

KIRTON PARISH COUNCIL

PARISH COUNCIL MEETING HELD REMOTELY VIA TEAMS ON 06 APRIL 2021 AT 1900 HOURS

MINUTES

PRESENT . R FEGAN(CHAIR), H ATHERTON, N BATTY, R BATTY, D BEARD, T WILDGUST

IN ATTENDANCE K HALL (CLERK).

NUMBER	AGENDA ITEM	DISCUSSION/FEEDBACK/DECISION	ACTION POINTS.
1	Apologies for Absence	Apologies were received from Cllr D Surgey and sadly Cllr T Wildgust lost connection towards the end of the meeting	
2	Declaration of Interest	Cllr D Beard declared her interest in Item 9 as she resides in Kirton Court	
3	Minutes of last meeting	The minutes of the last Council meeting held on 02 March 2021 were agreed unanimously and have been forwarded for inclusion on the Parish website.	
4	Public Participation	None.	
5	Village Flagpole & Flags	<p>The Flagpole has been erected by Cllr R Batty and he has a wide range of flags for different occasions which have been donated to him. Cllr R Batty has suggested that as a mark of respect in either remembrance or to mark an event, residents of the village who have either serving relatives or family members who did serve could contact him and he will raise a flag to those people from their regiment/unit/service on a special date.</p> <p>He hoped this would encourage residents to take part in this unique act of remembrance which could either be undertaken throughout the year or especially in one week of the year.</p> <p>The flags would be a personal cost to the families, but decent flags can be obtained for approximately £5.00</p> <p>Cllr R Batty and Cllr Surgey would work on this idea together and Cllr R Batty will take the lead for raising the appropriate flags.</p>	<p>Cllr N Batty will put this item in the next newsletter.</p> <p>Cllr Fegan suggested that the idea is advertised on our Facebook page.</p>

6	Speeding	<p>Now that we are slowly coming out of lockdown the Parish Council would like to restart the Community Speed watch.</p> <p>The Council acknowledged the work that Cllr Surgey is undertaking in contacting local hauliers whose vehicles are speeding through the village. In just one month, Cllr Surgery has contacted the following Companies, Ballards, Griffins, Riggotts and CS Smalley, so they are all aware we are on high alert for speeding vehicles.</p> <p>It was also noted that since a discussion with Clipper, the Asda lorries were adhering to the speed limits through the Village.</p>	<p>Cllr Atherton will contact PCSO Ian Cotton to ascertain if this restart is possible</p> <p>If speed watch can be restarted this to be highlighted on the Whats app page</p>
7	Remembrance Day Memorial Benches and Bench Donations	<p>Cllr N Batty confirmed that up to the time of the meeting she had received approximately 6 envelopes back with donations for the Remembrance Bench. Residents have until the end of the month to send in donations, these will be kept in their sealed envelopes and opened by the Clerk and Cllr N Batty together after that date.</p> <p>If there are too few donations to proceed with this proposal the donations will be returned.</p> <p>The Council also acknowledged the kind donation by the Hayter Family of a bench for the Playing Field and the Council has purchased a memorial plaque for this bench.</p> <p>Cllr Fegan commented that the bench close to Hall Farm is in need of some remedial work. There was some discussion regarding the ownership of this bench</p>	<p>Cllr Surgey to remind people on Facebook about the timeline for donations.</p> <p>Cllr Fegan will speak to Jonathan Price to ascertain the ownership of this bench.</p>
8	Jordan Road Surfacing Environmental Permit Application	<p>Cllr Atherton confirmed that she had made checks and Jordan Road Surfacing are already in possession of an environmental permit for their operations.</p> <p>The environment agency do check sites on a regular basis and any lapses would lead to a loss of this permit.</p> <p>However the site is currently run to a very high standard.</p> <p>It was noted that the permit is in place to protect the local environment and the residents of the area.</p>	
9	Planning Applications, Station House, 7 Acres Farm and Kirton Court	<p>1. Station House</p> <p>Cllr N Batty raised two points, the first being about the environmental concerns in point 12 of the application. No concerns have been listed but the Parish Council noted that Station House is only 124 metres from Wellow Wood which is an SSSI.</p>	<p>The Clerk has emailed NSDC Planning Dept to raise these issues.</p>

		<p>The Council would like confirmation that this will be taken into consideration when the development commences</p> <p>Secondly in point 23, under assistance from local authority, this part of the application is currently blank</p> <p>Other than the above there are no objections to this plan.</p> <p>2. 7 Acres Farm</p> <p>There were no objections to this plan</p> <p>3. Kirton Court</p> <p>The Clerk confirmed that the final planning details for number 7 Kirton Court had been received.</p>	<p>The Clerk has emailed NSDC Planning Dept to confirm no objections to this plan</p>
10	Frontage at 2/3 Kirton Park	<p>Colin Turnbull at number 3 Kirton Park had requested the Parish Councils assistance in topping off some trees outside his residence to give more light.</p> <p>Since the agenda was written the work has been undertaken by the resident and no further action is required.</p>	
11	Trees at Kirton Court	<p>Following a request from residents for the trees at the corner of Kirton Court to be topped off as they were tangled in the wires from the telegraph pole, the Clerk met Gary Bruce from the Housing Department at NSDC to undertake a site survey of the trees in question.</p> <p>At this time the Clerk also highlighted that some residents had asked for all the trees on the Green to be topped off to give more sunlight into their homes.</p> <p>The District Council are very keen not to chop down any trees if it is unnecessary, they are OK with cutting back trees to let in more light but will not manage any trees during the nesting season</p> <p>If a tree does have to come down a new one will be planted to replace it.</p> <p>Gary Bruce will arrange for an arborist to come out in the new financial year to undertake a proper assessment of the trees.</p> <p>NSDC will advise the Clerk when the arborist is coming to undertake the inspection and she will let residents know the date and outcome.</p>	
12	Litter at the Boughton Industrial Estate end of the Village.	<p>Cllr R Batty & H Atherton confirmed that litter picking has been taking place on the Camp, however the hedgerows and verges outside the camp are currently an eyesore and the litter in the hedges is appallingly bad.</p>	

		<p>Cllr N Batty suggested that one solution may be for litter bins to be placed by the bus stops at the North and South entrances to the camp. The Clerk highlighted that when the Parish Council met with Clipper they were keen to work with us on local initiatives and although we are aware that not all the detritus comes from Clipper, if they could organise a litter pick near their depot it would be a big help in this situation</p>	<p>The Clerk has emailed NSDC Street Scene Department to see if this is possible. The Clerk has emailed the Manager of the Clipper site regarding this suggestion</p>
13	Councillors Roles within the Parish Council and reintroduction of "to do" list.	<p>All the Parish Councillors get involved in many initiatives in the Village but it had been highlighted that there were some roles taken on individually by certain members of the Parish Council. The Clerk has drawn up a list for them to review and this will be agreed at the May Council meeting and then published on the website so that residents have a specific point of contact for certain items/events If a resident wishes to make a request or comment on anything within the Parish, they should do so in the first instance via the Parish Clerk and will have to state their name in any correspondence. The members of the Parish Council will ensure that this protocol is followed if they are approached with any requests. As meetings have been taking place via TEAMS for almost a year, the "to do" list had slipped off the agenda and it was agreed that this or an action points list needed to be reinstated so that nothing is missed. We are trialling action points on this April agenda to see what works best.</p>	
14	Kirton Parish Council Website	<p>As the Council has become busier in the last months, it was considered that the management of the website should be taken back into the Parish Council</p>	<p>Cllr Fegan to speak to the current coordinator regarding this change Cllr Surgey to take on management of the website.</p>
15	The Great British Spring Clean 28 th May to 13 th June 2021 & NSDC Support for litter pickers	<p>The Parish Council will be supporting this initiative NSDC has offered Parish Councils a recycled wheelie bin that could be used for litter pickers to put their collections into, this would then be emptied every 2 weeks by the District Council. As we do not have a village hall or community centre where this additional bin could be placed and as we also pick a lot more litter than would fit into a wheelie bin this offer has been declined and the Council agreed that the current arrangement they have with NSDC works well</p>	<p>Cllr N Batty to do a flyer regarding the Spring Clean. The Clerk has emailed NSDC to advise of this decision.</p>

16	Ambler Sykes South Charity Daffodils	<p>This was a wonderful opportunity to work together with the Church Council to bring a ray of sunshine to each house in the village as we start to come out of the pandemic.</p> <p>It was a lovely idea and was very well received by the whole village. The whole Parish Council agreed that it would be a good idea to look out for similar initiatives to work with the Church on in the future.</p>	
17	Clerks Wages & Expenses	<p>The Parish Council are conscious of the extra hours that the Clerk works each month above her contract for no remuneration.</p> <p>They are all very appreciative of all the work that the Clerk undertakes and would like to find some way of showing this appreciation.</p> <p>The Clerk highlighted that all part time Parish Clerks face the same dilemma as their role has expanded greatly and Parish Councils do not have the wherewithal to react to this change.</p>	Cllr Fegan to check the rules regarding paying the Clerk a "one off" bonus and report back at May meeting
18	Village Contributions	<p>The Parish Council would like to show their appreciation for the following</p> <p>The Easter Egg Hunt was a fabulous family idea and it was great to see families out enjoying the hunt. The families were very thankful and the resident even went round after the hunt to litter pick if necessary.</p> <p>Thank you !!</p> <p>Cllr N Batty would like to thank Colin Haywood for all his help around the village and Colins Haywood and Turnbull for attending to the trees and hedge outside 3 Kirton Park.</p> <p>The Council has also received a donation of bird and bug houses for the bee garden and Cllr R Batty has started work on the bug hotel.</p> <p>Cllr N Batty and Cllr H Atherton and Colin Haywood have cut the tree back at the top of the hill so that it does not hang over the new gateway sign and make it mossy</p> <p>Cllr Atherton has planted bulbs by the bus stop and she along with Cllr N Batty and Cllr T Wildgust have cleared out drains on the Playing Field.</p> <p>Cllr Wildgust rotovated the goal mouth on the Playing Field which was subsequently rotovated again by Cllrs N&R Batty and reseeded.</p> <p>Cllr Atherton and N Batty also cleared out drains on Rice Hill</p> <p>Dean Watson has erected the goal nets on the top goal posts and the Watson family have become key holders for the Playing Field</p> <p>Mrs Georgina Batty does a litter pick on Egmonton Road on a daily basis.</p>	

19	Accounts Paid	<p>As March is the end of the 2020/21 financial year the Council agreed that all accounts received should be settled so that we go forward into the new financial year with a clear slate and no outstanding accounts. Accounts Paid up to 31 March 2021 were as follows</p> <table><tr><td>Geldards Solicitors</td><td>£120.00</td></tr><tr><td>Security (TW)</td><td>£ 14.39</td></tr><tr><td>Plaque for Sole family bench (NB)</td><td>£13.99</td></tr><tr><td>Plaque for Hayter family bench (NB)</td><td>£13.99</td></tr><tr><td>Linseed oil and turpentine for play equipment (NB)</td><td>£67.17</td></tr><tr><td>Broxap 2 new dog waste bins</td><td>£612.00</td></tr><tr><td>Post Mix for fence and benches(NB)</td><td>£29.75</td></tr><tr><td>Village Flagpole (RB)</td><td>£196.80</td></tr><tr><td>Printer Cartridges & Stationery (KH)</td><td>£25.25</td></tr><tr><td>Printer Cartridge (NB)</td><td>£23.00</td></tr><tr><td>Paul Crothers Hedge trimming</td><td>£72.00</td></tr><tr><td>BS City Fencing (1/2 funded by NCC)</td><td>£2526.00</td></tr><tr><td>Morris Cast Signs-Gateway Signs</td><td>£2874.00</td></tr></table> <p>The Gateway Signs are now installed and have received very positive feedback.</p> <p>The Clerk has completed the end of the financial year forms and these have been checked and agreed by Cllr N Batty.</p> <p>These will be formally agreed at the Annual Parish Meeting in May.</p> <p>A discussion ensued around the risible amount of interest that the Parish Council reserve bank account earns.</p> <p>A question was raised as to whether this reserve money could be put into premium bonds or a higher interest account.</p> <p>Accounts Payable</p> <table><tr><td>Jeffrey Rose Accountants</td><td>£106.20</td></tr></table>	Geldards Solicitors	£120.00	Security (TW)	£ 14.39	Plaque for Sole family bench (NB)	£13.99	Plaque for Hayter family bench (NB)	£13.99	Linseed oil and turpentine for play equipment (NB)	£67.17	Broxap 2 new dog waste bins	£612.00	Post Mix for fence and benches(NB)	£29.75	Village Flagpole (RB)	£196.80	Printer Cartridges & Stationery (KH)	£25.25	Printer Cartridge (NB)	£23.00	Paul Crothers Hedge trimming	£72.00	BS City Fencing (1/2 funded by NCC)	£2526.00	Morris Cast Signs-Gateway Signs	£2874.00	Jeffrey Rose Accountants	£106.20	<p>Cllr Fegan to check if this is legal option</p> <p>Cllr N Batty to forward account to Clerk for payment (done 08 April)</p>
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20	Correspondence received after the publication of the Agenda	<p>1. The Bus Shelter at Playing Field end of village</p> <p>After several incidents of very anti social behaviour in this bus stop Cllr Atherton contacted the County Council to see if it could be replaced by a Perspex shelter to try and stop this behaviour.</p>	<p>Cllr Atherton will contact the County Council to get some</p>																												

		<p>A new shelter would be wood with Perspex sides and costs approximately £4500 so the County Council would have to look at the cost effectiveness of replacing the current shelter. This would be a cost to the County Council, not the Parish if a replacement was authorised. Any shelter would need to be in keeping with the location</p> <p>2. Silver Birch Trees Behind 11/12 Kirton Court</p> <p>Local resident Jo Briggs has contacted the Parish Council to see if the silver birch trees could be topped off to give more light into the houses at 11 & 12 Kirton Court.</p> <p>The Council will discuss this at their next meeting but in the meantime need to ascertain the opinions of other residents whose homes face onto the Playing Field.</p> <p>It was highlighted that this request had come via several different types of media and it was reconfirmed that any request for action from the Parish Council should come in the first instance via the Clerk kirtonparishcouncil@gmail.com</p> <p>3. Resuming Face to Face Meetings</p> <p>The government have not currently altered the legislation to extend the period until September for no public meetings.</p> <p>The Parish Council will hold its Annual Meeting on 07 May 2021 as a TEAMS meeting and will at that time make a decision about the June meeting as if the legislation is not changed ,meetings will have to return to live not virtual events which is a conundrum as in June we will still be under restrictions!</p> <p>4. Forterra Correspondence</p> <p>The new Gateway signs have been widely well received and we acknowledge the support from Forterra in helping the Parish Council to purchase these signs.</p> <p>Forterra have asked if they can use some pictures in publicity and the Parish Council are happy to support this.</p> <p>We also would like to take the opportunity to wish Rob Holyoake, the Manager at Forterra an easier time as he steps back from his current role and to thank him for all his excellent support over the last 20 plus years.</p>	<p>pictures of the types of shelter available.</p> <p>Cllr Atherton will also contact Stagecoach to see if they can help with identifying the culprits</p>
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21	Date of Next Meeting and Annual Meeting	The Annual Parish and Church meeting followed by the normal Parish Council meeting will take place on Friday 07 May 2021 at 7pm via TEAMS.	Cllr Fegan to contact Jonathan Price regarding his report for the meeting and possible participation.
22	Meeting Closed	21.24 hours.	

Minutes prepared by Kate Hall, Clerk to Kirton Parish Council 07 April 2021.