



# WHITTINGHAM, CALLALY & ALNHAM PARISH COUNCIL

<https://northumberlandparishes.uk/whittingham>

Clerk: Sarah Trushell | [whittinghampc29@gmail.com](mailto:whittinghampc29@gmail.com) | 07455 004164

Dear Councillor,

You are hereby summoned to attend the Meeting of the Parish Council on **Tuesday 18th November 2025 at 7:00pm** at **Whittingham Memorial Hall**, for the purpose of transacting the following business.

Members of the public and press are invited to attend.

## **AGENDA FOR THE PARISH COUNCIL ORDINARY MEETING**

- 111/25 Apologies for absence** To receive and approve any apologies for absence.
- 112/25 Declaration of interests** Members to declare any disclosable pecuniary interests, other registerable interests, or non-registerable interests in items on the agenda.
- 113/25 Public Participation** To allow members of the public to make representations, ask questions, or raise issues, on agenda items or other parish matters (maximum 15 minutes). The Chair may direct that a response be given at a later date.
- 114/25 Minutes of the Meeting of 16th September 2025**  
**Minutes of the Meeting of 21st October 2025**  
To consider approval or amendment of the minutes as a true record.
- 115/25 Matters Arising** To receive information or updates on items from previous minutes not included elsewhere on the agenda (for information only, no decisions to be made).
- 116/25 Community Matters**
- a) Cast Iron Road Signs** To receive an update and consider any actions if required.
  - b) Bus Shelter** To receive an update and consider any actions if required.
  - c) Wooden Bridge over the Aln** To consider actions to confirm ownership and long-term management responsibilities
  - d) Benches** To receive an update and consider any actions if required.
  - e) Phone Box** To receive an update and consider any actions if required.
  - f) Biodiversity-Aligned Grounds Maintenance** To consider preparing a management plan for trees, shrubs and amenity grass in Whittingham, consistent with the forthcoming Biodiversity Plan.
  - g) Speeding in the Parish** To receive an update and consider any actions if required.
  - h) Christmas Trees and Lights** To agree the arrangements and locations for this year's Christmas trees, and to determine whether any additional materials or lighting are needed.
  - i) Bonfire Concern** To receive an update on concerns raised about the recent bonfire and agree any actions



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- 117/25 Parish Council Administration Matters**
- a) Neighbourhood Plan** To receive an update from the Steering Group and agree any necessary actions, including the proposed Terms of Reference and resident invitation.
  - b) Community Governance Review** To consider and complete the survey from NCC.
- 118/25 Governance Documents**
- a) Biodiversity Plan** To consider and adopt a Biodiversity Plan
- 119/25 Financial Matters:**
- a) Transaction Report** To receive and approve the report of financial transactions
  - b) Bank Reconciliation** To receive and approve the bank reconciliation to 18/11/2025
  - c) Payments for Authorisation** To consider and approve the schedule of payments for authorisation
  - d) 2025/2026 Budget** To begin the budget discussions for the next financial year
- 120/25 Items for Information or Future Agenda** To receive items for information only and to determine any matters to be included on future agendas
- 121/25 Date of next and future meetings** To confirm the date of the next meeting and agree a schedule of future meetings