoned in the Bowls Club car park – has been reported to find out how we go about removal and costs involved. Basingstoke have replied and said a civil enforcement officer will asses if the car is abandoned and will then make enquiries with DVLA to get ownership details. There is also a blue Volkswagen estate parked over by the bowls club fence in the corner with flat tyre which has been there a few weeks we will monitor.
c) The second allotment inspections took place on June 6th there are still issues with several plots, 3 tenants are or will be giving up their plots.
d) Clerk is attending Intro for Finance Course run by HALC on 4th July. £48 plus VAT
e) Re the proposed planter for the Square suggested to go in place of the Rowan Tree Clerk has made tentative enquiry with BDBC Planning who are researching our proposal.
f) Clerk is applying for permission for the removal of the Rowan tree as permission has now lapsed and also to remove the one limb of the Yew tree in churchyard which causes the most issues with the straw lorries in late summer.
g) D-Day Flags purchased at the request of the British Legion using the D Day funding budget £19.99 for 200 flags another set has been requested.
h) Meeting location for OM September cannot be the Main Hall as flooring work happening – need to agree location July OM – clerk is looking into option for meeting venue.
i) Alderbrook House Union Lane is being called to DC Committee 10th July site meeting 5th July

OM06/24.7 – Adoption of KPC Standing Orders:
Carried forward from the Annual Meeting – the members interest submissions are no longer held in the Parish Council. All in agreement with the document.

Resolved: Standing Orders dated June 24th, 2024, adopted.

OM06/24.8 – County Councillor Report:
No report received

OM06/24.9 – Borough Councillors Reports:
Look out for the War Memorial Park Sports Day.

OM06/24.10 – Borough Council Meetings: BCllr/Cllr Conquest informed the Clerk and Chairman that due to the schedule of Borough Council meetings he would only be able to attend every other KPC full meeting. Cllrs all in agreement with this.

OM06/24.11 – Community Engagement and Media:

Cllr Conquest will not be able to lead this item – we may need to pay for help with this. If members have any input on this matter, please inform chair or clerk.

OM06/24.12 – Health and Safety:

Holes in Football pitch that the rabbits are making is getting worse. We have not yet found a solution to the similar issue at cemetery. Cllr N Peach is filling the holes as she goes but they are ever increasing.

A car has crashed into the railings at Thornley Road

OM06/24.13 – Basingstoke Road Hedge: This is to cut the hedge back by approx. 2ft in the Autumn. Clerk has enquired about "No Parking" restrictions and there is a fee of £2265. It would be raised by the legal team but then would need enforcing from another department, there is no guarantee it would be enforced on the day. Therefore, the Contractors may not have a clear run even if we do apply for no parking restriction. Clerk has spoken by phone to another contractor who suggestion is to cut as much as possible with the tractor and then do the remaining bits by hand. Clerk is meeting that contractor this week to obtain a second quote.

All in agreement KPC do not go ahead with the restrictions it is not in the budget and there is no guarantee it will be clear on the day. The debris on the underside of the hedge will have to be cleared by hand if access is not available.

Action: Clerk to continue with quotes

Resolved: Contractor to cut with flail and if there is a vehicle blocking cut that area to be done with a chain saw. Put in Tower, write to ask residents to help keep highway clear once date is known.

OM06/24.14 – Churchyard Wall:

There are two or three of breaks in the wall and some bricks are falling out. It will become a safety issue very soon. Quotes to be obtained for repointing and a few new bricks. Cllr N Peach knows of a bricklayer, contact details to be sent to Clerk. The Clerk will also contact the bricklayer who repaired the church entrance after it was hit by a car.

Action: NP and Clerk

OM06/24.15 - Christmas Light Connection Electric Contract – Update

The RFO was able to confirm that we are still struggling to get a contract for the electricity contract – most suppliers are not interested as we consume so little energy. It was suggested that we look into getting a meter for the supply which then should make getting a contract easier.

Action: Quote to be obtained for Electricity Meter in the feeder column

OM06/24.16 – Annual Parish Council report- Clerk has spoken to Ken Rhatigan and he is still very happy to deliver the reports. Quotes for printing received – go with same printer as last year.

OM06/24.17 – CCTV: Feedback on quality of image as discussed at April OM No feedback available as DC not at the meeting to be caried forward.

OM06/24.18 – Biodiversity –

18.1 Discussion on Paper from CM – Cllr Mussett to circulate when available

18.2 Draft Policy – this was agreed with a couple of minor amendments. We already have bird boxes in the orchard and bat boxes in the Malthouse Open Space. To be adopt at next full council meeting.

Action: CM to circulate Biodiversity paper. Policy to be adopted after amendments at OM July 24

OM06/24.19 – Planning Matters:

19.1 24/01235/FUL 1 George Street – application for a glass walkway to an outbuilding for a kitchen and internal brickwork amendments - design and heritage statement is very good – it is noted that parking will be an issue but that is the nature of the village centre.

Resolved: Support

19.2 24/01261/LBC Island Mill Cart Shed Roof replacement

Resolved: No objection

19.3 Neighbourhood Plan Update – meeting next month - 8th July 2024

OM06/24.20 – Bowls Club discussion over next lease content– Cllr Mussett has left another message with Chairman of Bowls club. Suggest KPC write to them and advise we would like a meeting with all club members. If no response KPC will advertise a meeting for all bowls club members to discuss the future of the lease.

Action: Chairman to draft a letter.

OM06/24.21 – D Day Celebration Funding Requests –

21.1 Request from Kingsclere Community Association (KCA) for £600 after discussion approval, providing invoices provided for payment – of advertising banners £216, and ambulance cover £205.92.

Resolved £421.92 approved and can be paid upon receipt of invoices

21.2 Request from Village Club for £110 – After discussion it was agreed to approve apart from hall hire.

Resolved: £74.00 approved and can be paid upon receipt of either invoices or receipts

OM06/24.22 – Grant Request from KCA for Summer of Fun Event for £250
After discussion it was agreed KPC should have more detail on specific item KPC contribution would be spent on. More detail required for specific purchase items.

Action: Clerk asked to write and advise

OM06/24.23 – External Audit: Members were asked to confirm they did not have a Conflict of Interest with the external auditors BDO. Declaration signed by Chairman and RFO following confirmation that no members had a conflict of interest.

OM06/24.24 – Approval of Income and Expenditure:
The Income (Appendix 1) and Expenditure (Appendix 2) lists were agreed and signed off.

OM06/24.15 – Matters for Future Consideration:
None.

OM06/24.26 – Date of Next Meeting:
Monday 29th July 2024 7:30pm in the Village Club.

Meeting closed 20:47

Signed:……..……..…..Chairman Date:……..……..…

Signed:……..…….Clerk Date:……..…….

Distribution: Cllrs: D Conquest; S Gaines; H Jonas: C Mussett; N Peach and R Peach; Website:.

Appendix 1 – Income transaction – approval list

Kingsclere Parish Council

Income transactions - receipts approval list

Start of year 01/04/24

OM June 2024

Tn no	Ref.	Gross	Heading	Cttee	Invoice date	Details	Ref. Total
211	CHQ240530HS	£440.00			21/05/24	Howe and Son - Epitaph Invoice Payne	£440.00
212	240502PSDF	£142.95	710	OM	13/06/24	CCLA - Income Reinvestment	£142.95
213	FPS240617BD	£838.30	250/1	OM	14/06/24	Basingstoke and Deane Borough Council - S106 Funds for Sensory Boards	£838.30
Total		£1,421.25					

Signature _____ Signature _____

Date _____

19/06/24 01:58 PM Vs: 9.00.00 *Page 1*

Appendix 2 – Expenditure transactions - approval list

Kingsclere Parish Council

Expenditure transactions - approval list

Start of year 01/04/24

OM June 2024

No	Payment Reference	Gross	Heading	Invoice date	Details	Payment Reference Total
1463	DCP240515 NN	£34.80	3050	29/05/24	Newton Newton Flag Makers Ltd - The D-Day 80 Flag of Peace	£34.80
1464	FPS240529 EA	£540.00	9000/3	29/05/24	Earth Anchors Ltd - 6 Forest Saver Boards 100 x 100 mm Black 3M long for benches in The Square	£540.00
1465	FPS240529 CC	£1,771.64	3005	29/05/24	BHIB - Clear Councils - Local Council Insurance	£1,771.64
1466	FPS240529 RP	£42.00	3050	29/05/24	Broxap - 2 Locks for Litter Bins	£42.00
1467	DCP240603 M	£24.72	3070	03/06/24	Microsoft Ireland Operations Ltd. - Microsoft 365 Licence's (2)	£24.72
1468	DDB240605 TT	£52.48	3010/1	05/06/24	Talktalk - Phone and Broadband	£52.48
1469	DDB240607 HF	£23.99	3070	07/06/24	Hugo Fox - Website	£23.99
1470	DDB240610 O	£48.23	7020	10/06/24	Opus - Christmas Lights Contract	£48.23
1471	DCP240611 A	£22.91		13/06/24	Amazon -	£22.91
1472	FPS240613 CGS	£2,152.20		03/06/24	Countryside Grounds Services - Mowing & Maintenance Contract	£2,152.20
1473	DDB	£14.92	3010/2	25/06/24	Vodafone - Sim contract for 07787041829	£14.92
		£5,558.48			Confidential	
Total		£10,286.37				

Signature Signature

Date

19/06/24 02:00 PM Vs: 9.00.00 *Page 1*