

Minutes of Woore Annual Parish Council Meeting

Monday 8th August 2022, 7.30pm, The Victory Hall, Woore



PRESENT:

Cllr K. Davies (Vice Chairman), Cllr M. Blake, Cllr. M. Carter, Cllr J. Higgin, Cllr Hamilton and Cllr R. Godman.

IN ATTENDANCE:

Mrs H. Jackson, Clerk to the Council.

PUBLIC:

There were 3 members of the public present including Tree and Path Wardens, Sally Tyson and Carol Bedson.

22057 Welcome / Present, Apologies and/or absent

It was acknowledged that Vice Chairman Cllr Davies would be Chairing the meeting in the absence of Chairman Cllr Cowey.

Apologies were received from Cllr. G Daville due to personal commitments and Cllr M. Cowey due to holiday. Cllr R. Aldcroft (Shropshire Council) also gave apologies, stating the following reasons be shared with Councillors..." 1. I am currently on leave. 2. I have previously asked that my slot be moved up, to come before any planning. 3. I cannot be attending Parish Planning issues when I may have to give an independent view, where a dispute occurs." Councillors commented that for the Ward Councillor to remain independent, it is imperative that the views of the Parish Council re. planning matters be heard, not ignored.

It was unanimously **resolved** to accept all apologies.

Cllr D. Beeston did not give apologies prior to the meeting.

22058 Declarations of Disclosable Pecuniary or any other Interests

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members' interests maintained by the Monitoring Officer. Members are reminded to declare any gifts and/or hospitality. (LGA 1972 s94).

No disclosable pecuniary interests were declared.

22059 Requests for Dispensations of DPLs

No requests for dispensation were received.

22060 Open Forum: to last no longer than 15 minutes

No matters were raised by members of the Public or Councillors present.

22061 Approval of the Minutes of the Meeting held on 11th July 2022.

It was **resolved** by majority to approve the minutes with no amendments, with Cllr C. Hamilton abstaining due to absence at the 11th July meeting.

22062 Matters arising: to cover any matters arising from Minutes referred to in 22061.

The Clerk provided an update on the road closure of the A51, 21st-24th July.

- Clerk wrote to Severn Trent Water and Shropshire Council Highways to express concern over the issues experienced during the closure, including badly placed signage, accidents, damage to personal properties, extending closure period, disruption to residents and local businesses, use of side roads, incorrect information passed to road users, level of traffic, poorly managed gateways, disruption caused by the developer and lack of works taking place during the closure.

- Clerk attending meeting with Shropshire Council Highways to address concerns following issues experienced. Report provided by STW and SC, with STW taking full responsibility for the issues experienced. Various options to resolve issues for future closures discussed.
- Clerk shared disappointment regarding the incidents of abuse and dangerous driving of residents and road users, expressing concern that future road closures could be manned by the Police to ensure the safety of teams working on the highways.
- SC await further response from the developer to address issues experienced and to approve the works carried out by the developer specifically.
- STW provided information for residents/businesses seeking compensation for loss of earnings to contact direct. The Clerk confirmed this would be made available to local businesses.
- SC confirmed that WPC will be alerted to future road closures so that adequate plans can be put in place with the benefit of local knowledge.
- Road closures for Candle Lane, Gravenhunger Lane and The Square are currently under permit application.

22063 Planning:

The Clerk noted that following information from Shropshire Association of Local Clerks, Parish Councils are only notified of changes to planning conditions upon request. The Clerk therefore recommended the following statement be added to all comments moving forward. 'Woore Parish Council request that it is notified of all changes to planning conditions relating to this planning application and subsequent applications relating to it.' It was **resolved** unanimously that Planning Policies would be updated accordingly with reference to this wording and wording would be adopted for all applications moving forward.

- a) **Applications:** to adopt comments to be submitted in response to the following applications and as circulated to Councillors prior to the meeting;
 - i. Reference: **22/02127/FUL** (validated: 15/07/2022) (Re-consultation due to amendment)
Address: Redthorn, Newcastle Road, Woore, Shropshire, CW3 9SN
Proposal: Erection of a replacement detached dwelling, garage and associated garden buildings, following demolition of the existing dwelling, garage and outbuilding.

Lead Councillor referred to a report circulated prior to the meeting. Discussion took place. It was unanimously resolved to object to the application with the following comments;

"Woore parish council affirms its position to OBJECT to this plan on the grounds of WNP HOU3 due to the design not fitting with the locality and rural nature of the village. For reference, WNP HOU3 - The proposed plan does not respect the character of the locality and the local vernacular and contribute positively to local distinctiveness. The design is more in line with a modern building that that of village/rural nature.

*All though the property is in breach of SAMDev policy MD7a and WNP HOU1, the council can understand the dwelling size increase requirements for modern home and family developments. *All comments are subject to consultee comments. *Woore Parish Council request that it is notified of all changes to planning conditions relating to this planning application and subsequent applications relating to it."*

- ii. Reference: **22/03041/FUL** (validated: 30/06/2022)
Address: Cherry Tree Farm, Cherry Tree Lane, Woore, Crewe, Shropshire, CW3 9SR
Proposal: Erection of a single storey rear extension to the rear of the property to house a swimming pool and ancillary plant and equipment

Lead Councillor referred to a report circulated prior to the meeting. Discussion took place. It was unanimously resolved to support the application with the following comments;

"It is understood the planning application is for owner occupier and has been reviewed on that basis. If this were not the case, it is understood a new application should be required providing additional information.

It is understood the property is just outside the identified development boundary of Woore plan, so HOU1 does not apply and development should be strictly controlled in-line with the development plan and national policies.

With reference to HOU2, the proposed single storey extension for a swimming pool, plus ancillary plant and equipment would appear to be in-keeping with the existing property and is not visible from the front of the property.

Taking cognisance of the above, Woore Parish Council SUPPORT the application, provided it is built in accordance with

consultee comments/requirements and is for owner occupier. *All comments are subject to consultee comments. *Woore Parish Council request that it is notified of all changes to planning conditions relating to this planning application and subsequent applications relating to it.

- iii. Reference: **22/03213/FUL** (validated: 11/07/2022)
Address: 3 Oak Farm Barns, Dorrington Lane, Woore, Crewe, Shropshire, CW3 9RR
Proposal: Erection of single storey side extension and extension to existing timber framed garage

Lead Councillor referred to a report circulated prior to the meeting. Discussion took place. It was unanimously resolved to support the application with the following comments;

*"Woore Parish Council SUPPORTS this application. *All comments are subject to consultee comments. *Woore Parish Council request that it is notified of all changes to planning conditions relating to this planning application and subsequent applications relating to it."*

- iv. Reference: **22/03214/LBC** (validated: 11/07/2022)
Address: 3 Oak Farm Barns, Dorrington Lane, Woore, Crewe, Shropshire, CW3 9RR
Proposal: Erection of single storey side extension and extension to existing timber framed garage.

Lead Councillor referred to a report circulated prior to the meeting. Discussion took place. It was unanimously resolved to support the application with the following comments;

*Woore Parish Council SUPPORTS this application. *All comments are subject to consultee comments. *Woore Parish Council request that it is notified of all changes to planning conditions relating to this planning application and subsequent applications relating to it.*

- v. Reference: **22/03524/AMP** (validated: 01/08/2022) **(No comment required)**
Address: 28 Grove Crescent Woore Shropshire CW3 9SX
Proposal: Non-material amendment - Modest changes to the layout and elevations of the approved dwelling for the erection of a self-build 5 bedroom detached dwelling house, with a link attached garage, installation of ground mounted solar panel array, vehicular access; and associated landscaping works (revised scheme) relating to 21/00738/FUL.

The Clerk noted this application for the Minutes, explaining that no comment is required from the PC.

The Clerk noted since circulation of the agenda, the following application requiring no comment from the PC.

Reference: **22/03477/DIS** (validated: 28/07/2022) **(No comment required)**
Address: Broadway House, London Road, Woore, CW3 9RQ
Proposal: Discharge of Conditions 6 (lighting plan) and 7 (bat & bird boxes) relating to 21/00065/FUL for erection of 2 detached two storey dwellings and garages with one existing access and one new access (revision to 18/03639/FUL).

- b) **Decisions:** to acknowledge all planning decisions made between 11th July 2022 and 8th August 2022.

The Clerk noted no decisions reported from 11th July to 8th August 2022.

The Clerk referred to correspondence between Cllr Cowey (Chair) and Cllr Aldcroft relating to 22/020761/VAR, noting the PC's disappointment of Cllr Aldcroft's reluctance to support the PC's objection to the plan referencing its failure to comply with the Woore Neighbourhood Plan; specifically no demonstration of advertising of new tenants and the need for equal or greater benefit to the community (facility to be relaxed or placed elsewhere).

The Clerk noted correspondence from Connexus 29th July providing notification of the sale of social housing 15 Northlands, Woore, noting that works to bring the property to a lettable standard are not economically viable and the property will be sold. The Clerk confirmed that a request from the PC for income from the sale of the property be reinvested into the Parish had been made.

- i. **Northern Planning Committee Meeting 21st June 2022:** to agree action in response to the granting of permission of the following application:
Station Yard, Pipe Gate, Market Drayton, Shropshire (22/01789/OUT)

The Clerk provided a summary of action to date, including;

- Notice of referral to committee received 14th June for 21st June meeting
- Objection submitted in writing by Woore parish Council, supported by Cllr R. Aldcroft
- Woore Neighbourhood Plan entirely ignored reference number of properties to be built on the land (max 10). Previous approval for 4 brings total to 14no.
- Clerk wrote to Tracy Darke, Shropshire Council 22nd July noting the Parish Council is within the required timescale for giving notice to Shropshire Council for the request for the Granting of this application to be rescinded, therefore failure to do so will leave the Parish Council with no alternative but to start the process of a Judicial Review.
- Response received from Tracy Darke 29th July committing to a formal response by 6th August.
- Cllr Cowey (Chair) contacted Astons Legal for pre-engagement advice on the case for Judicial Review. All communication shared with Councillors. Pre-action protocol letter on behalf of Woore PC estimated cost of £2,500 plus VAT.
- Correspondence 29th July from Shropshire Council democratic Services; 'It is noted that this letter states, 'For the avoidance of doubt, the Council's Northern Planning Committee resolved to grant planning permission in respect of the above application on 21 June 2022, however this was subject to a s106 agreement which has not yet been completed and therefore no planning permission has yet been granted.' It goes on to state, 'The planning permission will be issued in due course once the associated s106 agreement has been completed.'
- Correspondence states: 'Your concerns about the decision taking of the committee are noted but are not accepted. The status of the Woore Neighbourhood Plan as part of the adopted Development Plan for the area was clearly set out, as were the respective dates of the documents forming the Development Plan, being the Core Strategy, the SAMDev Plan and the Woore Neighbourhood Plan (WNP).... the Council will not be revisiting the resolution to grant planning consent. The planning permission will be issued in due course once the associated s106 agreement has been completed.'

Discussion took place with all Councillors making comment. It was the consensus of the meeting that the Case Officer had wrongly directed the Northern Planning Committee. It was **resolved** by majority (Cllr Davies objected) for the Clerk to write to Shropshire Council Democratic Services (without prejudice) to seek clarification on the status of the application, and request that Shropshire Council confirms, by return, if permission has been granted for application 22/01789/OUT and if so, on what date this permission was granted. Further, advising that should Shropshire Council not revisit its resolution to grant permission by Thursday 25th August, Woore Parish Council shall authorise Ashtons Legal to act on its behalf in respect of this matter and that it shall write to Shropshire Council setting out the grounds of challenge to the decision in detail, in accordance with the pre-action protocol of the Civil Procedure Rules. Due to the conflicting information provided regarding the status of the application, the Parish Council will also seek to confirm the deadline for which the pre-action protocol letter must be received by Shropshire Council.

It was noted that Shropshire Council will be notified in due course, that any costs incurred by Woore Parish Council are recoverable from Shropshire Council in the event that SC rescind the decision, or the Parish Council wins any future proceedings.

22064 Committee and Representatives Reports: for Councillors/representatives to provide reports/updates on any relevant matters.

- a) All reports as required:

Village Hall - No report provided.

Old Woore School Trust - No report provided.

MVAS and Community Speed Watch - Cllr Blake confirmed MVAS data circulated to the Crime Commissioner, West Mercia Safer Roads, Shropshire Council and interested parties, from the MVAS located at Crossways on the A51 Woore a 40mph zone. Further analysis of the MVAS Data shows 631 prosecutable incidents (vehicles travelling at 46mph or more) at this location during the period, giving a running total of 70,460 prosecutable incidents YTD. No response received to date.

The Clerk invitation to attend October PC meeting accepted by Inspector Claire Greenaway and PC Alan Ambrose.

Cllr Hamilton noted that the Community Speed Watch has recorded over 40 incidents of speeding within only 1 hour, in two consecutive sessions. Councillors queried whether the Safer Roads Team can share statistics from the CSW.

It was agreed that following the October meeting, if the response to Councillors concerns over the MVAS data, lack of prosecutions, police presence and support were unsatisfactory, the PC should write to Crime Commissioner John Campion and Helen Morgan MP, noting the increase in unsafe speeds and lack of action by West Mercia Police. The Clerk reminded Councillors that the presence of the CSW restricted presence of the police and Councillors expressed concern over this, noting that the questions be posed at the October meeting.

Footpaths - The Clerk noted reports of overgrown hedges on the Audlem Road to Old Swan footpath; to be looked at.

Fallen tree removal at Bulkely Hall completed, new trees to be planted by landowner.

Bowling Green/Church yard contacted to clarify over responsibility for trimming of hedge from Churchyard to St. Leonards Play area.

The Clerk made a plea to residents to report issues with footpaths, hedges and related matters to the PC for action.

North Shropshire Area Committee Meeting - No report was provided as the scheduled meeting was cancelled due to the warm weather warning.

Shropshire Council Remote Monthly Meeting - The following items were discussed;

- Streetlights (update to be provided later in agenda)
- HS2
 - o No communication taken place between SC and West Mercia Police re. 30mph/20mph speed consultations.
 - o £114,500 road safety fund still unconfirmed.
 - o Rhiannon Letman-Wade, Shropshire Council Travel Co-ordinator contacted Woore Primary School directly for parent consultation. SC proposed restricted times for HGV movement to minimise dangers to parents and children. WPC noted the before/after school clubs need consideration.
 - o No update provided on temporary car park.
 - o TD confirmed SC as consultee to Staffordshire County Council; noting response times for Schedule 17 requests.
 - o WPC noted clearly meetings are taking place between SC and HS2 with no transparency with WPC.
 - o Concerns on passing points noted by WPC and referred to Kier.
 - o HS2 have confirmed air monitoring will not be provided, SC to implement and recharge costs for anything exceeding dangerous levels.
 - o School bus drop off/pick up - FH and WPC to engage schools September 2022.
- Fix My Street – concern over contractors closing issues before they are resolved. Tracy Darke noted this was raised at scrutiny also. Ffion Horton agreed to provide a one line report on all open items for the September meeting.
- White lines, Grove – Steve Brown not present for comment. Tracy Darke confirmed that this should be a planning condition.
- Drainage
 - o Foul water – letters to STW and United Utilities sent by Clerk.
 - UU response that no assets in locality. Councillors queried this, Clerk to respond accordingly.
 - STW response that cannot provide information requested. Clerk responded 28th July requesting written assurance that foul or combined sewers are adequate to meet

- growth since 2011; current capacity; areas of criticality; works planned and engagement with Shropshire Council.
- John Bellis, Shropshire Council response to direct WPC to STW website for draft drainage and wastewater management plan (DWMP). Clerk responded to offer involvement in upcoming workshop to review.
- Review of plan required, currently outstanding.
- Woore Place Plan to be updated with findings in due course.
- Response/summary update to Shropshire Council planning necessary in due course.
- Surface water
 - Chair responded to Shropshire Council report to request that the report is extended to include all of Woore Parish. No response to date. Ffion Horton to chase John Bellis for an update.
 - All ongoing flooding/drainage issues to be updated on FMS.

Fix My Street – The following items have been added or updated this month;

- Road condition Candle Lane – Bridgemere
- Steps, Northlands ROW 0236/22/11
- Footpath rear Phoenix Rise development ROW 0236/26/11
- Fallen tree Candle Lane
- Bollard Island Cross junction
- ROW sign Gravenhunger Lane – Aston Hall damaged by hedge trimming
- Signage bull in field, Granvenhunger Lane (*bull now removed)
- Flooding Flash Farm adjacent, gullies and culvert clean

Full report available via the website.

Chairmans’s Meeting – The Clerk referred to a report prepared by Cllr Cowey, circulated in advance of the meeting and noted as follows;

- *Following the NALC presentation that both the Clerk & I attended recently on Neighbourhood Planning Polices, which also the Chairman of SALC had attended, I requested this to be a discussion point.*
 - *Currently there are only 4no Town & Parish Council in Shropshire Council with Adopted Plans (a small number are at various stages of the process of Adoption) and Telford & Wrekin with 9no and again more completing the process.*
 - *It was a common theme throughout Shropshire Council reported that the Town & Parish Councils were receiving no support in producing a Neighbourhood Plan from the Authority. Although it was reported in Telford & Wrekin, they have appointed Officers to assist with Neighbourhood Plans.*
 - *Costs in producing the Plan were also an issue with some Chairman unaware of the Grants etc.,*
 - *The Chairman of the Chairmans Meeting reminded all the importance of having a Neighbourhood Plan and the weight it carries in Planning Decisions as well as future development in their respective areas.*
- *An issue was raised regarding Solar Farms in that many Councils had seen an increase in Planning Applications, particularly from Shropshire Council. There was concern that Applications were not receiving the correct attention of detail with Case Officers using Google Earth etc. rather than visiting the actual location, with issues caused by this approach.*
- *All Town & Parish Councils were advised that the current plan for the whole of the Rural area of Shropshire to meet its plan of Zero Footprint would be 3% of the area to be covered in Solar Farms. So be prepared for more applications.*
- *SALC advised that the Working Parties have selected Three Topics to focus on, Small Grants, Communications, Emergency Planning (Heat, Cold and issues like Covid)*
- *A Parish in Telford & Wrekin advised that they had received a Grant for the Village Hall to install Air Conditioning with dual purpose of producing cold air as well as in the winter warm air. The Hall would be used as a “refuge” for the residents in cases of extreme heat as well as warmth in the winter, to assist them struggling with the rising costs of living.*

22065 Shropshire Council Representative Report: for Cllr R. Aldcroft to provide reports/updates on any relevant matters.

In Cllr Aldcroft’s absence, a report was provided to the Clerk in advance of the meeting and shared accordingly;

'The new Integrated Care Service has now been formed, in the biggest shake up of Health and Social Care since 1948. This combines the Telford and Wrekin along with Shropshire NHS and social services into one large body. This should enable greater flexibility and sharing of information particularly in safeguarding issues.

I am still chasing John Bellis on behalf of a resident regarding Audlem road Culvert. It looks it could take a while yet.

Fire Service - Shropshire has now taken delivery of two new fire appliances for use at retained stationed. Significantly, these carry 9 firefighters and a 50% increase in water to 3,000 Litres. The cabs are airconditioned, computerised and the body of the vehicle carries a greater range of equipment. The Chief Fire Officer has decided to retire in January, so a new Chief is being sought as a replacement. The service is always looking for volunteer retained firefighters and would be pleased to hear from anyone interested.

Waste Services - Owing to a change in some collection routes residents are asked to have their bins out from 7am on collection days. They should also be on the lookout for leaflets and information in the media as the actual day of collection may change in the near future. This may require further changes when the purple bins come into full use.

Market Drayton Zone Hub - Is now hosting Ukrainian guests and their hosts currently on a Tuesday morning from 1030am. If you are aware of any one who may benefit from attending please contact: iana.m.jacobson1@gmail.com or on 07919974079.

I attended a day of Fire Authority training at Whitchurch during July, in addition to meeting local councillors regarding the demolition and building of a new swimming pool. To be completed by early next year.'

22066 HS2: to receive an update from the HS2 working party on Traffic Calming/Mitigation discussions/next steps and HS2 Consultation.

In Cllr Cowey and Cllr Daville's absence, a report was provided to the Clerk in advance of the meeting and shared accordingly;

- *WPC Working Party attended the second HS2a ECW2 Workshop Meeting on the 18th of July. Representatives from Kier, Shropshire Council and HS2 Ltd were also present.*
- *Those present were advised that the Working Party representing Woore Parish Council have no authority to agree any decision reached but would have to go to full Council for approval.*
- *Kier welcomed the inclusion of WPC in this meeting for their "Local Knowledge".*
- *The Minutes of the Meeting have been circulated to all Councillors, including the additional points picked up by the Clerk from her notes.*
- *Many points/issues were raised by WPC that require further clarification from the different representatives that attended. (The HS2 Ltd. representative was constantly reminding the meeting that Kier had to work to the Scope of the Contract.)*
- *Very little interaction from the representatives of Shropshire Council.*
- *A request was made regarding the issue of the Passing Points/Holding Bays that was discussed at the first meeting and WPC had submitted some questions to SC in March 2022. Kier had responded to the email direct to SC who had not advised WPC.*
- *One of the questions was why the Passing Points/Holding Bays had increased in size from the original CA4 Document of HS2 back in 2017. These Passing Bays/Holding Points will now increase by circa 150% resulting in the A525 from the first Bay to the last over the 2km distance taking up over 20% of the road. It also means removal of more Heritage Hedging to be replaced with Post & Rail Fencing.*
- *Next Workshop Meeting scheduled for 22nd August.*
- *Kier Communications have now advised of upcoming work as they include intrusive surveys which will involve pavement coring, bore holes, trial pits and other investigation work. These works will be undertaken with a mixture of temporary traffic lights, road closures and a mixture of daytime and night-time working hours which may affect your parish. This programme of work will be carried out between the end of August 2022 and December 2022. WPC have communicated with the Businesses on the A525 as well as on social media of this notification.*
- *Communications are ongoing with Helen Morgan MP with a separate remote meeting (1 hour slot) scheduled also for the 22nd of August. We are requesting updates/progress following the meeting regarding the current Speed Limits in the Parish. These will impact on location/implementation of the Assurances already agreed with HS2 Ltd. and the installation that Kier are undertaking. Hopefully we can cover other outstanding issues in the Parish that currently she is copied in on in the WPC communications.*

22067 Streetlights: to receive an update from the Clerk as to the proposal from Shropshire Council for adoption of streetlighting and to adopt a response.

The Clerk referred to correspondence from Steve Brown, Shropshire Council 19th July where it is proposed that, *'Whilst the balance of probability on the evidence available to us would suggest that there was the intent for the Parish to undertake maintenance and pay energy costs, the council has been unable to identify any documentation that explicitly states that would be the case....Given this uncertainty of responsibility, the council would not be willing to take on any liability for costs prior to transfer.'* Further, that Shropshire Council propose that, *'...the council undertakes responsibility for energy costs from April 2023, but that the council will undertake the repair to the streetlight that has been identified as in need of repair [Blaizefield Close]. The council will also replace those lights with LED lanterns as part of the council's wider programme of LED replacement.'* Regarding ongoing maintenance up to April 2023, Shropshire Council suggest that, *'It may be that you have greater success in sourcing individual parts rather than the councils contractors bulk buying approach and may be something you want to retain on that basis should you want to retain lighting over winter should there be a lantern outage.'*

In summary, it concludes that, *'On this basis, I am willing to accept the transfer of maintenance responsibility to the highway authority, albeit would reserve the right to revisit this if further evidence comes to light which explicitly sets this out.'*

The Clerk confirmed a response 22nd July requested clarification of the proposal prior to the August meeting, to which there has been no response. The Clerk provided a summary;

- Shropshire Council (SC) to **adopt fully 20no streetlights** within the Parish of Woore **from 1st April 2023**. Including;
 - o 15no on St Leonards Way estate (including Westfields Rise, Fairfield Rose, Blaizefield Close)
 - o 2no in Pipe Gate (old road)
 - o 3no on Dorrington Lane
- SC to provide **written evidence for the previously agreed adoption of 4no streetlights** on The Grove (old part)
- SC to **approve a change of tenancy (COT) for the electricity supply to all aforementioned streetlights from 1st April 2023** (COT to be submitted by Clerk to Woore Parish Council to the electricity supplier (SSE) prior to this date).
- WPC to **settle outstanding arrears for electricity supply December 2021 – current date AND all electricity supply up to the date of COT (1st April 2023)**.
- SC to **complete repairs on Blaizefield Close light including replacement of light with LED**
- WPC to **complete all repairs on aforementioned streetlights up to 1st April 2023**
- SC to **replace all aforementioned lights with LED lanterns** as part of the councils wider programme of LED replacement ***please clarify if you mean all lights or St Leonards Way 15no lights**
- SC to **conduct a full health and safety review of 24no streetlights** and to complete any associated works as advised. This is to include all parish streetlights that were previously agreed as under SC ownership.

Discussion took place with all Councillors making comment. It was **resolved** by majority (Cllr Davies objected) to respond to the proposal as follows; *'In the case of the proposal to accept responsibility for maintenance costs and electricity supply for all 24 streetlights awaiting formal adoption, the Parish Council does not accept the date of 1st April 2023 and expects Shropshire Council to approve a change of tenancy from 16th December 2021 (the date on which Woore Parish Council notified its energy provider that it no longer is responsible for the streetlights). Woore Parish Council expects Shropshire Council therefore, to pay all arrears for energy supply from this date and ongoing. Further, the Parish Council expects to be reimbursed for energy supply and maintenance costs for all aforementioned streetlights, from October 2019, when the query over streetlight ownership was raised with Shropshire Council. The Parish Council is firm in its position that this query has been outstanding for over 3 years with a lack of a timely response from Shropshire Council, at financial cost to the Parish Council.'*

The Clerk noted the difficulty in gathering total costs for this period due to the unmetered electricity supply and previous adoptions of streetlights.

22068 Finance

i) Invoices/payments & receipts: to resolve to approve the below detailed expenditure:

The Clerk noted errors printed in the agenda, amended as per below.

It was unanimously **resolved** to approve the following payments as presented, including those already paid.

Date	Recipient	Reason for Payment	Cheque Number	Net Amount	VAT Amount	Power of Expenditure
08.08.22	Helen Jackson	Clerk Salary (July): Gross Pay Bank Holiday Pay (nil) NI deduction Income Tax deduction Mileage Expenses Sundry *stamps, printer ink	1867	£1131.17 £0.00 -£40.83 -£0.00 £0.00 £45.42 £15.78 <u>£1,151.54</u> <u>(£1,154.29)</u>	£2.75	LGA 1972 s.112 (2) LGA 1972 s.112 (2) LGA 1972 s.112 (2) LG (FP)A 1963 s.5 LG (FP)A 1973 s.5 LG A 1972 s.111 LGA 1972 s.137
15.07.22	Hearth Internet (paid via Clerk expenses and claimed separately in month)	Website hosting (PAID)	1866	£59.88	£11.98	LGA 1972 s.111
25.07.22	Tony Seabridge	Grounds maintenance – grass cutting, hedge cutting, weed spraying 1/7/22 – 31/7/22	1869	£495	£99.00	HA 1980 s.96
27.07.22	Richard White	Lengthsman duties	1868	£30.00	£0.00	HA 1980 s.96(5)
Date	Payee	Reason for Payment	Cheque Number	Net Amount	VAT Amount	Power of Expenditure
14.06.22	HMRC	VAT Claim payment	n/a	£1,287.65	£0.00	n/a

The Clerk noted correspondence from Natwest confirming the end to the safe custody service by 16th January 2023. Action for Clerk to make contact for removal of items.

ii) Bank reconciliation: for the Council to receive and accept the June month end bank reconciliation

The Clerk presented the months bank reconciliation figures as follows;

Current Account	£100.00
Reserve Account	£128,957.83
Total Balance	£129,057.83
Unpresented Cheques	£2,526.85
Closing Balance	£128,370.77

Split as follows;

Recreational Fund	£10,346.00
CIL Fund	£52,063.24
General Fund	£64,121.74

22069 Clerk's Report and Correspondence

To receive a summary of Reports and Correspondence for the period from 11th July 2022 to 3rd August 2022.

- Notice from Kier of works to be undertaken along the A525 Bar Hill Road and adjacent land. Work schedule to include intrusive surveys involving pavement corning, bore holes, trial pits and other investigation work. Works to be carried out under temporary traffic lights, road closures and a mixture of daytime and night-time working, all which could affect the Parish. The programme of works will be carried out between the end of August and December 2022. Waiting on confirmation of dates. Further information to be provided by Kier in due course.
- Enforcement cases update as follows;
 - o 22/08897/ENF – closed with no further action.
 - o 22/08483/ENF – closed with action to commence clearing of site w/c 11th July 2022 and re-fencing of site along roadside.
 - o 22/08531/ENF – closed with developer commitment to plant hedge in front of wall in hedge planting season 2022.
- New pads replaced on defibrillators at County Store and Chetwode Arms. Monthly checks continue.
- Mobile Police van 19th September (August cancelled due to bank holiday).
- Weeding Newcastle Road completed by Tony Seabridge, to be included in August invoice.
- Audlem road closure 7th August postponed for second time. Update to follow in due course.
- Permit application for road closure The Square, WPC request for more detail to determine necessity.
- Gravenhunger Lane road closure 14th September and 10th -14th October. Request made to SC to coordinate at same time.
- Meeting with Helen Morgan 22nd August confirmed, update to follow. Priority HS2.
- Correspondence received from resident reference Council lack of support for planning application, shared with Councillors and noted as confidential.
- Recent break-in-s/thefts reported on social media highlighted to PC Alan Ambrose.

All other correspondence for the period stated above was circulated to Councillors prior to the meeting.

Councillors requested that the following items be added to the agenda for September;

- Working party for Newcastle Road project
- Camera session for discussion on Clerk's hours and job description

The meeting closed at 10.20pm.

DATE OF NEXT PARISH COUNCIL MEETING

Parish Council Meeting Monday 12th September 2022, 7.30pm and 10th October 2022, 7.30pm

Signed.....(Chair)

Dated 12th September 2022

Agenda Item	Motion	Cllr	For	Against	Abstain
22061	Approval of Minutes of meeting held 11 th July 2022: resolved by majority to	Hamilton, C			X
		Davies, K	X		
		Higgin, J	X		

Prop: Blake, M Second: Goodman, R	approve minutes from the meeting 11 th July 2022.	Carter, M	X		
		Blake, M	X		
		Goodman, R	X		

Agenda Item	Motion	Cllr	For	Against	Abstain
22063 c.	Action in response to granting of permission 22/01789/OUT: resolved by majority to authorise Ashtons Legal to act on its behalf in respect of this matter and that it shall write to Shropshire Council setting out the grounds of challenge to the decision in detail, in accordance with the pre-action protocol of the Civil Procedure Rules.	Hamilton, C	X		
		Davies, K		X	
Prop: Blake, M Second: Carter, M		Higgin, J	X		
		Carter, M	X		
		Blake, M	X		
		Goodman, R	X		

Agenda Item	Motion	Cllr	For	Against	Abstain
22067	Action in response to streetlight ownership: resolved by majority to xxx	Hamilton, C	X		
		Davies, K		X	
Prop: Blake, M Second: Carter, M		Higgin, J	X		
		Carter, M	X		
		Blake, M	X		
		Goodman, R	X		