**HIGHCLERE PARISH COUNCIL**

**SIGNIFICANT VARIATIONS**

**For the year ended 31 March 2016**

**Balances Brought Forward**

**Box 1** – this balance included S106 funds of £7700 and balances for uncleared cheques, late invoices

**Annual Precept**

**Box 2** - Figure has been was reduced as there is now a new Clerk on a lower salary band.

**Total receipts**

**Box 3** – there was an increase in Litter Warden grant to cover new national minimum wage and national living wage. More VAT claims were made than in the previous year.

**Staff costs**

**Box 4** – there was a lower salary paid to the new Clerk.

**All other payments**

**Box 6** – an increase is due to the timing of payments for the website and the Cemetery grass cutting. Payments did not clear until the new financial year but had been budgeted for 2014-15. There was a transfer to BDBC, S106 funds of £7700. Some of the reserves were used to purchase two new noticeboards (VAT was reclaimed), to purchase two litter bins (VAT was reclaimed) and to have the Penwood bus shelter cleaned (VAT was reclaimed). Also an external hard drive was purchased (£39.99, VAT could not be reclaimed) to back up all the parish council computer files. There was more spent on training for the Clerk, the Chairman and Councillors including workshops on Auto Enrolment and a payment to Enrol My Staff (£714, VAT was reclaimed) to manage the Auto Enrolment process. Travel costs to training courses increased.

**Balances carried forward**

**Box 7** – there was a decrease in balance carried forward due to the payments mentioned above (box 6).

**Fixed Assets**

**Box 9 –** two litter bins and an external hard drive were added to the Asset Register.