

Dalton Parish Council

Minutes of the Finance & Employment Committee Meeting of 4th January 2024 held at Dalton Parish Hall

Members: C Malia, S Pickering and D Pickering

In Attendance: J Holsey (Clerk) and R Chico (Clerk)

422 To elect the Chairperson for the remaining period 2023-2024 following Cllr M Bray's resignation

Resolved:- that Cllr C Malia be the Chairperson for the remaining period

423 To receive apologies for absence given in advance of the meeting

Cllr R Gleadhall

424 To consider approval of reasons given for absence

Resolved: that the reasons for absence be approved

425 To receive any declarations of interest on items to be discussed on the agenda

None

426 To approve the minutes of the Finance & Employment Committee meeting held on 7th September 2023

Resolved: The minutes were accepted as a true record

427 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

Resolved: - that the press and public are excluded from agenda item 9 in relation to staffing.

428 To receive an update from the clerk regarding matters from previous meeting

No matters to update

429 To consider financial matters and agree further action where necessary including: -

429 .1 Confirmation of payments schedule from 1st August 2023 to 30th November 2023

Resolved: - that the payment schedules are received

Dalton Parish Council

429.2 Confirmation of receipts schedule from 1st August 2023 to 30th November 2023

Resolved:- that receipt schedules are received

429.3 Review outstanding invoices and take action where necessary (details to be provided at the meeting)

None of concern

429.4 Detailed income and expenditure report to 30th November 2023 together with projected budget and projected income and expenditure to 31st March 2024

Detailed income and expenditure report had been provided to members in advance of the meeting. Actual year to date figures show income £276,123.00, expenditure £170,627.00, surplus of £105,496.00 with transfer from earmarked reserves as agreed of £31,930.00 and transfer to earmarked reserves (CIL Monies) £52,121.00, giving YTD surplus £85,305.00. The expenditure lines were analysed, overspends were noted for subscriptions 101.50% of budget, health and safety 197.9%, repairs and maintenance for Sunnyside CC 282.8%, fixtures and fittings Sunnyside CC 430.00% (due to bar upgrade - monies spent from earmarked reserves), fire checks for SSCC 120%, fire checks parish hall 178.5%, Magna Lane play area 527.1% with £2,636 being spent from earmarked reserves as agreed, environment miscellaneous 113%, All over spends were noted and it was agreed that these be left to give a better indication for budgeting next year. Income and expenditure were projected to the year end and if all receipts and payments are as budgeted the projected income is £279,180.00 and projected expenditure is £275,419.00, with a surplus of £3,761.00.

Resolved:- that the information be accepted and all overspends left to aid budgeting for the following year

429 .5 To receive Earmarked Reserves Information

Resolved:- that the earmarked reserve information is received

429.6 Budget/Earmarked Reserves proposed spend report 2024-2025

Resolved:- that the report is accepted and presented to full council for consideration subject to the agreed amendments

429.7 Draft budget

Resolved:- that the draft budget, subject to the amendments from the F & E Committee are presented to full council for consideration, and a request is made to the holiday club provider to provide further information regarding the users of the holiday club for the current financial year and 2024-2025

429.8 Precept for 2024-2025

Resolved:- that a recommendation is made to full council seeking a precept increase of 5% (from £209,486.00 to £219,960.00) to cover the increasing costs of the council, which would mean a Band D property will increase from £77.51 per annum to

Dalton Parish Council

£81.57 per annum (net increase of £4.06 for a Band D property) with any shortfall being met from general reserve to meet the budget requirements for 2024-2025

430 To consider, discuss and agree further action where necessary regarding staffing matters including: -

430.1 Sickness

Members were provided with an update

431 To notify the Parish Clerk of matters for inclusion on a future agenda

Councillors advised to notify the clerk

432 To note the date of the next meeting: -

4th April 2024

The meeting was closed at 19.34 pm

Chairperson

J Workman

Date 4th April 2024