



CLIPSTON PARISH COUNCIL

c/o 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Email: clerk@clipstonparishcouncil.org

Website: <http://www.clipstonparishcouncil.org.uk>

AGENDA

I hereby give notice that the Ordinary Parish Council meeting will be held on Wednesday 7th June 2023 at 1930 hrs in Clipston Village Hall.

To all members of the council, you are summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder. Dated 31st May 2023.

Please note that photographing, recording, broadcasting, or transmitting the proceedings of a meeting by any means is permitted without the Council's prior written consent so long as the meeting is not disrupted. (Openness of Local Government Bodies Regulations 2014).

Members of the public and press are welcome to attend. Please make yourself known to the Clerk.

Mrs C Valentine - Clerk to the Parish Council 07581 490581

Business to be Transacted

Clare E Valentine

1	APOLOGIES To receive apologies of absence
2	DECLARATIONS OF INTEREST Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a disclosable pecuniary interest will require the member withdraws from the meeting room during that transaction of that item of business.
3	PUBLIC PARTICIPATION Members of the public are invited to address the council. Members of the public should address their representations through the Chairman.
4	UPDATE FROM UNITARY COUNCILLORS To receive updates from Unitary Councillors.
5	APPROVAL OF MINUTES To approve the minutes of the Ordinary Parish Council meeting on 3 rd May 2023.
6	<p>PLANNING</p> <p>a) Windy Ridge 26 Harborough Road Clipston – ref. no.16 The Old Workshop owners contacted the PC regarding re developing it and NDP. Have advised they contact WNC Planning for advice.</p> <p>b) Land at Naseby Rd/Gold Street – To receive any updates for action</p> <p>NEW APPLICATIONS</p> <p>c) <i>To consider new applications and those not otherwise on the agenda:</i></p> <p>d) 2023/5176/FULL 12 Bassett Way Clipston West Northamptonshire LE16 9RJ Single storey rear extension 23/03/2023 Pending Extension – deadline 26th May 2023 – notice not seen <i>The Clerk has observed a number of applications on the WNC Planning Portal that are aged but appear to still be pending. The previous Clerk last reported approved only on May Agenda.</i></p> <p><i>Search and comment planning:</i> https://www.westnorthants.gov.uk/planning-and-building-control/view-and-comment-planning-application</p>
7	MATTERS ARISING AND OUTSTANDING FROM THE MEETING OF THE 3RD May 2023.
	<p>a) Wartnaby Hefford if they charge for storing files - village green deeds.</p> <p>b) Land registry - village green and the pond.</p> <p>c) Land registry – village hall</p>



CLIPSTON PARISH COUNCIL

c/o 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Email: clerk@clipstonparishcouncil.org

Website: <http://www.clipstonparishcouncil.org.uk>

	<p>d) Registering The Bulls Head public house as an Asset of Community value. To note NCalc training course on this matter in 12 June 2023 19:00-21:00 and 21 June 2023 10:00-12:00 online £42 per delegate. https://www.northantscalc.com/assets-of-community-value-acv.html?utm_source=Northants+CALC+Mini+Training+Newsletter+-+June+2023&utm_medium=Email</p>																																						
8	<p>STREET LIGHTING a) Electricity and Streetlighting - To review the list of lighting from E. On Maintenance that will need eventually upgrading to LED where the existing units are discontinued. b) Streetlight 7 - E. On Maintenance contacted for advice</p>																																						
9	<p>CONSULTATIONS a) Boundary consultation – awaiting next stage b) Health and Wellbeing Strategy survey - awaiting next stage</p>																																						
10	<p>CORRESPONDENCE a) PLR alerts - Chairman to register as a PLR. b) Town and Parish Briefing - May 2023 c) New WNC Chairman Cllr John Shephard - Civic Service - All Saints Church invite Northampton 16th July 2023 d) Shambala Festival community notice Kelmarsh Hall August 24-27th 2023 e) Community Grant Funding applications open WNC</p>																																						
11	<p>VILLAGE MAINTENANCE f) Progress - Mowing of verges three sections of grass to be left and managed as a wild area.(Kelmarsh Road/Harborough Road).</p> <table border="1"> <thead> <tr> <th>Date</th> <th>REF</th> <th>Issue</th> <th>Status/Action</th> </tr> </thead> <tbody> <tr> <td></td> <td>New</td> <td>Potholes Longhold Road</td> <td>AW</td> </tr> <tr> <td></td> <td>New</td> <td>Road Signs – repainting?</td> <td>AW</td> </tr> <tr> <td>May 23</td> <td>4579433</td> <td>Deep hole appeared overnight in middle of road on Gold St with junction to Naseby Road Clipston</td> <td>7 days to repair from 21.05</td> </tr> <tr> <td></td> <td>4313946</td> <td>Kelmarsh Road bends hedges. Reference : 4313946</td> <td>Await update</td> </tr> <tr> <td></td> <td>n/a</td> <td>Overgrown hedge at the Paddocks</td> <td>Highways to contact can take up to 4mths</td> </tr> <tr> <td></td> <td>3901102</td> <td>Overgrown vegetation</td> <td>Ongoing</td> </tr> <tr> <td></td> <td>101002694995</td> <td>Harborough & Naseby Road – Leaves and debris on footpath :</td> <td>Ongoing</td> </tr> <tr> <td>May 23</td> <td>n/a</td> <td>Street light in need of repair 21 Kelmarsh Rd</td> <td>Clerk update</td> </tr> </tbody> </table>			Date	REF	Issue	Status/Action		New	Potholes Longhold Road	AW		New	Road Signs – repainting?	AW	May 23	4579433	Deep hole appeared overnight in middle of road on Gold St with junction to Naseby Road Clipston	7 days to repair from 21.05		4313946	Kelmarsh Road bends hedges. Reference : 4313946	Await update		n/a	Overgrown hedge at the Paddocks	Highways to contact can take up to 4mths		3901102	Overgrown vegetation	Ongoing		101002694995	Harborough & Naseby Road – Leaves and debris on footpath :	Ongoing	May 23	n/a	Street light in need of repair 21 Kelmarsh Rd	Clerk update
Date	REF	Issue	Status/Action																																				
	New	Potholes Longhold Road	AW																																				
	New	Road Signs – repainting?	AW																																				
May 23	4579433	Deep hole appeared overnight in middle of road on Gold St with junction to Naseby Road Clipston	7 days to repair from 21.05																																				
	4313946	Kelmarsh Road bends hedges. Reference : 4313946	Await update																																				
	n/a	Overgrown hedge at the Paddocks	Highways to contact can take up to 4mths																																				
	3901102	Overgrown vegetation	Ongoing																																				
	101002694995	Harborough & Naseby Road – Leaves and debris on footpath :	Ongoing																																				
May 23	n/a	Street light in need of repair 21 Kelmarsh Rd	Clerk update																																				
12	<p>FINANCE AND POLICIES To approve the Bank Balance HSBC paper statements only as of 01/05/2023 £18,7440.94 and £29,024.68. Clerk awaits access to Unity Trust Bank</p>																																						
a)	<p>Update on Unity Bank and HSBC – Unity forms for signature for the Clerk To confirm Euromec Documents to be stored in the village hall</p>																																						
b)	<p>To approval the following payments for June 2023 To note notification of the WNC mowing contribution PO received for £355.84</p>																																						
c)	<table border="1"> <thead> <tr> <th colspan="4">PC Expenditure June 2023</th> </tr> </thead> <tbody> <tr> <td>Clerk salary June 2023</td> <td></td> <td>£426.48</td> <td>LGA 1972 (s112)</td> </tr> <tr> <td>HMRC (Tax) Cv & FR</td> <td></td> <td>£375.20</td> <td>LGA 1972 (s112)</td> </tr> <tr> <td>Protheroes Inv 30.04.23 April Fuel</td> <td></td> <td>£29.29</td> <td>LGA 1972 (s111)</td> </tr> <tr> <td></td> <td>Total</td> <td>£830.97</td> <td></td> </tr> </tbody> </table>			PC Expenditure June 2023				Clerk salary June 2023		£426.48	LGA 1972 (s112)	HMRC (Tax) Cv & FR		£375.20	LGA 1972 (s112)	Protheroes Inv 30.04.23 April Fuel		£29.29	LGA 1972 (s111)		Total	£830.97																	
PC Expenditure June 2023																																							
Clerk salary June 2023		£426.48	LGA 1972 (s112)																																				
HMRC (Tax) Cv & FR		£375.20	LGA 1972 (s112)																																				
Protheroes Inv 30.04.23 April Fuel		£29.29	LGA 1972 (s111)																																				
	Total	£830.97																																					



CLIPSTON PARISH COUNCIL

c/o 20 Styles Place, Yelvertoft, Northamptonshire, NN6 6LR

Email: clerk@clipstonparishcouncil.org

Website: <http://www.clipstonparishcouncil.org.uk>

d)	AUDIT 2022-2023 To approve the Notice period for the exercise of public rights 12th June 2023 -21st July 2023
e)	PAYROLL To consider outsourcing payroll – Clerk has obtained quote £120.00 per annum. They also do Sibbertoft payroll.
f)	IT To consider purchase of Office 365 Licence for the Parish Laptop and discuss IT contract and renewal £131.04
13	TO REVIEW AND ADOPT THE FOLLOWING POLICIES: 1. Mower risk assessment – update on review for adoption (Any outstanding copies of driving licences to be forwarded onto the Clerk) 2. To approve the FOI Model Publication scheme 3. To approve the following policies: Lone Worker, Grievance procedure, Training Policy, Health and Safety Policy, Sickness Absence Policy, Disciplinary Policy.
14	ANY OTHER BUSINESS (for discussion only no items can become decisions) Next Meeting Wednesday 5 th July 2023