

CLIVE PARISH COUNCIL

COUNCIL MINUTES 23 SEPT 2026

Minutes of the Clive Parish Council meeting, held in Clive Village Hall on Weds 23rd Sept 2026, at 7.30pm.

Present: Cllrs Adrian Barker, Ian Donoghue (Vice Chairman), Sandy Goldwyn (Chairman), Lisa Morgan.

In attendance: Lydia Bardsley (Proper Officer), SC Cllr Alison Williams, Public: 1

Meeting started: 7.30pm

53/26: CHAIRMAN'S WELCOME

The Chairman welcomed everyone and opened the meeting.

54/26: TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllr Mark Haines-Eynon, Cllr Andrew Rushworth, Cllr Peter Slark, and Cllr Rob Dennis (absence pre-approved). It was **RESOLVED** to note these apologies.

55/26: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

No interests declared. No dispensation requests received.

56/26: MINUTES

To approve and authorise signing the [Council minutes dated 16 July 2026](#).

It was **RESOLVED** to approve and sign the above minutes as a true and accurate record.

57/26: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person). **Public participation is only permitted during this session and is at the Chairman's discretion.**

Members of the public spoke on the following agenda items: Item 60/26d (7 New Street planning application).

The applicant explained he had tried to ensure that the design was in keeping with the character of the village and main property.

It was **AGREED** to bring forward agenda item 60/26d, Planning application 7 New Street.

60/26: PLANNING APPLICATIONS/APPEALS/ENFORCEMENT – Council to agree responses

- d) [Application ref: 26/03007/FUL, 7 New Street, Clive](#) - Council to consider and agree response

Proposal: Proposed detached garage. **Comments deadline:** 24.09.2026 (extension agreed only for Parish Council)

The Council went through the Planning Protocol checklist and after consideration, it was **RESOLVED** to **SUPPORT** with the following comments:

- It was **NOTED** that there had been objections from one immediate neighbour re. loss of privacy and outlook. It was **NOTED** that outlook is not a material consideration. Cllrs were not convinced that there is direct line of sight into the neighbouring garden/property.
- It was **NOTED** that the ridge height and proximity of the new garage could be considered a bit overbearing, but also that the technical specifications of the roof have been designed specifically to support the weight of the slates.
- It was **NOTED** that the applicant has attempted to speak with all neighbours about the proposals, and that the garage needs to be re-built as the old structure was rotting and falling down.
- Cllrs also **NOTED** that the proposals are more moderate than what has been previously agreed under another planning application (21/01850/FUL), which included a two-storey extension, and which was granted planning permission.

1 x member of the public left the meeting at 19.48.

It was **RESOLVED** to resume the normal order of agenda items.

58/26: CLERK REPORT - Consider matters arising since the last Council meeting

The Clerk's report had been circulated previously and was **NOTED**.

59/26: PARISH MATTERS – Council to discuss and agree actions

- a) Highways concerns (incl. road closures, drainage, parking, etc.) - Receive updates and agree actions
 - Rights of Way: It was **NOTED** that residents have raised concerns about a path through the woods being blocked off. However, this particular path is not an official Right of Way, so no action is required.
 - Parking on New Street and emergency vehicle access. It was **NOTED** that emergency vehicles had recently not been able to access a property due to vehicles parked within 10m of a junction. Possible options, including road markings, were discussed but cannot be enforced. There also seems to be little appetite for lots of road markings in the village. It was **AGREED** that the Clerk will add a note to the next newsletter highlighting that fire engines cannot get around the corner if drivers park so close to the junction.
 - It was **NOTED** that the SC pot holes team have been active in the village lately.
- b) Q2 VAS data – Consider and agree any actions

It was **AGREED** to defer this item to the next meeting.

c) Sansaw Estate Memorandum of Rent for Clive Village Hall – Note price increase and resolve to sign. The new annual rent fee (£150) was **NOTED**. It was **RESOLVED** to sign the memorandum and return to Sansaw Estate.

- d) Housing Needs Survey – Receive update and agree any actions

It was **NOTED** that posters are on display on noticeboards.

The Council considered an update and the following was **AGREED**:

- Nominated contacts for survey matters during clerk Annual leave: Cllrs Morgan and Barker
- Surveys to be held back for Door to door visits: Whatever is left over from pick-up locations
- Displaying posters in noticeboards (done) and pick-up locations: Cllr Morgan will drop off surveys and put up posters at Surgery, Church, and Hub. Start with 10 surveys in each location and top up as needed.
- Easel/pin board for coffee morning: None available
- Home visits to inform hard to reach residents, deliver surveys etc: Cllrs and Neighbourhood Plan working group members. Speaking to residents at the coffee morning will inform where to focus efforts.
- Oct coffee morning attendance: Cllr Goldwyn can be available to speak to residents if needed

- e) Neighbourhood Plan:

- i. Receive update from Steering Group and agree any actions

It was **NOTED** that members have discussed the possibility of using AI to develop a first draft plan, based around the detailed objections on the portal and the Housing Survey results. No Council actions at present.

- ii. Consider proposal to fund [NP training](#) for Steering Group member(s)

Online training event through NALC: 16.12.2026, 12pm – 1.15pm, with SLCC's Planning advisor (qualified planner with 30+ years' experience). Member price: £35 + VAT and fees. It was **AGREED** in principle to pre-approve funding for Neighbourhood Plan training (max £50pp, max 2 delegates) should there be a request from a non-Council member.

- iii. Consider and agree response to [NALC Neighbourhood Planning Survey](#) (deadline: 25.09.2026)

It was **AGREED** the Clerk will respond to the survey.

- f) [Shropshire Local Plan: Strategic Environmental Assessment Scoping Report consultation](#) – Consider and agree response (Deadline: 21.10.2026)

After consideration, it was **RESOLVED** that Cllr Goldwyn will draft a response and circulate on email for approval.

60/26: PLANNING APPLICATIONS/APPEALS/ENFORCEMENT – Council to agree responses

- a) [Application ref: 25/03979/OUT, Proposed Residential Development Land To The South Of High Street \(Flemley Park\), High Street, Clive](#) – Ratify and agree any actions for Planning Committee preparation

RESOLVED TO RATIFY – Full OBJECTION comment can be viewed on the Planning portal via the weblink above.

- b) [Application ref: 25/04005/OUT, Land Adjacent To The Bungalow, High Street, Clive](#) – Ratify and agree any actions for SC Planning Committee

RESOLVED TO RATIFY – Full OBJECTION comment can be viewed on the Planning portal via the weblink above.

- c) [Application ref: 25/03814/OUT, Proposed Residential Development Land To The South Of Station Road, Clive](#) – Ratify and agree any actions for SC Planning Committee

RESOLVED TO RATIFY – Full OBJECTION comment can be viewed on the Planning portal via the weblink above.

It was **NOTED** that the above application was not on the Northern Planning Committee meeting agenda for Sept, and that there is usually only 1 weeks' notice once the agenda is published (expected to be published on 13th Oct). In order to prepare for a potential October Planning Committee meeting, it was **AGREED** that Cllr Donoghue will liaise with SC Cllr Alison Williams and the Clive Matters (CM) group to start making plans and agree who will cover which arguments/points in the respective committee statements to avoid duplication and ensure all are covered.

It was **NOTED** that SC Cllr Williams has attempted numerous time to speak to the Planning Officer (Jane Preece) to discuss the application but without success so far.

It was **AGREED** that the Clerk will request a spot for a Council representative to speak at the committee meeting once it is known when application 25/03814/OUT is due to be considered, and to follow the same process for applications 25/03979/OUT and 25/04005/OUT.

An email from a resident was **NOTED** about the car park facility proposed as part of proposals for applications 25/03979/OUT and 25/04005/OUT to the east of the parish. This included a suggestion that the PC formally withdraw support for the car park facility. This matter was discussed at length, and it was **AGREED** that it will be considered as part of preparations for the northern planning committee meeting.

It was **AGREED** to bring forward agenda item: 66/26 Reports.

66/26: REPORTS

- c) Shropshire Councillor's Report – Consider a report

SC Cllr Alison Williams gave the following update:

- Oct is a good time for getting drains cleared. She will follow this up with the appropriate SC department.
- She will also liaise with Dial a Ride to ask them to come to Clive.

SC Cllr Williams gave her apologies and left the meeting at 21.03.

It was **RESOLVED** to resume the normal order of agenda items.

60/26: PLANNING APPLICATIONS/APPEALS/ENFORCEMENT – Council to agree responses

- d) [Application ref: 26/03007/FUL, 7 New Street, Clive](#) - Council to consider and agree response

Proposal: Proposed detached garage. **Comments deadline:** 24.09.2026 (extension agreed only for Parish Council)

This application was considered earlier in the meeting (after item: 57/26 Open Forum).

- e) [Application ref: 26/03241/FUL, Drawwell House, Drawwell](#) – Council to consider and agree response

Proposal: Single storey and first floor extensions, replacement conservatory, new garage and glazed entrance element. **Comments deadline:** 08.10.2026

The Council went through the Planning Protocol checklist and after consideration, it was **RESOLVED** to **SUPPORT** with the following comments:

- It was **NOTED** that the property is link-detached from Clive Hall, but Clive Hall is not listed (it is a non-designated heritage asset).
- The property is well-screened from view so should not impact neighbouring properties or the character of Clive High Street
- There are plenty of properties in Clive that are individually designed and built. The proposals follow previous precedents and won't be too dissimilar to the chalets that have been granted permission on Clive Hall land (the other side to Drawwell House).
- Proposals are justified because the property is currently derelict and uninhabited, and it would bring a currently uninhabited building back into use and would enable a family to live in the village.

- f) [Application ref: 26/03395/TPO, Crosstrees, High Street, Clive](#) – Council to consider and agree response

Proposal: Various tree works to 1no. Cedar (T1) and 1no. Cedar (T2) protected by The North Shropshire District Council (Clive) TPO 1980 (NS/00003/80). **Comments deadline:** 07.10.2026

The Council went through the Planning Protocol checklist and after consideration, it was **RESOLVED** to **SUPPORT** with no objections.

61/26: SHROPSHIRE COUNCIL/INSPECTOR PLANNING DECISIONS – Council to note

- a) [Application ref: 25/03979/OUT, Proposed Residential Development Land To The South Of High Street \(Flemley Park\), High Street, Clive](#) – Pending consideration
- b) [Application ref: 25/04005/OUT, Land Adjacent To The Bungalow, High Street, Clive](#) – Pending consideration
- c) [Application ref: 25/03814/OUT, Proposed Residential Development Land To The South Of Station Road, Clive](#) – Pending consideration
- d) [Application ref: 26/02205/FUL, 67 The Hill, Grinshill](#) – Permission granted
- e) [Application ref: 26/02830/CPL, Clive Hall, High Street, Clive \(Certificate of Lawfulness for installation of a 220 sqm hard surfaced area\)](#) – Pending consideration (no comments invited).
- f) [Application ref: 26/02907/CPE, Clive Hall, High Street, Clive \(Application for a Lawful Development Certificate of existing use for the removal of a boundary garden wall and creation of an off-road vehicular parking area.\)](#) - Pending consideration (no comments invited).

All **NOTED**.

62/26: CONSULTATIONS

- a) [West Mercia Police PCC Town & Parish Council survey](#) (deadline 14.10.2026)

It was **RESOLVED** to suspend Standing Order 3x to allow the meeting to continue beyond 2 hours.

After discussion, it was **RESOLVED** to fill in the questionnaire and submit a response highlighting the lack of response to concerns about traffic issues.

63/26: FINANCE – Council to consider and approve

- a) July 2026 finance reports ([July Receipts & payments](#), [July Bank reconciliation](#), and July Bank statement) – **RESOLVED TO APPROVE**
- b) Aug 2026 finance reports ([Aug Receipts & payments](#), [Aug Bank reconciliation](#), and Aug Bank statement) – **RESOLVED TO APPROVE**
- c) Internal auditor – Note correspondence and appoint Mrs S Hackett as Internal Auditor for 2026-27
It was **RESOLVED** to note correspondence and to appoint Mrs S Hackett as Internal Auditor for 2026-27. The Clerk will sign and return the letter of engagement.
- d) CIL Neighbourhood Fund monitoring form (deadline 31.12.2026) – Council to review and approve
It was **RESOLVED** to approve and sign the CIL monitoring form. The Clerk will arrange for a signature from SC Cllr Williams and submit to SC before the December deadline.

64/26: PAYMENTS

- a) Payments to be ratified/approved at the meeting

It was **RESOLVED** to approve/ratify the following payments:

- NEST, Sept pension contributions (emp'ee and emp'er), £54.70 (no VAT), by direct debit - **APPROVED**
- Clerk, Sept staffing costs, £792.44 (no VAT) - **RATIFIED**
- HMRC, Sept PAYE and NICs, £54.67 (no VAT) - **APPROVED**
- Hugo Fox, website provision Sept, £11.99 (of which £2 VAT) - **RATIFIED**
- Unity Trust, monthly account fee Aug, £7.00 (no VAT) - **RATIFIED**
- SLCC, annual membership fee (split with Knockin PC), £110.00 (no VAT) - **APPROVED**

65/26: POLICIES – Council to review and approve

- a) Dignity at Work Policy
- b) Business Continuity Policy
- c) IT Policy
- d) Complaints Procedure (updated)
- e) Subject Access Policy (updated)

It was **RESOLVED** to approve the above policies a) - e).

66/26: REPORTS

- a) Sansaw Estates – Consider a report from the Estate

It was **NOTED** that there is currently nothing to report from the Estate. They will aim to send a quarterly report moving forwards.

- b) RAF Shawbury – Consider a report

The PC **NOTED** the following report which, in addition to the usual advice re. flying drones, and community course projects, included the following:

Night Flying - The current period is planned until 8th Oct 2026. The next period runs from 26th Oct to 19th Nov (dates may change). Night flying will commence typically 30 mins after sunset and may continue until 02:30.

Christmas Concert - At St Chad's Church in Shrewsbury on Tuesday 1 December. Keep an eye on RAF Shawbury social media for details soon.

Hi-Viz for Horse Riders – Currently out of stock, more is expected later in the year.

Aries magazine – [Aries issue 3 2026 is available on the RAF magazines website.](#)

Low flying complaints: please email SHY-LowFlying@mod.gov.uk or call: 01939 251712

The Helicopter Liaison Group newsletter was also **NOTED**.

- c) Shropshire Councillor's Report – Consider a report

This item was dealt with earlier in the meeting (after agenda item 60/26c Planning application 25/03814/OUT)

d) Police reports/newsletters – Receive reports and agree any actions

The Aug and Sept police newsletters were **NOTED**. It was **FURTHER NOTED** that the Clerk had followed up the potential ASB/unsafe driving on The Glatt matter, but had still received no police response or acknowledgement. No further action at this point.

e) Reports from meetings/training – Consider reports from Cllrs/Clerk on training/meetings attended. No training/meetings attended. It was **NOTED** that the next date for Code of Conduct/Standards training is 24.11.2026 (online, 6.30pm-7.30pm). It was **AGREED** to book Cllr Barker on this course.

It was **NOTED** that the next Chairman's network meeting is on Weds 30th Sept (6pm via Zoom).

f) AED checks – Receive reports from latest AED inspections and agree actions

It was **NOTED** that AED checks had been completed on: 06/08/2026, 22/08/2026, 02/09/2026, and 17/09/2026 with everything in order. These checks were logged for PC records.

g) Community Speed Watch – Consider a report and agree actions

It was **NOTED** that it has been a quiet summer, and CSW have only run a couple of sessions due to the weather, but they are trying to get some more sessions organised.

67/26: CORRESPONDENCE RECEIVED - Council to note/agree actions

a) SALC weekly briefings (*July-Sept 2026*)

New National Planning Policy Framework and changes to National Scheme of Delegation were **NOTED**.

b) SC Buses, Citymapper service (30.07.2026) Cllr Goldwyn will put posters on noticeboards.

c) Mental health strategy mapping (12.08.2026)

Clerk will reply to say that Medical Centre, Clive Hub, and Clive Village Hall are possible options but these are not under PC management and contact will need to be made with the respective organisations.

d) NALC advice note on 2026-27 pay agreement (25.08.2026)

e) SC Fly tipping briefing note (26.08.2026)

It was **NOTED** that the Clerk has shared this info on the PC website already.

f) [Roadworks, Road between Clive and Preston Brockhurst, OpenReach \(05.10.2026\)](#)

The above correspondence items a) - f) were all **NOTED**.

68/26: FUTURE AGENDA ITEMS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- Housing Needs Survey
- Neighbourhood Plan
- Local Plan
- Q2 VAS data

69/26: NEXT MEETING – Council to agree

After discussion, it was **AGREED** that pending Village Hall availability, the next ordinary Council meeting will be provisionally held on **Thurs 22nd Oct 2026, 7.30pm** at Clive Village Hall.

There being no further business, the Chairman thanked everyone for their participation and closed the meeting at: 21.38pm

Confirmed as accurate: _____ Chairman Date: _____