

<b>RISK ASSESSMENT FOR:</b>	<b>Broughton Cemetery</b>		
<b>Establishment:</b>	<b>Assessment by: Heather Bournier</b>	<b>Date: 01/10/19</b>	
<b>1<sup>st</sup> Review Date Due :</b>	<b>Manager Approval:</b>	<b>Date:</b>	

Hazard / Risk	Who is at Risk?	How can the hazards cause harm?	Normal Control Measures	Are Normal Control Measures Y/N/NA	
				In Place	Adequate
<b>Driving – lawn mowers, hearses or mechanised digging equipment</b>	operatives public	Traffic accidents	<ul style="list-style-type: none"> <li>Only authorised vehicles allowed in the cemetery (i.e. Contractors or Funeral Directors)</li> <li>Contractors or Funeral Directors will be liable for their own risk assessment to protect their employees and members of the public</li> </ul>		
<b>Operating equipment (inc. grass and hedge cutting)</b>	operatives Public	Burns Cuts foreign bodies in eyes smoke inhalation ingestion	<ul style="list-style-type: none"> <li>The Parish Council ensures they employ reliable and competent Contractors</li> <li>The Parish Council ensures the use of experienced Funeral Directors</li> <li>Contractors or Funeral Directors will be liable for their own risk assessment to protect their employees</li> </ul>		
<b>Excavations/ ground works</b>	public employees of Funeral Directors	Falling tripping injuries to back sprains strains, musculoskeletal injuries cuts and bruises	<ul style="list-style-type: none"> <li>The Parish Council ensures the use of experienced Funeral Directors</li> <li>Funeral Directors will be liable for their own Health &amp; Safety measures</li> </ul>		

<b>Grave digging</b>	employees of Funeral Directors	Infectious disease control	<ul style="list-style-type: none"> <li>• The Parish Council ensures they employ reliable and competent Contractors</li> <li>• Funeral Directors will be liable for their own Health &amp; Safety measures</li> </ul>		
<b>Funeral</b>	public employees of Funeral Directors	Injury to members of funeral party back injuries sprains strains, musculoskeletal injuries	<ul style="list-style-type: none"> <li>• The Parish Council ensures they employ reliable and competent Contractors</li> <li>• Funeral Directors will be liable for their own Health &amp; Safety measures</li> </ul>		
<b>Memorial Inspection</b>	public, contractors funeral directors employees	Cuts Bruises crush injuries	<ul style="list-style-type: none"> <li>• Once every 5 years memorials are hand checked to ensure stability. Memorials that are unstable will be laid down and the family notified in order that they can arrange refixing.</li> <li>• Parish Council will ensure their Parish representative has the correct training</li> </ul>		
<b>Grave and row markers</b>	public, contractors funeral directors employees	Tripping causing bruises sprains musculoskeletal injuries	<ul style="list-style-type: none"> <li>• Grass cut on a regular basis to ensure that all kerbs are visible</li> <li>• Regular inspection by Parish representative</li> </ul>		
<b>Weedkilling</b>	public, contractors	Chemical burns breathing problems	<ul style="list-style-type: none"> <li>• The Parish Council ensures they employ reliable and competent Contractors</li> <li>• Contractors will be liable for their own COSHH assessment</li> </ul>		

<b>Additional Control Measures</b> <i>(to take account of local/individual circumstances including changes such as working practices, equipment, staffing levels).</i>	<b>Action by Whom</b> <i>(list the name of the person/people who have been designated to conduct actions)</i>	<b>Action by When</b> <i>(set timescales for the completion of the actions – remember to prioritise them)</i>	<b>Action Completed</b> <i>(record the actual date of completion for each action listed)</i>	<b>Residual Risk Rating</b>
<b>DATE OF REVIEW:</b> <i>Record actual date of review</i>	<b>COMMENTS:</b> <i>Record any comments reviewer wishes to make. Including recommendations for future reviews.</i>			
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