

**HAMBLE-LE-RICE PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON  
MONDAY 9<sup>th</sup> JANUARY 2017 AT THE ROY UNDERDOWN PAVILION,  
COLLEGE PLAYING FIELDS, BARON ROAD, HAMBLE-LE-RICE AT 7.00 PM**

**Present**

Cllr S Hand – Chairman  
Cllr S Cohen – Vice Chairman  
Cllr P Beach  
Cllr M Cross  
Cllr T Hughes  
Cllr I James (arrived 7.40 pm)  
Cllr D Phillips  
Cllr D Rolfe  
Cllr S Schofield  
Cllr I Underdown  
Cllr G Woodall

**In Attendance**

Mr B Gibbs – Clerk to the Council  
Mrs J Symes – Assistant Clerk to the Council  
Mrs J Panakis – Minutes Secretary  
Cllr E Lear – Borough Councillor  
Mr N Rose – Chairman of the Hamble Lifeboat Trustees.

Two members of the public

**To Receive Apologies for Absence**

1/11/17 Apologies had been received from Cllr C Palmer.

Cllr James anticipated that he would not be at the start of the meeting and had sent his apologies that he would be arriving late.

**Declaration of Interest**

2/11/17 Cllr Underdown declared dispensations relating to the Foreshore and Dinghy Park, and the River Hamble. Cllr Hand declared a dispensation relating to the Foreshore and Dinghy Park, and membership of the Royal Southern Yacht Club. Cllr Cohen declared a dispensation regarding membership of the Royal Southern Yacht Club. Cllr Beach declared a dispensation relating to the Foreshore and Dinghy Park. Cllr Cross declared an interest in Planning. Cllr Woodall declared a dispensation regarding membership of the Royal Southern Yacht Club.

**To Accept the Minutes of the Council Meeting held on 12<sup>th</sup> December 2016**

3/11/17 Cllr Underdown proposed, Cllr Rolfe seconded, all agreed and IT WAS RESOLVED to accept the minutes of the Council meeting held on 12<sup>th</sup> December 2016 as a true record and was then signed by the Chairman.

Chairman's signature .....

date.....

**To Accept the Minutes of the Burial Ground Committee held on 14<sup>th</sup> November 2016**

**4/11/17** Cllr Underdown proposed, Cllr Schofield seconded, all agreed and IT WAS RESOLVED to accept the minutes of the Burial Ground Committee meeting held on 14<sup>th</sup> November 2016 as a true record and was then signed by Cllr Underdown as Chairman of the Burial Ground Committee.

**Public Session**

**5/11/17** Cllr Hand welcomed Amanda Jobling to the meeting: she has been appointed to the post of Parish Clerk and would be working alongside Brendan Gibbs and Jeanette Symes from Monday 16<sup>th</sup> January, taking the role over when Brendan leaves at the end of January to take up his new position at Denmead Parish Council.

**6/11/17** Cllr Lear from Eastleigh Borough Council spoke to the Council about the proposed improvements at Coronation Parade. Cllr Lear expressed concern about the plans to install ‘raised tables’ in the Coronation Parade redevelopment. She had particular concern about the area between Coach Road and Hamble Lane, as this junction is busy with traffic going into Coronation Parade. In her opinion, placing a ‘raised table’ between these roads and their access to the Parade is not needed. At present the plans have gone to public consultation and so far only three responses have been received at the Borough Council. She asked that Councillors considered the wisdom of the ‘raised table’ in this location and each to object personally if they shared her opinion.

Cllr Hand replied that the Council had written to Eastleigh Borough Council on two aspects of the development at Coronation Parade. One was to ask for assurance that the Parish Council’s contribution of £40,000 towards the development would be fixed, and not increase if construction costs escalated. The Parish Council has since received confirmation that their contribution is a fixed amount. The other aspect was around the siting of the ‘raised tables’, however, as the project is being run by the Borough Council, it was up to individual Councillors to make their concerns known by responding to the consultation document.

**7/11/17** Cllr Lear spoke about the proposed development of the old Barclays Bank Building: Eastleigh Borough Council proposed to develop the building to create a library on the ground floor with two dwellings (flats) on the second floor above the library. There are no plans available at present for this development. Cllr Lear suggested that if Councillors had concerns about the wisdom of the proposed library now was the time to make them known.

Cllr Hand said that the Council would have the opportunity, in due course, to respond to the formal planning application when it was notified to them.

*Cllr Lear left the meeting at 7.16 pm.*

**Hamble Lifeboat Station Construction Project**

**51/21/15** Mr Nick Rose reported that the remedial work on the toilets would be started by the Trustees’ Contractors by the end of next week. He hoped to attend the next Parish Council meeting and be able to report positively on the progress made, and that the issue of the signing the lease could be resolved shortly thereafter. Mr Rose then referred to the Parish Council meeting minutes of 28<sup>th</sup> November, expressing his concern as to the phrasing of the Minutes.

It was felt that the minutes suggested that Hamble Lifeboat Trustees were ‘under no pressure’ to complete the toilet block and also made reference to the ‘bill’ sent to them in July 2015 which was still outstanding. Following discussion the phrasing of the minutes was clarified by Cllr Underdown.

Chairman's signature .....

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Councillors were on the frontline for complaints from residents of Hamble about the toilets, as the Council was perceived as being responsible for the lack of permanent public toilet facilities. This was the background to the comment that the Lifeboat Trustees were under 'no pressure' in this regard.

With reference to the breakdown of the extra (and unexpected) expenses incurred by the Parish Council, over and above the £70,000 grant the Council had given to the Lifeboat Station Construction project, this was to help the Trustees to gain true recompense from the original contractors through legal action. Mr Rose queried the costs in the list accompanying the letter from the Parish Council, in particular the cost of re-routing cables, water supply, clearance of asbestos and the erection of Herras fencing as he could find no paper trail of the Trustees agreeing to bearing the cost of this expenditure.

*Cllr I James arrived at 7.40 pm.*

The Clerk enquired whether Mr Rose had been given access to the previous Chairman's e-mail account, as these agreements had been made through this medium: Mr Rose confirmed that he had not. Cllr Hand asked the Clerk to look into all the past e-mails from the previous Chairman of the Hamble Lifeboat Trustees with regard to these issues, to see if he could provide information about acceptance of responsibility for these aspects of the work and to communicate his findings with the Trustees. **CLERK**

*Mr Rose left the meeting at 7.42 pm.*

### **Planning and Development Control**

#### **To consider any Planning Applications**

**8/11/17** *F/16/79630 Erection of single storey rear extension, conversion of garage into habitable accommodation and store. Single storey flat roof extension to front of existing garage at 112 Astral Gardens, Hamble-Le-Rice, Southampton SO31 4RY.*

Cllr Underdown proposed, Cllr Beach seconded and the majority agreed (Cllr Cross abstained) and **IT WAS RESOLVED** that the decision be left to the Officers. **CLERK**

**9/11/17** *F/16/79569 Single and two storey rear and two storey side extension at 18 Hardwicke Way, Hamble-Le-Rice, Southampton SO31 4LN.*

Cllr Rolfe proposed, Cllr Hand seconded and the majority agreed (Cllr Cross abstained) and **IT WAS RESOLVED** that the Council expressed concern about over development at this property. **CLERK**

**10/11/17** *F/16/79422 Single storey rear extension (retrospective) at Rosegarth, Hamble Lane, Hamble-Le-Rice, Southampton SO31 4HT.*

Cllr Underdown proposed, Cllr Phillips seconded and the majority agreed (Cllr Cross abstained) and **IT WAS RESOLVED** that the Council noted that this was a retrospective application. **CLERK**

**11/11/17** *F/16/79734 Erection of 1 no 2/3 bedroom dwelling with associated parking and amenity space, following demolition of garage block and land adjacent to 51 Verdon Avenue, Hamble-Le-Rice, Southampton SO31 4HW.*

Cllr Rolfe proposed, Cllr Hand seconded and the majority agreed (Cllr Cross abstained) and **IT WAS RESOLVED** that the Council expressed their reservations about the loss of a car parking space and the

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necessity to determine the future responsibility of the maintenance of the footpath next to the garage block. **CLERK**

**To receive any Planning Decisions and Matters at Appeal**

**12/11/17** Information on planning decisions was circulated with the papers; it was noted that Planning Permission had been refused for Waterman’s Cottage, School Lane, Hamble-Le-Rice.

**Finance**

**13/11/17** To receive the Bank and Petty Cash reconciliations for November 2016. The Council enquired who had counted the Petty Cash: this had been done by Cllr Schofield. Cllr Underdown proposed and Cllr Woodall seconded and all agreed, and IT WAS RESOLVED that the Bank and Petty Cash reconciliations November 2016 be accepted. **CLERK**

**14/11/17** To receive the November 2016 Salary Journal. Cllr Hand proposed and Cllr Underdown seconded and IT WAS RESOLVED that the November 2016 Salary Journal be accepted. **CLERK**

**15/11/17** Orders for Payment January 2017. The Clerk drew attention to the costs for the temporary toilets (Ace Liftaway Waste Services): there is now only 1 temporary toilet on the Foreshore. Cllr Beach commented that he had heard several reports that these toilets were in a disgusting state in terms of cleanliness. The Clerk informed that the contract with Ace Liftaway involved a daily cleaning and he would investigate the problem. Cllr Underdown proposed, Cllr Beach seconded, and all agreed that the Orders for Payment for January 2017 be accepted. **CLERK**

**16/11/17** Budget and Charges 2017-18. The Clerk reported that he had not yet reviewed the budget with Cllr Hand and Mrs Jobling. He was hoping that a meeting could be arranged to deal with this early next week. **CLERK**

**17/11/17** The Precept for 2017-18. The Clerk had drafted a letter to Eastleigh Borough Council regarding the 2017-18 precept demand. The precept would amount to £216,934.09 plus the contribution from Eastleigh Borough Council (representing the Council Tax support grant) of £11,928.68. Cllr Hand proposed and Cllr Underdown seconded, and all agreed and IT WAS RESOLVED that the letter could now be sent to the Finance Officer at Eastleigh Borough Council. **CLERK**

**Hamble Young Person’s Experience (HYPE)**

**18/11/17** The Clerk informed the Council that they needed to make a decision on funding approval for this project. The other two Parish Councils in the area contributed the same level of funding for the project. Cllr Cohen proposed and Cllr Underdown seconded and IT WAS RESOLVED that that £10,000 is allocated in the Parish Council’s budget for the HYPE project. **CLERK**

**19/11/17** The Clerk said that the Council had now to consider their request to use the Parish Councils assets to host HYPE in the future. The project was presently being run at Hamble School, however, they were withdrawing their support and HYPE needed new premises by April this year. This would involve the meeting room and the ‘cages’ at the Roy Underdown Pavilion every other Tuesday. Cllr Hand proposed and Cllr Cohen seconded, and all agreed and IT WAS RESOLVED that that Hamble Parish Council agreed in principal to HYPE using their assets and that Cllr Hand, Cllr Cohen and the Parish Council staff would meet to draft a document outlining “Conditions of Use”. This agreement would be reviewed in six months’ time and any reports from local residents would have to be taken into consideration at this time. **CLERK**

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**Neighbourhood Plan**

**233/52/16** Cllr Cohen had nothing to report to the Council at this time.

**Reports from the Clerk**

**226/52/16** Coronation Parade Improvements: this has been discussed during the Public Session.

**360/91/16** Foreshore Waste Bins: the Clerk reported that arrangements to remove these bins had been made and this would occur on 13<sup>th</sup> February. **CLERK**

**428/101/16** Hamble Foreshore Dinghy Park: The Clerk reported that the window of opportunity to make an application for a Dinghy Park Permit was now about half way through. With regard to Mudland Moorings: there were 18 moorings, 14 of which were rented to the Hamble-Warsash Ferry and the remaining four had been traditionally been rented out to individuals from the Parish. At present all four moorings were vacant and, in addition, there were issues regarding the position of these four moorings.

Cllr Cohen said that, as the Dinghy Park Working Party had also been given a clear remit to include the Mudland Moorings, they would meet to discuss this issue. Cllr Underdown agreed to attend the meeting to provide his extensive historical knowledge of the moorings for the considerations of the Working Party.

**477/111/16** CPF Storage Building Construction Project: the Clerk reported that work started on this project next week. At present a quote for a soak away option, to be incorporated into the plans, was awaited and he continued to liaise with Building Control at both Southampton City Council and Eastleigh Borough Council on aspects of the project they were interested in. **CLERK**

**To Authorise the Clerk to Deal With Correspondence relating to Council Matters, including**

**From Eastleigh Borough Council**

**20/11/17** Correspondence regarding a possible asset transfer relating to a strip of land near the old Barclay's Bank building. Eastleigh Borough Council will have to pay for any legal fees involved in this transfer. This was noted.

**From Hampshire County Council**

**21/11/17** Correspondence regarding Highway Repairs at Hamble Quay. Hampshire Highways would be fixing two spots where the highway had sunk. This was noted.

**22/11/17** Invitation to attend a Festive Lighting Seminar at Hampshire County Council Offices in Winchester on 22<sup>nd</sup> March. The Clerk explained that their Head Grounds Man, Richard Clarke, had experience of the work required for the licensing process and that the Assistant Clerk had also helped this year. He had requested 2 spaces on the seminar, however, as it would be dealing with all aspects of compliance concerning Festive Lighting, they may only be allocated one. Cllr Cohen and Cllr Phillips expressed their interest in attending.

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**Other Correspondence**

**23/11/17** Correspondence had been received from several Parishioners complaining the increase in rent for a Dinghy Park Space this year. The Clerk was asked to send an e-mail to all Dinghy Park space holders explaining the reason why the Council had increased the rent for these spaces. **CLERK**

**Exempt Business**

**24/11/17** The Chairman proposed, Cllr Underdown seconded, and all agreed and IT WAS RESOLVED that in view of the confidential nature of the business to be discussed the public and press be excluded.

The matter to be discussed is as follows: a Dinghy Park application.

*The meeting closed at 8.40 pm.*