

STAPLETON GROUP PARISH COUNCIL

MINUTES OF THE MEETING (AGM) HELD ON 28th Sept. 2020 VIA ZOOM

Present:-

Mrs M. Edwards (ME) Chair (Vice- Chairman)
Mr S. Weaver (SW)
Mr Paul Segrott (PS)
Mrs. M. Chilman (MC)
Cllr C. Gandy (Herefordshire Council)
Mr. S. Lewis (SL) (Clerk)

1/ APOLOGIES:-

Mrs C. Scatcherd (CS) Chair

2 DECLARATIONS OF INTEREST:-

None Noted

3/ MINUTES OF THE PREVIOUS MEETING 22nd June 2020:-

The minutes of the meeting were agreed as a correct record.

-The minutes will be uploaded to the website -

(SL)

-Published on relevant notice boards. -

(CS)

4/ ELECTION OF OFFICERS:-

PS proposed and SW seconded that CS should be re-elected as Chairperson which was agreed unanimously

SW proposed and PS seconded that ME should be re elected Vice-chairman which was agreed unanimously.

5/ COUNTY COUNCILLOR REPORT:-

A report from CG was circulated for review before this meeting.

CG advised that since the report had been issued Lee Fishwick (LF) had confirmed that they would be adding some more tarmac to the worst areas adjacent to the Pig and Whistle.

CG also noted that the work re silt removal under the bridge which was due for completion at the end of the summer had not be carried out, and CG will be discussing this with LF.

At the time of the meeting the repair work on the bridge parapet had not been confirmed, however since the meeting an e-mail has been received confirming this work will now take place commencing 6th October to 20th October.

CG advised that Herefordshire had just reached 1003 covid cases. Since August 33% of cases had been people between 19 and 30, (compared to 14% previously). 128 deaths have been recorded with 9 deaths since early June with none being reported in recent weeks. These figures are considerably lower than the UK average. However the Council are currently £16 million over spent in the first qrt due to covid.

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6/ CLERKS REPORT - FINANCES / CORRESPONDENCE:-

A report had been issued to all prior to the meeting.

A copy of the current accounts has been sent to all. Spend to date is £4,787 inclusive of cheques pending (listed below) and the 2nd precept payment of £4,700

Cheques for signing to date:-

£375 – Clerk salary.

£100 – Lawn Mowing

Main items of correspondence, email, letters received:-

The main items of communication I have received via e-mail since our last meeting are:-

- SIDD Placement approval – SL has contacted Lee Fishwick to confirm costs but as yet has not had a reply. (Added to minutes)
- Request from local resident regarding speed limit reduction at Kinsham (added to minutes).
- Neighbourhood watch scheme information for filing (added to minutes)
- Drainage scheme grant – application to be completed (added to minutes)
- Planning permission at Sunnybank confirmed as being approved (ref)
- Planning White paper copied to all (ref)
- Tel kiosk overspend (ref)
- Email of thanks from resident regarding work being carried out on Hindwell (ref)

7 – ANNUAL RISK REVIEW:-

A copy of the annual risk review for 2020 had been issued prior to the meeting

This was reviewed and approved at the meeting.

8 – CURRENT VACANCY STATUS:-

Some local residents had been approached but as of this meeting nothing has been heard.

CS has recently been in contact with a possible interested party and is currently awaiting to hear back. - (CS)

9/ LENGTHSMAN SCHEME:-

To date no invoiced work has been carried out by the Lengthsman. SW advised that the lengthsman would be starting work for the council again shortly. - (ref)

SL has completed a preliminary application to take part in next years Lengthsman scheme, but is still awaiting feedback from Hereford CC. SL to chase - (SL)

-SL has contacted the lengthsman to request that some of the road signs need cleaning and also cleared of debris to improve visibility. - (SL)

10/ FLOODING / DRAINAGE / ROADS:-

-Details regarding a drainage grant had been sent out to all but nothing returned. Since the meeting it has been established that this grant is no longer available. - (ref)

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PS commented on the worsening condition of the roads with particular regard to potholes. It was suggested that these should be reported to HCC using the HC portal - (ref)

11/ PLANNING:-

It was noted that approved had now been granted ref application P200991. At the time of the meeting no new planning applications had been received - (ref)

12/ TRAFFIC MANAGEMENT:-

a/ SID at Coombe:-

The landowner has given permission to mount the SID on his land. SL had been in contact with BB who initially advised that an application form would need to be submitted and a potential cost of £450.

Since the meeting CG has been in contact with LF and it has been established that as the relevant work had already been carried out and the SID would be rented from another local council then this would not be necessary.

Awaiting a confirmation email to proceed from HCC (LF) - (SL)

b/ Speed limit reduction at Kinsham:-

Recently requested by local resident.

CG advised that this had already been requested and was added to the TRO list in 2010.

It was currently no 41 so it will probably be another 2 years before it's reviewed.

SL to contact the resident to advise. - (SL)

13/ STILES AND FOOTPATHS (CS):-

CS has provided a map showing some stiles which need to be replaced. SL to forward to HCC for review. - (SL)

SW Had received complaints for some local walkers regarding the condition of the public footpath around Shobdon Wood to Byton Hill, and Byton to Wapley, (Mortimer Way).

Mainly due to the recent lack of use due to covid. While it is recognised that the relevant landowner is responsible for paths on their land, part of this footpath is on common land.

It is noted that the Parish does not have a recognised Footpaths Officer

SL to discuss with LF / and report to Michael Mable (BB). - (SL)

14/ PARISH NOTICEBOARDS (Replacement) (SW):-

Various options have been reviewed. Initially need to agree how many and size, then review cost options for wood /reformed plastic / aluminium.

It was agreed to put this on hold until such a time that the Councillors could hold a face to face meeting with the relevant brochures. - (ongoing)

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15/ Precept for 2021:-

Application form needs to be completed before the end of December 2020. It was agreed that the council should apply for the same amount as this year. This will be reviewed and confirmed at the next meeting, (early December). - (ALL)

AOB:-

Neighbourhood watch documentation:-

SL to contact local resident and get info sent to the Village Hall for storage as appropriate - (SL)

Web site compliance (SL)

Some work has been carried out on the Parish Website to make it more compliant but it is recognised that due to the system that is used it would not be cost effective to achieve full compliance. CG advised the contact details of somebody that maybe able to support this activity. SL to contact them. - (SL)

Telephone Kiosk / Defib. (SW)

It was identified that work to the telephone kiosk had gone over budget due to excess / unforeseen work being required. SW will fit the new parts and then get a further quote for approval to finish the painting. (Thanks noted to SW for his work on the kiosk). - (SW)

SW had also carried out some research regarding the re-sitting of the defib and considered this may not be practical due to temperature variations, and the unit itself may need to be installed in a separate case to maintain its efficiency. (initial indication of cost at £400). SW to review options. - (SW)

DATE AND TIME OF NEXT MEETING:-

The next meeting date was proposed as Monday 7th December at 8:00pm (ZOOM).

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