

# LEEBOTWOOD AND LONGNOR PARISH COUNCIL

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Website: [www.Leebotwoodandlongnorpc.org](http://www.Leebotwoodandlongnorpc.org)

Parish Clerk: Gwilym J. Rippon Cert He Ceg,  
CiLCA (England & Wales) FSLCC

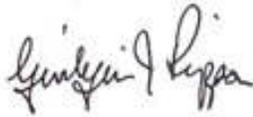
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17<sup>th</sup> July 2023

To Members of the Parish Council

Notice is hereby given of the Regular meeting of Parish Council Meeting of the Leebotwood and Longnor Parish Council will be held at Leebotwood Parish Hall **on Monday 24<sup>th</sup> July 2023 at 7.30pm** and Members are hereby summoned to attend for the purpose of transacting the following business.

Signed:



Parish Clerk/RFO: Gwilym J. Rippon Cert He Ceg  
CiLCA (England & Wales) Fellow SLCC

## A G E N D A

**Agenda  
item**

**Action**

- 1. TO ACCEPT APOLOGIES FOR ABSENCE** – *To receive and agree apologies for absence.*
- 2. DISCLOSURE OF PECUNIARY INTERESTS**  
*Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. (Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer).*
- 3. DISPENSATION** – *To consider any requests from Members for dispensation (requests for dispensation should be in writing and addressed to (to be agreed above) prior to the meeting)*
- 4. PUBLIC PARTICIPATION SESSION** – *Subject to Standing Order 1(e) each member of the public is entitled to speak once only for not more than 4 minutes. Any further speech or discussion shall be only at the invitation of the Chairman.*

5. **MINUTES** - *To approve and sign the minutes dated 23<sup>rd</sup> May 2023*

6. **INFORMATION FROM THE MINUTES**

7. **REPORTS**

- a) *Shropshire Councillor Dan Morris.*
- b) *Clerks Report.*

8. **HIGHWAY ISSUES**

9. **PLANNING MATTERS –**

*23/02969/FUL*

*Application to extend existing agricultural building used as cattle accommodation to further bays whilst also demolishing an adjacent agricultural storage building and replacing it with a new agricultural storage building | Oakfield Wood Church Stretton Shropshire SY6 6LU*

10.

**FINANCE –**

- a) *To approve and sign the Bank Reconciliation*
- b) *To approve and sign the Receipts and Payments.*
- c) *To receive the internal auditors report*
- d) *To agree the Accounts and governance report*

	<b>Payments to be approved and signed</b>		
<b>24.07.2023</b>	<b>Company</b>	<b>Description</b>	<b>amount</b>
	Mr. G. Rippon	June -July Salary	477.36
	HMRC	PAYE	318.24
	Mr. G. Rippon	Expenses	112.00
	Gallagher	Insurance	430.39
	K.Pointon	Internal Audit	50.00
		Total	1387.39

11.

**VILLAGE MAINTENANCE TASKS**

*To discuss the position of the Lengthsman*

12. **Reports from Councillors who have represented the Parish Council at outside bodies**

13. **Information from members**

14. **Correspondence: emails**

15. **To agree the dates for the next Council year**

**16. NEXT MEETING – 25<sup>th</sup> September 2023**

*And agree dates and location for the year.*

**17.**

**Breakdown of Clerks  
Expenses**

<b>Receipt Date</b>	<b>Description</b>	<b>Expenditure</b>	<b>Net</b>	<b>VAT</b>	<b>Gross</b>
23/05/2023	Home working allowance	April -May £6 x 9 weeks	54.00		54.00
	Mileage	Internal auditor	23.40		23.40
	Mileage	Meeting	27.00		27.00
	Printing	70 @ 10p	7.60		7.60
			£104.00	£ 0	£112.00