



MINUTES

Minutes of the Dymchurch Parish Council held on Monday 2nd December 2019 at 7 pm in the Committee Room of the Parish Council Offices 13 Orgarswick Avenue Dymchurch.

Members Present:

Cllr D. Coker (Chair) Cllr.C. Young Cllr.D.Young Cllr.M Wright

Cllr.J.Williams Cllr.D. Noonan

Also, present four members of the public District Councillors Meyers and Mullard and County Councillor Martin Whybrow offered apologies and were not able to attend.

- 1. APOLOGIES.** Members are reminded of the need to tender apologies with the reason for absence direct to the Clerk if they are unable to attend.

Apologies were received from Cllr. S Leverick- Working
 Cllr. J Carr- Family engagement

- 2. I DECLARATIONS OF INTEREST**

- a. To declare any personal interests in items on the agenda and their nature.
- b. To declare any prejudicial interests in items on the agenda – any councillors with prejudicial interests must leave the room for the relevant items.

No declarations of interest were made relevant to the business to be transacted

- 3. MINUTES OF THE PREVIOUS MEETING** held on 4th November to be agreed and signed as a true record.

The minutes of the previous meeting were accepted as a true record, proposed by Cllr. D Young and seconded by Cllr. M Wright and duly signed by the Chair.

- 4. Update on actions from previous meeting**

Number	Details	Owner	Comments
1	Car Parking Charges Review- Item to be added to future agenda	Clerk	This will be included in budget considerations to be decided at the January meeting
2	Working group to be created to oversee the Council Office Refurbishment	Cllr Noonan	This working group is now in place and will report back to the Council as progress is made
3	Electric car Charging Points to be added to the agenda	Clerk	See agenda item 10
4	Parking restriction all year along the Seawall Dymchurch- District Council	Clerk	The District Council has been informed and this has been discussed at their meeting, with changes to take place.

	to be updated		
5	Contact the District Council to request that kerb marks and an area of road hatchings be installed at the junction of the Seawall and the Slipway to create a sterile area for emergency vehicle ingress and egress.	Clerk	This has been requested but will be reconsidered at a future District Council meeting.
6	Arrange for the KCC Highways Steward to carry out a site visit at the Highstreet roundabout to review signage.	Clerk	The highways steward has been contacted and this matter has been referred to the Schemes Team at KCC Highways
7	To arrange Seawall carpark to be made disabled parking only and costs for relining and signage be obtained by the Clerk.	Clerk	Ongoing

5. QUESTIONS FROM MEMBERS OF THE PUBLIC

- a. Member of the public reporting that a neighbour has built a high fence which is reducing her view when egressing from her driveway and it is believed to be a health and safety issue. This has been reported to the District Councillor but she does not know where to turn next. The fence has been built on an unadopted road but there are covenants in place.

The Clerk explained that the Parish Council has no powers to deal with this matter due to the road being unadopted however the Clerk agreed he would look into the matter to confirm the best course of action for the resident.

- b. Member of the public asked how the money paid to Councils through the Council Tax is used as she believes the services she is receiving, mainly around refuse collection is not acceptable

The member of the public was referred to the Folkestone and Hythe District Council website where a breakdown of Council tax is available and to write to her District Councillor to explain.

ACTION- Write to the District Councillors regarding the request from the member of the public to move back to weekly refuse collections

6. CORRESPONDENCE AND COMMUNICATIONS

- a. Email from Rights of Way Department Kent County Council- they are consulting on the request for an extension to an existing footpath at Hind Close through Ship Field to the A259 to be recorded in the definitive footpath map.

After discussion, it was agreed by unanimously by members present to support the application

ACTION- to reply to the KCC Rights of Way Officer expressing the Council Support for the changes to the definitive map

- b. Email received from the producers of the Romney Marsh Leaflet requesting a donation of £400.00 to update the leaflet.

ACTION- Confirmation as to how much coverage Dymchurch will get as the proportion of the cost that has been requested is more than other contributors

- c. Email from a resident at Hind Close explaining that Enterprise Inns are making an informal offer for the residents or the Parish Council to purchase Ship Field where the Bowery Hall is located.

The Clerk explained that the Parish Council, have received no direct communication from Enterprise Inns on the subject.

ACTION- To write to the Residents Association to ask if they have any interest in purchasing the land.

- d. Email from the Field In Trust Association-
The Clerk explained that the application to protect the recreation ground is moving forward and a draft deed of trust is expected very soon.
- e. Email from the Christmas Lights Contractors- stating that the current set of lights is nearing the end of its working life, with several defects found in the circuits.

ACTION- To be considered in the budget for 2020-2021

- f. Letter received from the Folkestone and Hythe District Council consulting on the Core Strategy Review which is examining the amendments to policies and text relating to housing supply. The consultation is open until 20th January 2020.

ACTION- Above to be e-mailed to members for a response at the next Council meeting

7. REPORTS FROM REPRESENTATIVES OF OUTSIDE BODIES

a. District Councillor's Report

No report this month and apologies received.

b. County Councillor's Report

County Councillor Whybrow provided a written report covering the following subjects-

- i. Attended the tree planting for Dymchurch Recreation Ground
- ii. Work is ongoing to fully assess the level of Community Infrastructure Levy (CIL) money due to be paid to Dymchurch Parish Council.
- iii. A grant has been awarded to the Methodist Church Hall to replace their boiler.
- iv. Confirmation that the request for all-year-round restriction on parking at the High Street (Seawall) was approved.
- v. Confirmation of his support regarding the application for the extension to the path at Hind Close to be added to the definitive footpath list for the County.

c. Community Warden's Report

No report received this month

d. Friends of Dymchurch Recreation Ground

It is reported that the Charity has raised over £3500 through events. It was also reported that Dymchurch Players are now a partner of the Recreation Ground Charity and further money will be available through a percentage of tickets sales.

e. PCSO's Report

No report this month

8. PLANNING

Reference	Address	Details	Comments
Y19/1335/FH	3 Tritton Gardens Dymchurch Romney Marsh Kent TN29 0NA	Erection of garage following demolition of existing.	No Objections Carried unanimously
Y19/1316/FH	7 Eastbridge Road Dymchurch Romney Marsh Kent TN29 0PE	Proposed conversion of loft for additional living space with the installation of a dormer to the rear and two Velux roof windows to the front	No Objections Carried unanimously
Y19/1246/FH	29 Eastbridge Road Dymchurch Romney Marsh Kent TN29 0PG	Construction freestanding Timber Garden/Art Room	No Objections Carried unanimously

9. FINANCE

- a. Breakdown of expenditure/income since last meeting and authorisation of payments
No issues raised- See appendix 1 for the breakdown of payments this month
- b. Budget Forecast update
No issues raised
- c. Signing of Cheques
Cheque for the Dymchurch Twinning association signed by Cllr. Coker and Cllr. C. Young.

10. Highstreet Regeneration Bid-

Members will discuss the proposal to apply for funding to resurface the Parish Council Car Park to promote the use of the carpark and increase visitors to the High Street at Dymchurch.

Members reviewed a report compiled by Mr A. Lawson (Project Officer)- See Appendix 2

After discussion, it was proposed by Cllr. D Young and seconded by Cllr. Wright that a funding request is submitted to resurface and remark the Parish Council Car Park and install electric vehicle charging points.

This was agreed unanimously by members present.

ACTION- Funding bid to be submitted for the above project

11. SEAWALL LICENCES UPDATE-

Members will receive an update after the recent meeting with licence holders and how the Council will manage licence reviews for the benefit of the community in future.

Members were updated regarding future arrangements for Seawall Licences. Summarised as follows.

- i. All licences will be reviewed yearly
- ii. Rent will increase no less than the retail price index.
- iii. All agreements will be recorded officially no verbal agreements will be made without the consent of members

- iv. All licence will be renegotiated in line with the instructions within the individual licences.

12. KIOSK REFURBISHMENT

Members will be informed of the requirement for updating the seawall kiosk due to identified health and safety issues and fire safety. It will be proposed that the Assets and Amenities group be delegated authority to authorise spending up to an agreed amount in order expedite repairs that are required.

After discussion, it was proposed that the Assets and Amenities Group will have delegated powers to spend funds up to an agreed amount and the terms of reference for this group will be updated to reflect this change.

It was agreed unanimously by members present. Motion was therefore carried

After discussion, it was agreed that £25,000 would be allocated for the full refurbishment of the kiosk to invest in the future assets of the Council

It was agreed unanimously by members present. Motion was therefore carried.

13. COUNCIL MEETING DATES 2020

After discussion, the dates for Council meetings were approved. This will be published on the website and notice board when finalised

14. APPOINTMENT OF INTERNAL AUDITOR FOR COUNCIL AUDIT 2019-2020

Members will discuss and propose the appointment of Mr David Bucket as the Dymchurch Parish Council auditor for the current financial year.

It was agreed unanimously that Mr David Bucket should be appointed as Internal Auditor for Dymchurch Parish Council for the financial year 2019-2020

15. ANY OTHER BUSINESS

From Cllr D Young- Enquiring as to whether the signs at the seawall have been considered for replacement.

From Cllr. D. Noonan- Click to Cycle shelter is obstructing work that needs to be carried out by electric Company- Click to Cycle to be contacted

Cllr C. Young updated the meeting regarding extinguished lights in Orgarswick Road

16. PERSONNEL MATTERS- public to be excluded

After discussion, it was agreed that two members of staff will receive a gratuity by way of a Christmas bonus. This does not include the Clerk of the Parish.

17. DATE OF NEXT MEETING. Monday 6th January 2010 unless otherwise advised. The meeting will be held in the Village Hall Committee Room at 7.00 pm.

Jeff Lawrence

PARISH CLERK

26th November 2019