

BRANDON TOWN COUNCIL
Minutes of the of the Full Brandon Town Council Meeting
Held on Monday 7 December 2009
At the Old School House, Market Hill, Brandon at 7.00pm.

Present: Cllr. S Edwards, Cllr. N Vant, Cllr. D Bimson, Cllr. P Ridgwell, Cllr. G Hughes, Cllr. A Simmons, Cllr. K Butcher, Cllr. S Le Grys, Cllr. P MacLoughlin.

Also present: Mrs C Mason (Town Clerk), Cllr. Bill Bishop, eleven members of the public, two members of the press.

Meeting commenced at 7.00pm.

The Chairman requested a minutes silence be observed for former Brandon Town Councillor Michael Carter.

1. APOLOGIES FOR ABSENCE

Cllr. E Ashley, Cllr. R Silvester, Cllr. L Jacobs, Cllr. Mrs S Jureko, Cllr. Mrs M Young.

2. DECLARATIONS OF INTEREST and additions to Members Register of Interests [per Parish Council's Code of Conduct 2001 / Local Government Act 2000].

None.

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Full Brandon Town Council Precept Meeting of Monday 23 November 2009 (Public Items).

Resolution Record No. **BTC/93/07/Dec/09**

Proposed by Cllr. G Hughes and seconded by Cllr.N Vant.

CARRIED: Unanimous.

THAT THE MINUTES OF THE FULL BRANDON TOWN COUNCIL PRECEPT MEETING OF MONDAY 23 NOVEMBER 2009 BE ACCEPTED AS A TRUE RECORD.

4. MATTERS ARISING for information exchange only

Of the Full Brandon Town Council Precept Meeting of Monday 23 November 2009 (Public items).

There were no matters arising.

At this point in the meeting it was agreed to discuss agenda item 12.

12. PARKING REVIEW WORKING GROUP

All proposals put forward by representatives from Brandon Town Council, Forest Heath District Council, Suffolk County Council, Police and the local business community will be considered by Colin Bird, Suffolk County Council, Highways. A meeting to discuss the recommendations will be held at the end of January.

Resolution Record No. **BTC/94/07/Dec/09**

Proposed by Cllr. G Hughes and seconded by Cllr. N Vant.

CARRIED: Unanimous.

THAT THE BRANDON PARKING REVIEW WORKING GROUP REPORT, SUBMITTED BY COUNCILLOR SIMMONS, BE NOTED.

5. PUBLIC FORUM – monthly event limited to 3 minutes duration maximum per resident relating to public agenda items.

Resolution Record No. **BTC/95/07/Dec/09**

Proposed by Cllr. K Butcher and seconded by Cllr. G Hughes.

CARRIED: Unanimous.

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM

Members of the public raised points relating to the Brandon Parking Review Working Party report. A letter received from a local business was circulated at the meeting. All comments were noted.

6. TO RECEIVE A REPORT FROM THE POLICE

No report available.

7. TO RECEIVE A REPORT FROM RAF LAKENHEATH

There will be increased flying activity out of RAF Lakenheath over the Christmas / New Year period. Questions were invited.

8. TO RECEIVE REPORTS (if any) from County and /or District Councillors.

Cllr. A Simmons: Through a successful grant application from the Business Resources Efficiency and Waste Programme, Crown Street, Brandon has been selected to participate in the Waste Reduction Scheme. The aim of the project is to work with all the occupants of the streets, including residents, businesses and schools, and invite them to reduce their waste by half, during a single fortnightly collection period in March.

The meeting was reconvened.

9. URGENT BUSINESS – any items the Chairman considers a matter of urgent business.

There were no matters of urgent business.

10. ACCOUNTS

10.1 Approval of payments: Public items – November 2009. Discussion permitted.

10.2 Confidential Items – November 2009 (Staff Salaries).

Resolution Record No. **BTC/96/07/Dec/09**

Proposed by Cllr. A Simmons and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL APPROVES AGENDA ITEMS TEN ONE AND TEN TWO EN-BLOC.

Date	Amount	Supplier	Net Total	VAT
Nov-09	44.00	Travis Perkins Ltd	38.26	5.74
Nov-09	510.00	Reeves Cleaning	510.00	
Nov-09	129.80	Finevale Service Station	112.88	16.92
Nov-09	980.00	P. M. Robson Funeral Supply	980.00	
Nov-09	14.00	J & D Green	14.00	
Nov-09	316.97	EERA (training)	275.63	41.34
Nov-09	838.57	Suffolk County Council	729.19	109.38
Nov-09	65.79	Ian Smith (Stationers) Ltd	57.21	8.58
Nov-09	430.10	Rbs Software (allotments)	374.00	56.10
Nov-09	200.10	Smith of Derby	174.00	26.10

Nov-09	42.55	Suffolk Association of Local Councils	37.00	5.55
Nov-09	88.77	C Mason Travel x 2	88.77	
Nov-09	1,745.34	John Atkins	1,517.69	227.65
Nov-09	24.84	Walters (additional copy charge)	24.84	0.00
TOTAL:	5,430.83		4,933.47	497.36

11. TO FORMALLY ACCEPT THE BRANDON TOWN COUNCIL 2010 TO 2011 PRECEPT FIGURE AS FORMULATED AT THE PRECEPT MEETING HELD ON MONDAY 23 NOVEMBER 2009

Resolution Record No. **BTC/97/07/Dec/09**

Proposed by Cllr. G Hughes and seconded by Cllr. N Vant.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL FORMALLY ACCEPTS THE 2010 TO 2011 PRECEPT FIGURE AS FORMULATED AT THE PRECEPT MEETING HELD ON MONDAY 23 NOVEMBER 2009, FOR THE SUM OF ONE HUNDRED AND NINETY ONE THOUSAND, EIGHT HUNDRED AND FIFTY SEVEN POUNDS.

12. PARKING REVIEW WORKING GROUP

Discussed earlier in the meeting.

13. ADOPTION OF THE MEETING SCHEDULE TO DECEMBER 2010

Resolution Record No. **BTC/98/07/Dec/09**

Proposed by Cllr. D Bimson and seconded by Cllr. S Le Grys.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL ADOPTS THE MEETING SCHEDULE FROM JANUARY 2010 TO DECEMBER 2010.

14. COMMUNITY SPEEDWATCH

Resolution Record No. **BTC/99/07/Dec/09**

Proposed by Cllr. A Simmons and seconded by Cllr. S Le Grys.

CARRIED: 7 for 1 against.

AT THIS PRESENT TIME, BRANDON TOWN COUNCIL AGREES NOT TO BE ACTIVELY INVOLVED WITH THE COMMUNITY SPEEDWATCH SCHEME.

15. ALLOTMENTS

Response to an email received from the Chairman of the Brandon Allotments Tenants Association: With regard to the question on restricting car access to the meadow, it was agreed two members would visit the area and report back to the next town council meeting. Other issues addressed included a 'No Public Access' sign; the possibility of a water stand pipe connection near the corner of the cricket field; the installation of a grass reinforcement system.

16. RELOCATION OF SEAT AT THE BRANDON REMEMBRANCE PLAYING FIELDS

Resolution Record No. **BTC/100/07/Dec/09**

Proposed by Cllr. G Hughes and seconded by Cllr. S Le Grys.

CARRIED: Unanimous.

THAT BRANDON TOWN COUNCIL FULLY SUPPORTS THE RELOCATION OF A BENCH PRESENTLY SITUATED AT THE BRANDON REMEMBRANCE PLAYING FIELDS.

17. CLERKS MONTHLY LOG OF INSTRUCTIONS ISSUED AND ACTIONS TAKEN

Noted.

18. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS:

Resolution Record No. **BTC/101/07/Dec/09**

Proposed by Cllr. A Simmons and seconded by Cllr. K Butcher.

CARRIED: Unanimous.

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public and Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning QUOTES: LAND: STAFF: CONTRACTS

BRANDON TOWN COUNCIL

Confidential Minutes

Of the Full Brandon Town Council Meeting

Held at 7.00pm on Monday 7 December 2009

In the Council Chamber, Old School House, Brandon

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

19. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Precept Meeting of Monday 23 November 2009.

Resolution Record No. **BTC/102/07/Dec/09.**

CARRIED:

THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL PRECEPT MEETING OF MONDAY 23 NOVEMBER 2009 BE ACCEPTED AS A TRUE RECORD.

20. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES

Of the Full Brandon Town Council, Precept Meeting of Monday 23 November 2009.

There were no matters arising.

Item 22 and 23 were now heard.

22. CEMETERY MATTERS

Confidential

23. OFFICE LEASE

Resolution Record No. **BTC/104/07/Dec/09**

CARRIED:

THAT FOLLOWING SATISFACTORY REFERENCES, BRANDON TOWN COUNCIL AGREES TO OFFER THE TENANCY OF THE FIRST FLOOR OFFICE TO XXXXXXXXXXXXX.

21. THE LODE

Resolution Record No. **BTC/105/07/Dec/09**

CARRIED:

PENDING A SITE VISIT BY MEMBERS, BRANDON TOWN COUNCIL AGREES TO DEFER FURTHER DISCUSSION ON THE DREDGING OF THE LODE UNTIL THE NEXT TOWN COUNCIL MEETING.

There being no further business the meeting closed at 9.10pm.