



Broomfield and Kingswood Parish Council

www.broomfieldandkingswood-pc.org.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 26 September 2022 at 7.15pm.

To: All Residents

Members of the public are welcome to join.

Dated: 20th September 2022

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum – *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 15 August 2022.
5.	Planning Applications The following Planning Application to be considered and resolved:
5.1	Application Ref: 22/500896/FULL Notification of Appeal Lodged with the Planning Inspectorate Proposal: Retrospective application for change of use of land to residential garden, erection of a 1.9m close board fence and demolition of existing 1.9m brick boundary wall. Address: 4 Tall Trees Close Kingswood Maidstone
5.2	Application Ref: 22/504148/FULL Proposal: Use of land for the stationing of 17 No. holiday lodges with verandas to the front and rear elevations, landscaping, ecology enhancements and access. Address: The Finches Chartway Street Sutton Valence Kent ME17 3JB
5.3	Application Ref: 22/504258/TPOA Proposal: TPO application: Reduce crown of one Common Oak by up to 4m and radial spread by up to 3m to leave a residual height of 9m and a spread of 5m in a balanced form; Reduce height of one olden Lawson by up to 3m and very lightly shape in top leaving a residual height of 8m and the spread will not be altered; Dead branches growing over from woods (G3) - Remove all deadwood that could cause potential damage to ground below; Carefully dismantle one dead Sorbus to near ground level; Crown Reduction of one Yew tree - Reducing the height and spread of the tree by up to 2 metres to leave residual height of 3 meters and residual spread of 3m. Address: Kingsbroom Broomfield Road Kingswood Kent ME17 3NY

5.4	Application Ref: 22/504267/FULL Proposal: Demolition of existing conservatory, erection of a single storey front and side extension. Loft conversion with the erection of a first floor front, side and rear extension with 7no. dormer windows, a roof light and changes to fenestration. Address: The Meadow Chartway Street Sutton Valence Maidstone Kent ME17 3JB
5.5	Application Ref: 22/503949/FULL Proposal: Erection of a single storey side extension with a lantern style rooflight. Address: Lesann 1 Elder Close Kingswood Maidstone Kent ME17 3PR
6.	Planning Outcomes (for report only)
7.	Actions & Outcomes (for report only)
8.	Finances and Payment of Accounts
8.1	Bank reconciliation August 2022
8.2	Responsible Finance Officer's report August 2022
8.3	To approve the schedule of payments for September 2022
8.4	To ratify payments already made in August 2022
8.5	Reconciliation of invoices against cheques and ledger for August 2022
8.6	To consider performance against the 2022/23 budget
8.7	To discuss and approve virement document for picnic benches
8.8	To consider three quotations for stone wall repair and resolve to accept one
8.9	To consider and resolve to accept quotation for the repair of the white finger post
8.10	To discuss budget in anticipation of Kings Coronation
8.11	To consider donation request from Friends of Kingswood School
9.	Sports Field
9.1	Review of the month's Sports Field Inspection Sheets
9.2	To discuss removal and replacement of bench at the Sports Field
9.3	To discuss and resolve to accept one of the two quotations for repair of exercise equipment
9.4	To discuss and resolve to accept quotation for replacement bolts, covers and plugs at play area
10.	Policing
10.1	Crime Figures
11.	To consider and approve the External Auditor Report and Certificate 2021/22
12.	Ratification of decision to donate £75 to the Community Poppy Fair Project as previously discussed in minute reference 569.
13.	To agree staff committee terms of reference and scheme of delegation
14.	To provide feedback from and discuss Annual Clerks Conference
15.	To provide feedback from and discuss Mayors Garden Party
16.	To discuss implementation of an Emergency Plan for the Parish
17.	To consider and approve new Councillor poster
18.	To discuss setting up a Community Transport Scheme
19.	To consider ideas for an event to support the community with the cost of living crisis
20.	Residents' concerns
20.1	To consider and resolve what if any action to be taken in respect of: Development on Chartway Street
21.	Any other information
22.	Items for next agenda
22.1	To consider use of wildlife cameras
	Parish Council Meetings The next meetings of the Parish Council are scheduled for Monday 17 October 2022. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.