**CHARLWOOD PARISH COUNCIL**

Serving the communities of Charlwood, Hookwood and Norwood Hill

[www.charlwoodparishcouncil.gov.uk](http://www.charlwoodparishcouncil.gov.uk)

e-mail: [clerk@charlwoodparishcouncil.gov.uk](mailto:clerk@charlwoodparishcouncil.gov.uk)

**NOTICE OF MEETING OF PARISH COUNCIL**

Notice is hereby given that

**A Meeting of the Parish Council for the above named Parish**

**will be held Remotely on Monday 18th January 2021 at 8:00pm**\* Please note because of the current restrictions this meeting will be held on line via Zoom video technology. As with every Parish Council meeting, the public can ‘attend’ - contact the Clerk at [clerk@charlwoodparishcouncil.gov.uk](mailto:clerk@charlwoodparishcouncil.gov.uk) for more details.\*  
 **AGENDA**

**1 APOLOGIES**

**2 DECLARATIONS OF INTEREST**

**3 MINUTES OF PREVIOUS MEETING HELD ON 16th November 2020** 3.1 Chairman’s comments  
**4 PUBLIC QUESTIONS  
5 REPORT OF THE PLANNING AND HIGHWAYS COMMITTEE** 5.1 Planning Comments on Applications to w/ending 8th January  
 5.2 Consultation on Permitted Development Rights   
**6 REPORT OF THE SERVICES AND AMENITIES COMMITTEE   
7 SALE OF LAND AT BRICKFIELD LANE  
8 PARISH MATTERS** 8.1 Car parks update  
 8.2 To consider appointment of traffic consultants  
 8.3 Stile replacement update  
**9 GATWICK MATTERS** 9.1 Report of the Airspace and Noise Management Board Meeting of 3rd  December and Noise Management Board Surgery of 13th January  
**10 COMMUNITY EVENTS & AFFAIRS  
11 REPORT OF THE FINANCE COMMITTEE** 11.1 Payments received and cleared payments  
 11.2 Accounts for payments and authorised transfers  
 11.3 Update on 2020/21 expenditure vs budget  
 11.4 To review Notice of Conclusion of 2019/20 Audit  
 11.5 To agree Budget for 2021/22 Financial Year   
**12 REPORTS FROM REPRESENTATIVES** 12.1 Report of ‘Local Community Networks and Your Fund Surrey’ Meeting **13 PARISH COUNCIL COMMUNICATIONS   
14 PROCEDURES & STANDING ORDERS OF THE COUNCIL** 14.1 To review Risk Assessment **15 EMPLOYMENT MATTERS  
16 PUBLIC COMMENTS  
17 DATES OF FORTHCOMING MEETINGS  
18 CLOSED DISCUSSION** (for items that Councillors consider should be taken in private)

Trevor Haylett Clerk to the Parish Council (11/01/21)