

Minutes

The Minutes of the Annual Meeting of Ampfield Parish Council, held online

Monday 11 May 2020, 7:00pm to 7:50pm

Present

Members of Ampfield Parish Council:

Chairman Bryan Nanson
Vice Chairman Graham Roads (from 7:15pm)
Cllr Julian Jones
Cllr Chris Ling
Cllr Kate McCallum
Cllr David Stevens
Cllr Julie Trotter

Others:

Clerk to the Council, Kate Orange
No members of the public were present

Election of Chairman

3081. *It was proposed to elect Cllr Bryan Nanson as the Chairman of the Parish Council.*
RESOLVED (Proposed by Cllr Julian Jones, seconded by Cllr Kate McCallum)

Apologies

3082. No apologies were received.

Previous Minutes

3083. The Council agreed the Minutes of the Meeting of Monday 09 March 2020, and a copy was signed by the Chairman

Matters arising from the Minutes

3084. Any matters arising from previous Minutes were handled under the relevant agenda item.

Declarations of Interest

3085. Cllr Julie Trotter declared a personal interest in Morleys Green; and also in the Village Hall, as she was a Trustee and Member of the Committee. No other Member declared any personal or pecuniary interest in the business for the Meeting.
3086. Councillors had reviewed their Registration of Pecuniary Interest declarations, and no Councillor needed to revise their declaration.

Minutes of Planning Committee

3087. The Council received the Minutes of the Meeting of the Planning Committee of 16 March 2020.

Financial Matters

3088. *The Council received the bank reconciliation to the end April 2020.*
RESOLVED

3089. *It was agreed that the following payments should be made:*

<i>Calor: bulk gas, pavilion (to be collected by direct debit)</i>	<i>£644.70</i>
<i>Clerk's net salary, April</i>	<i>£728.48</i>

HMRC employment payments	£3.70
Clerk: reimbursement of expenses incurred on behalf of Council	£8.65
Ace Liftaway: stone bag, allotments	£84.00
S Nightingale: SLR management Feb - Apr 2020	£230.63
HALC affiliation fees/NALC levy	£534.77
Total (including VAT)	£2,234.93

RESOLVED

3090. It was noted that the following payments, arising from prior resolutions of the Council, had been paid between Meetings:

Direct debit: Nest Pension, April payment	53.11
Direct debit: E.ON electricity supply to Pavilion	37.34
Clerk's salary, March	723.70
HMRC employment payments	10.28
Wel Medical Ltd: supplies for AEDs (batteries, pads)	515.70
Clerk: reimbursement of expenses incurred on behalf of Council	142.70
TVBC grounds maintenance Oct 2019 to March 2020	1812.54
Belgarum: Morleys Green drainage/effluent maintenance annual charge	199.89
HALC: training - Officers Update	12.00
Direct debit: Nest Pension, February payment	53.11
Direct debit: E.ON electricity supply to Pavilion	41.12
Direct debit: Public Works Loan Board	2642.99
Direct debit: Public Works Loan Board	3016.65
Total (including VAT)	£9,261.13

RESOLVED

3091. It was noted that the Council has received the following income:

<u>Receipts 01 April to 30 April 2020</u>	
1st tranche of precept	£19,371.00
Bank interest	£57.01
<u>Receipts 01 March to 31 March 2020</u>	
Ampfield Village Hall: rent	£1.00
TSB interest	£50.03
HCC: school use of recreation ground	£25.00
Vokes & Beck: fee for cremation memorial at Chapel Wood	£73.00
Nationwide: annual interest	£437.92

RESOLVED

3092. *The Council received the report of income and expenditure against budget to 30 April 2020*

RESOLVED

3093. *The Council received the Summary of Accounts for the Year ending 31 March 2020.*

RESOLVED

Cricket Club Rent

3094. *It was proposed to grant a 6 month rent holiday from 1 April 2020, to Ampfield and North Baddesley Cricket Club, as they were unable to use the recreation ground due to Covid-19 regulations.*

RESOLVED

Pavilion Rates

3095. *Chairman Bryan Nanson noted that in the past, TVBC had not processed an application to establish the rateable requirements of the pavilion. The application was now being processed. [FOR INFORMATION ONLY]*

Morleys Green maintenance fund

3096. *The Council received a report on the outstanding notional loan of funds which had been transferred from Morleys Green maintenance fund to general Council funds, presented as a table. The outstanding amount to be paid to the maintenance fund is £20,500.59 at 31 March 2020.*

RESOLVED

Appointment of Vice Chairman

3097. *It was proposed to elect Cllr Graham Roads as the Vice Chairman of the Parish Council.*

RESOLVED (Proposed by Cllr Bryan Nanson, seconded by Cllr Kate McCallum)

Arrangements for the Planning Committee

3098. *It was proposed that the Members of the Planning Committee would be all Members of the Parish Council except Cllr Martin Hatley because he was also a member of Test Valley Borough Council. i.e. current Members of the Planning Committee are: Cllrs Julian Jones, Chris Ling, Kate McCallum, Bryan Nanson, Graham Roads, David Stevens, Julie Trotter.*

RESOLVED

3099. *It was proposed to adopt the Terms of Reference for the Planning Committee, which shall be dated 11 May 2020.*

RESOLVED

3100. *It was proposed that the Chairman of the Parish Council, Cllr Bryan Nanson, would also be the Chairman of the Planning Committee.*

RESOLVED

Confirmation of time and place of Ordinary Meetings of the Parish Council

3101. *It was proposed that ordinary Meetings should take place at 7pm on the following dates:*

08 June 2020

13 July 2020

14 September 2020

12 October 2020

09 November 2020

11 January 2021

08 February 2021

08 March 2021

12 April 2021

10 May 2021 (Annual)

Meetings will be online until further notice due to Covid-19 regulations, but are to revert to being held in Ampfield Village Hall once the restrictions are lifted.

RESOLVED

Parish Assembly & Newsletter

3102. *The Council confirmed that, due to Covid-19 regulations, the Parish Assembly cannot take place on 1 June 2020. Cllr Kate McCallum had prepared a Newsletter, and this will be published on the Council’s website.*

RESOLVED

Review of Council policies, subscriptions and agreements

3103. *The Council confirmed that the “Annual Review of Policies, Subscriptions, Agreements etc” dated 5 May 2020 is a record of the policies, subscriptions, agreements and documents in place.*

RESOLVED

Appointment of portfolio holders

3104. *The Council agreed the following portfolio holders and roles:*

Responsibility	Current	Responsibility	Current
<i>ACHA } Chapel Wood /burial ground} Environment}</i>	<i>Graham Roads</i>	<i>ARG & Woodland Inspections</i>	<i>Graham Roads, David Stevens, Doreen Matthews, Bryan Nanson Chris Ling</i>
<i>Communications</i>	<i>Kate McCallum</i>	<i>Transport & Highway</i>	<i>Chris Ling</i>
<i>Webmaster</i>	<i>Julian Jones</i>	<i>Lengthsman</i>	<i>Chris Ling</i>
<i>Defibrillator Inspections</i>	<i>Julie Trotter</i>	<i>Recreation Ground</i>	<i>Bryan Nanson</i>
<i>Finance</i>	<i>Bryan Nanson</i>	<i>Safer Neighbourhood</i>	<i>David Stevens</i>
<i>Planning</i>	<i>{All Cllrs except Martin Hatley}</i>	<i>TVAPTC & HALC</i>	<i>Bryan Nanson</i>
<i>Footpath Warden</i>	<i>Jon Milliken; Tommy Rickard</i>		
<i>Village Hall Committee</i>	<i>Julie Trotter</i>	<i>Resilience Planning</i>	<i>Chris Ling</i>

Responsibility	Current	Responsibility	Current
		Bank Balance Confirmation	Chris Ling

RESOLVED

General Power of Competence

3105. *The Council resolved that it is eligible to exercise the General Power of Competence in accordance with the Localism Act 2011 and Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012.*

RESOLVED

Purchase of freeholds: Ampfield Village Hall Car Park and Morleys Green Village Green

3106. *The Council decided to purchase the freeholds of Ampfield Village Hall Car Park and Morleys Green Village Green for the cost of £1 each plus the vendor's legal costs.*

RESOLVED

3107. *The Council, having invited three local solicitors to tender, appointed Kirklands Solicitors to perform the conveyance of the purchase of the freeholds of Ampfield Village Hall Car Park and Morleys Green Village Green, in accordance with their letters dated 17 April 2020.*

RESOLVED

Lengthsman

3108. *The Council agreed to take part in the Parish Lengthsman Scheme for the year commencing 1 April 2020, part funded by Hampshire County Council with a contribution from the Parish Council.*

RESOLVED

Confirmation of arrangements in place due to the Covid-19 outbreak

3109. *The Council noted the following arrangements which were in place as a result of the Covid-19 epidemic and regulations:*

- a. Test Valley Borough Council had reduced the frequency of grass cutting at the recreation ground and the charge would be reduced accordingly. At the date of the Meeting, they had resumed cuts at the normal frequency.*
- b. The playground is closed, notices are up, and gates are tied up.*
- c. Chapel Wood: although the wood is open, volunteers are not being asked to make routine inspections.*
- d. SLR sign is operational, but not currently collecting data, as traffic patterns are unusual.*
- e. Allotments: The Council has contacted allotment holders and erected advice signs up about social distancing measures. The two buildings continue to be cleaned.*

Presentation on Interim Plans for Traffic Calming

3110. Cllr Chris Ling reported that he and Chairman Bryan Nanson met members of the Hampshire County Council (HCC) Highways department in November 2019, prior to HCCs production of a report on proposals for traffic calming in the parish. The initial draft was received by the Council four weeks ago. The initial draft does not include the proposed traffic crossing island new to Green Pond Lane:

this will follow. The draft proposal includes a dropped kerb opposite the substation at Morleys Green and alteration of the road junction and footway at Green Pond Lane, and details of a village gateway feature near to Chapel Lane

Date of Next Meeting

3111. The next meeting of the Parish Council will be held on Monday 08 June 2020, online, starting at 7pm.

Reflection on conduct of Virtual Meetings

3112. Councillors reflected on the process of conducting Meetings online, and generally felt that it had been successful.

Chairman

Date