

# HURSTBOURNE TARRANT PARISH COUNCIL

Chairman: Councillor I Kitson

Clerk: Mrs M Edwards

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**SUMMONS** issued under LGA 1972, Sch 12 para 10(2)(a)

## **ANNUAL MEETING OF THE PARISH COUNCIL**

I hereby give notice to the Councillors that the annual meeting of Hurstbourne Tarrant Parish Council will be held at the Hurstbourne Tarrant Community Centre on **Monday 23<sup>rd</sup> May 2022 at 6.00pm** at which your attendance is required.

Members of the Press and Public are entitled to attend

Any questions for the Council can be emailed in advance to: [theparishclerk@hbt.org.uk](mailto:theparishclerk@hbt.org.uk)

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## **AGENDA**

1. **TO ELECT A CHAIRMAN OF THE COUNCIL**
2. **TO ELECT A VICE CHAIRMAN OF THE COUNCIL**
3. **TO RECEIVE DECLARATIONS OF ACCEPTANCE OF OFFICE FROM THE CHAIRMAN & VICE CHAIRMAN OR, IF NOT THEN RECEIVED, TO DECIDE WHEN THEY SHALL BE RECEIVED.**
4. **TO AGREE COUNCILLORS' RESPONSIBILITIES FOR THE MUNICIPAL YEAR 2022/23**
5. **TO COMPLETE THE ANNUAL UPDATE OF REGISTER OF INTERESTS**
6. **TO AGREE A CHAIRMAN'S ALLOWANCE**
7. **TO INSPECT ANY DEEDS AND TRUST INVESTMENTS IN THE CUSTODY OF THE COUNCIL AS REQUIRED.**
8. **TO DETERMINE THE TIME AND PLACE OF ORDINARY MEETINGS OF THE COUNCIL UP TO AND INCLUDING THE NEXT ANNUAL MEETING.**

\* Reviews of standing orders & financial regulations, policies & procedures, assets & land, and insurance cover are carried out at other meetings during the municipal year. Consideration of subscriptions falling to be paid annually is made during budget setting.

9. **APOLOGIES FOR ABSENCE** - to receive apologies
10. **DECLARATIONS OF INTEREST** - to receive from councillors any declarations of interest relating to items on the agenda, requests for dispensations, in accordance with the Council's code of conduct.

## HURSTBOURNE TARRANT PARISH COUNCIL

11. **MINUTES OF PREVIOUS MEETING** - To approve, propose, second and sign the minutes as a true record of the parish council meeting held on 19<sup>th</sup> April 2022.
12. **ACTIONS ARISING** from previous minutes (for information only)
  - Jubilee Orchard Dines Close
  - Potholes on access road to HTCC
  - assistance for Ukrainian refugees
  - stolen drain cover replacement
  - dog waste bin Ibthorpe
13. **PUBLIC PARTICIPATION** - to receive any questions or petitions (for information only)
14. **CASUAL VACANCY FOR A PARISH COUNCILLOR** - Councillors to discuss applications for the vacancy and consider co-option.
15. **PLANNING** - to discuss any planning matters and recent applications to TVBC
  - 22/01248/TREEN\* - **St Peter's Churchyard, HBT** - T573 - Weeping Ash - Fell. Exp 3<sup>rd</sup> June.
  - 22/01194/TREEN\* - **Lower Farm, Church St, HBT** - T1 -T3 - Poplar group - Reduce crown by up to 4m overall, T4 - London Plane - Reduce crown by up to 5m overall, T5 - Sycamore - Re-pollard back to primary pollard points, T6 - Lime - Reduce crown by up to 4m overall, T7 - Unknown - Fell. Exp 25<sup>th</sup> May.
  - 21/00258/COND12 - **Adams Farm, Ibthorpe** - Condition 12 of 21/00248/FULLN - existing doors to outbuilding. Exp 19<sup>th</sup> May.
16. **COUNCILLORS' UPDATES** - to discuss any matters arising since the last meeting on 19<sup>th</sup> April 2022.
17. **CLERK'S REPORT & CORRESPONDENCE**
18. **FINANCE** - payments made since the last meeting on 19<sup>th</sup> April 2022.
19. **PLAY EQUIPMENT ON KGV** - to discuss replacement of the roundabout and other upgrading required as a result of the annual inspection
20. **NEXT MEETING** - the next ordinary meeting of the Parish Council is due to be held on Monday 20<sup>th</sup> June 2021.

18<sup>th</sup> May 2022

**Distribution:** Cllrs: I Kitson ; M Thomas ; L Russell ; J Williams ; J Bentley

**Borough Cllr:** P North : **County Cllr:** K North

**Copies to:** website: [www.hbtparishcouncil.org.uk](http://www.hbtparishcouncil.org.uk)