

# Atcham Parish Council

**Clerk: L Pardoe**  
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**Chairman: Colin Wildblood**  
**15 The Glebe**  
**Atcham**  
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## Parish Council Meeting Wednesday 8<sup>th</sup> May 2019 MINUTES

1. Election of Chairman Councillor S Shedden proposed that Councillor Wildblood be elected as Chairman, this was seconded by Councillor J Caswell and agreed by all members present.
2. Signing of Declaration of Acceptance of Office. Councillor Wildblood signed this in the presence of the members. This was witnessed by the Clerk.
3. Election of Vice-Chairman. It was proposed by Councillor S Shedden that Councillor C Morris be elected as Vice-Chairman, this was seconded by Councillor J Caswell. Although Councillor Morris was not present he had spoken to the clerk to give his apologies and said that if he was proposed he was prepared to be Vice-chairman.
4. Signing of Declaration of Acceptance of Office. This would be done at the July meeting.
5. Election of members to outside organisations
  - SALC Councillor S Shedden would be the Councils' representative at these meetings.
  - LJC/Place Plan Meetings Councillor J Caswell would represent the council at these meetings.
  - Community Speed Watch, Councillor S Shedden will remain as the co-ordinator for this.
6. Present; Councillor C Wildblood-Chairman, Councillor J Caswell, Councillor Shedden, Councillor R Trow. Also present Shropshire Councillor C Wild and Lorna Pardoe clerk to the Parish Council. Apologies were received from Councillor C Morris and A Home Roberts who had prior commitments.
7. Declarations of Pecuniary Interest; Councillor R Trow declared an interest in planning application 19/01618/Ful  
 Councillor Wildblood declared an interest in the grant application from the Bowling Club.
8. Public Session. There were no members of the public present.
9. Confirmation and acceptance of the minutes of the meeting on Wednesday 13<sup>th</sup> March 2019. It was agreed that these were a true and accurate record of the meeting. Proposed by Councillor R Trow, seconded by Councillor J Caswell and agreed by all members present.
10. Clerk to report on matters arising not covered on the agenda. All items were covered on the agenda
11. Shropshire Councillors report. Councillor Wild had made a comprehensive report for the Annual Parish Meeting –see notes attached to APM. However Shropshire Council is proposing to reduce the planning committees from 3 to 2.
12. Shropshire Councillor to update on the Buildwas Power Station Plans and progress. There is to be an exhibition at the Power Station on Wednesday 22<sup>nd</sup> May from 20.00 to 2.00pm for an update on plans and progress to date. Councillor Wild urged as many members as were able to attend this.
13. Council to adopt Clerks/Councillors protocol. This would be done at the July meeting

14. Police Report; circulated to members electronically. No Police members present. Clerk was instructed to e-mail the PC Milton re the resurgence of antisocial behaviour under the bridge
- Councillor Shedden to report on Community Speedwatch. They need more volunteers and would welcome volunteers from Atcham. At present all the volunteers are from Crosshouses.
15. Highways Matters;
- Council to discuss the future of the lamp posts on the bridge on the B4380, The clerk had e-mailed for an update on what was happening but had not received any response from Shropshire Council on this yet.
  - Council to consider poor street lighting at the end of the Glebe. Clerk to look up an e-mail from the Chairman in 2018 for some quotes and a contact for solar powered lights.
  - Council to discuss the state of the trees by the side of the river past the bridge. The clerk was instructed to follow this up with Balfours the Land agents
16. Planning Matters;
- a) Clerk to report on previous applications
- Reference:18/00111/FUL: awaiting decision
- b) Council to consider any new applications; **Councillor R Trow left the meeting at this point**
- Reference:19/01618/FUL  
Rose Cottage, 6 Emstrey Bank Atcham, Shrewsbury.  
Proposal: Erection of single storey side extension and replacement porch; new pitched roof to existing dormer window; insertion of new window to existing gable; insertion of roof light to existing rear elevation  
After discussion it was agreed to offer no comment to this application. Proposed by Councillor C Wildblood seconded by Councillor S Shedden and agreed by all members present.  
**Councillor Trow was recalled to the meeting.**
  - Reference:19/01695/DIS  
Address: Proposed Commercial Development Land To The South Of Thieves Lane Shrewsbury Shropshire SY2 6GF  
Proposal: Description Discharge of Condition 6 (Construction Traffic Management Plan) on Planning Permission 17/06157/FUL for the hybrid application (part full, part outline) - Full - erection of a petrol filling station (Sui Generis) and drive through cafe (Use Class A3/A5) together with the creation of a new access, parking, landscaping and various other infrastructure works. Outline - provision of a new office park (Use Class B1) to include access (some matters reserved) **For Information only**
17. Finance
- a) Council to pay the accounts as presented by the clerk. It was agreed to pay the accounts as presented by the clerk; Proposed by Councillor S Shedden, seconded by Councillor R Trow and agreed by all members present.

723	DM Payroll	Payroll & Data Protection	220.16
724	J Griffiths	Internal Audit	50.00
725	Atcham memorial Hall	Rent	15.00
726	HMRC	PAYE	8.20
S/O	L Pardoe	Sal & Exp	214.01
727	L Pardoe	Exp	18.30
728	SALC	Affiliation Fees	144.78
729	Malthouse Bowling Club	Grant for roof repairs	1000.00
		total	1670.45

- b) Council to accept the Bank Reconciliation for April 2019 as presented by the clerk It was agreed to accept the bank reconciliation as presented by the clerk; Proposed by Councillor S Shedden, seconded by Councillor R Trow and agreed by all members present.
- c) Council to receive Year End Accounts It was agreed to receive the year end accounts as presented by the clerk; proposed by Councillor S Shedden, seconded by Councillor R Trow and agreed by all members present.
- d) Council to resolve to exempt themselves from a limited liability assurance review as the gross income or expenditure did not exceed £25,000. The Parish Council resolved to exempt themselves from a limited Liability Assurance Review. Proposed by Councillor S Shedden, seconded by Councillor R Trow and agreed by all members present.
- e) Council to agree Section 1 Annual Governance Statement on Annual Return 2018/19The Parish Council agreed Section 1 Annual Governance Statement of Annual Return 2018/19 as presented by the clerk; proposed by Councillor S Shedden, seconded by Councillor R Trow and agreed by all members present.
- f) Council to agree the Accounting Statements Section 2 of the Annual Return 2018/19The Parish Council agreed the Accounting Statements Section 2 of the Annual Return 2018/19 as presented by the clerk; proposed by Councillor S Shedden, seconded by Councillor R Trow and agreed by all members present.
- g) Council to receive Internal Audit Report. It was agreed to receive the Internal Audit as presented by the clerk; Proposed by Councillor S Shedden, seconded by Councillor R Trow and agreed by all members present.

***Councillor Wildblood left the meeting at this point***

- h) Council to consider any grant applications received. After consideration it was agreed to pay the grant to the Bowling Club of £1,000.00 towards to the cost of repairing the leaking roof.

***Councillor Wildblood returned to the meeting***

*Councillor Wildblood was instructed by the members to sign the cheque for the Bowling Club grant.*

- 18. Correspondence this was noted. It was agreed that Councillors S Shedden & J Caswell would attend the Place Plan meetings on behalf of the Council.
- 19. Parish Matters
  - Councillor Wildblood reported that the Bowling Club is having an open day for younger members.
- 20. Date and time of next meeting; It was agreed that this would be held on Wednesday 10<sup>th</sup> July 2019 starting at 7.30pm
- 21. The Chairman thanked all for attending and closed the meeting at 9.00pm.