

BRANDON TOWN COUNCIL
Minutes of the Meeting of the Full Brandon Town Council
Held at 7pm on Monday 3rd October 2005
At the (New) Forest School, Bury Road, Brandon.

Present: Cllr. Mrs S Jureko (in the Chair) Cllr. S Newbon, Cllr. P Ridgwell,
Cllr. Mrs C Arnold, Cllr. E Ashley, Cllr. Mrs M Young, Cllr. N Vant,
Cllr P MacLoughlin

Also present: Mrs C Mason (Acting Town Clerk), Squadron Leader Jo Daniels,
PC Wybrough, County Councillor Bill Bishop, 1 member of the press and 2 members of the
public

The meeting commenced at 7.02pm

1. APOLOGIES FOR ABSENCE

Cllr. R Silvester, Cllr. Mrs C Silvester due to holidays, Cllr. Mrs E Milner due to illness

2. DECLARATIONS OF INTERESTS AND ADDITIONS TO REGISTER OF MEMBERS INTERESTS (per Parish Councils code of conduct 2001/Local Government Act 2000)

None

3. TO RECEIVE, CONFIRM AND SIGN MINUTES

Of the Full Brandon Town Special Meeting of Thursday 22nd September 2005 (Public Items) [LGA 1972Sch.12]

The opening paragraph of the minutes should read.....After taking legal advice from FHDC Cllr. E Ashley publicly declared that as the meeting had been convened by the Chairman and not the Clerk it is in point of fact illegal and consequently should not go ahead. Although remarks to this effect had been made to Cllr. Mrs M Young she had chosen not to comment on the matter

Resolution Record No: **BTC/107/03/Oct/05**

Proposed by Cllr. N Vant and seconded by Cllr. Mrs M Young

CARRIED: 6 for 0 against 2 abstentions

THAT THE AMENDED MINUTES OF THE FULL BRANDON TOWN COUNCIL SPECIAL MEETING OF THE 22ND SEPTEMBER 2005 BE ACCEPTED AND SIGNED AS A TRUE RECORD

4. MATTERS ARISING

Of the Full Brandon Town Special Meeting of Thursday 22nd September 2005

There were none

5. PUBLIC FORUM

Resolution Record No. **BTC/108/03/Oct/05**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. N Vant

CARRIED: Unanimous

THAT THE MEETING BE ADJOURNED FOR THE PUBLIC FORUM AND REPORTS

A member of the public said she was deeply disappointed Brandon Town Council had turned down her request for a bench to be placed in Brandon Cemetery in memory of her late

husband. With only six seats presently sited within the whole area of the Cemetery Mrs Hunt asked that Brandon Town Council favourably reconsider her proposal. Councillor Bill Bishop reiterated comments made by Mrs Hunt. In response, Councillors agreed that the matter would be further discussed at the next Town Council meeting

6. TO RECEIVE A REPORT FROM RAF LAKENHEATH

Topics raised in Squadron Leader Jo Daniels report:

The new financial year started on the 1st October

The Lakenheath Bazaar was held on the 28th to the 30th September

Civic Leaders Tour to take place on the 12th October. Together with the Chairman, four Members of the Town Council are also invited to the day's events. For security purposes names of attendees to be submitted to the Base as soon as possible

7. TO RECEIVE A REPORT FROM THE POLICE

PC Wybrough introduced herself after having recently taken up the post at Brandon.

Key issues covered in her report:

Brandon has presently two full time Community Support Officers with 90% of their time currently spent on foot patrol within the Town. They are primarily tasked with high visibility patrols in areas of identified crime and disorder and work from 8am-1am most days and at weekends. It is envisaged the CSO's will eventually be given powers to issue parking tickets. This, however, will be at the discretion of the Chief Constable. To date, public response to the Scheme has been most encouraging.

Police officers at Brandon are now fully trained on the use of speed guns and will be targeting selected locations in the area.

Resolution Record No. **BTC/109/03/Oct/05**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. Mrs C Arnold

CARRIED: Unanimous

THAT THE MEETING OF THE COUNCIL RECONVENES

At this point in the meeting Councillors unanimously agreed to bring Item 17 forward and highlight the whole issue of parking and speeding in Crown Street, notably in the vicinity of Breckland Middle School. Recent SDR data collected from this site corroborates concerns voiced by both Councillors and residents. Urgent consultation with SCC Highways Department is imperative.

8. TO RECEIVE REPORTS (if any) from County and / or District Councillors

A report from Councillor Bill Bishop

a) Temporary closure of the B1107 Brandon to Thetford Road. This will involve the section of road between Green Road and the Norfolk County border.

Temporary closure of the C622 Santon Downham to Thetford Road

Temporary closure of the Lakenheath through to Hockwold Road

b) SCC Budget Roadshow recently held on Market Hill. Response from the public was excellent.

9. URGENT BUSINESS – any items the Chairman considers a matter of urgent business (pursuant to Section 100B (4) (16) LGA 1972)

A letter has been received from FHDC again requesting Brandon Town Council undertake training on the Code of Conduct. Councillors unanimously agreed this matter should not be further discussed.

Land at Blackbird Avenue – No disposals of land will be effected by FHDC until a review of

its land holdings has been completed.

Following consultation with Councillor Bill Bishop road names for future developments within Brandon are (subject to Royal Mail approval) Laurel, Cherry Tree, Yew, Broom, Flint, Owl and Chaffinch. Two of the proposed names have been selected for the development at Green Road, Brandon: Yew Drive & Cherry Tree Close.

10. PLANNING APPLICATIONS: Notifications circulated: plans at meeting

Cllr. N Vant declared an interest in Item F/2005/0773/RMA Submission of details under outline permission F/2005/0386/OUT For the erection of one bungalow
Land at 25 Church Road, Brandon and left the meeting. The Declaration of Interests book was duly signed

Resolution Record No. **BTC/110/03/Oct/05**

Proposed by Cllr. S Newbon and seconded by Cllr. Mrs C Arnold

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTION TO PLANNING APPLICATION F/2005/0773/RMA UNDER OUTLINE PERMISSION F/2005/0386/OUT FOR THE ERECTION OF ONE BUNGALOW, LAND AT 25 CHURCH ROAD, BRANDON

Resolution Record No. **BTC/111/03/Oct/05**

Proposed by Cllr. S Newbon and seconded by Cllr. E Ashley

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL RESOLVES NO OBJECTIONS TO THE PLANNING APPLICATIONS HEREUNDER DESCRIBED

F/2005/0712/FUL Erection of a two storey rear extension
31 Thetford Road, Brandon

F/2005/0758/FUL Single storey side extension for a disabled person
17 St Peters Approach, Brandon

F/20050771/FUL Erection of a single storey side extension
10 Swallow Drive, Brandon

F/2005/0745/FUL Erection of a rear conservatory
66 Crown Street, Brandon

10.2 DECISIONS and other information from FHJDC since 1st July 2005

10.2.1 Planning Applications GRANTED

F/2005/058/TPO Trim back branches overhanging house and remove deadwood of 1 Oak tree
49 Rattlers Road, Brandon
Approve with conditions

F/2005/0562/FUL Erection of a two storey dwelling attached to existing dwelling (demolition of existing single storey dwelling) (amended plans received 4/8/05)
20 Sweden Place, Brandon
Approve with conditions

F/2005/0568/FUL Extension to rear garden/games room with pitched roof
146 London Road, Brandon

Approve with conditions

F/2005/0631/FUL Erection of front and rear extensions

7 Woodlands Rise, Brandon

Approve with conditions

F/2005/0678/TPO Lopping 2 branches of Horse Chestnut at 36 Riverside Way 20% reduction, canopy lift of Horse Chestnut at 38 Riverside Way

36 & 38 Riverside Way, Brandon

Approve with conditions

10.2.2 Planning applications REFUSED

F/2005/0115/CLP Certificate of Lawfulness for a proposed development – rebuilding of outbuildings, including infill extension, to be used ancillary to the dwelling houses

145/147 London Road, Brandon

LDCR Lawful Development Certificate Refused

F/2005/0542/FUL Erection of a 2 metre fence/gates fronting onto road

27 Bracken Rise, Brandon

Refused

F/2005/0579/OUT Outline application: erection of one dwelling

Land at 157 Thetford Road, Brandon

Refused

10.2.3 Planning applications WITHDRAWN

F/2005/0575/FUL Erection of 2 semi-detached dwellings (demolition of existing garages)

Land adjacent to 29 George Street, Brandon

F/2005/0663/OUT Outline application : erection of 4 bungalows with garages and access road off St Nicholas Walk

The Larches, 159A Thetford Road, Brandon

10.3 TREE PRESERVATION ORDERS / TREE REDUCTION AND REMOVAL

None to date

10.4 STREET NAMING AND NUMBERING

None to date

10.5 DELEGATION PLANNING MEETING and Case Officer Recommendations

None to date

10.6 NOTICES OF PLANNING APPEALS SINCE 1ST September 2005

None to date

10.7 AGENDAS / MINUTES FROM FHDC SINCE 1st September 2005

None to date

11. ACCOUNTS

To receive and approve payments

11.1 Public Items – September 2005

11.2 Confidential Items – September 2005

Resolution Record No. **BTC/112/03/Oct/05**

Proposed by Cllr. S Newbon and seconded by Cllr. Mrs S Jureko

CARRIED: 7 for 0 against 1 abstention

THAT PAYMENTS ON THE LIST SUBMITTED FOR SEPTEMBER 2005 (PUBLIC ITEMS) AND REPRODUCED HEREUNDER ARE APPROVED

Date	Amount	Supplier	Net	VAT
Sep-05	102.75	Finevale (petrol, phone cards)	90.43	12.32
Sep-05	103.04	Border Building	84.72	18.32
Sep-05	641.55	Didlington Nurseries (bskts/plants)	546.00	95.55
Sep-05	143.90	AFS (photocopier lease)	122.47	21.43
Sep-05	1,454.35	e-on energy	1,237.74	216.61
Sep-05	122.47	Neat ideas (stationery)	104.23	18.24
Sep-05	62.59	British Gas	59.61	2.98
Sep-05	78.26	Pearsons (waste disposal)	73.79	4.47
Sep-05	37.00	Brandon Test Centre (pick up MOT)	37.00	0.00
Sep-05	485.65	Alfred McAlpine (s/l replacement)	413.32	72.33
Sep-05	57.58	UK Fire (service on fire equipment)	57.58	
Sep-05	73.64	Unicom	62.67	10.97
Sep-05	6.00	J & D Green (window cleaner)	6.00	
Sep-05	57.40	Kings Forest (Garage rent)	57.40	
Sep-05	14.53	Neat ideas (stationery)	12.37	2.16
TOTALS	3,440.71		2,965.33	475.38
Jul-05	512.31	A M Government Services Ltd	436.01	76.30
TOTALS	512.31		3,401.34	551.68

11.2 Confidential Items – September 2005 (Staff Salaries/Loc Gov. Pension)

Resolution Record No. **BTC/113/03/Oct/05**

Proposed by Cllr. S Newbon and seconded by Cllr. Mrs S Jureko

CARRIED: Unanimous

THAT PAYMENT ON THE LIST SUBMITTED FOR SEPTEMBER 2005 (CONFIDENTIAL ITEMS) AS CIRCULATED TO COUNCILLORS IS APPROVED

11.3 To approve the audited accounts for 2004/2005 submitted by Thain Wildbur & Rolph Accountants

Resolution Record No. **BTC/114/03/Oct/05**

Proposed by Cllr. P MacLoughlin and seconded by Cllr. S Newbon

CARRIED: Unanimous

THAT THE AUDITED ACCOUNTS FOR 2004/05 SUBMITTED BY THAIN WILDBUR & ROLPH ACCOUNTANTS ARE APPROVED

12. STREET LIGHTING

12.1 To approve a quotation received

Resolution Record No. **BTC/115/03/Oct/05**

Proposed by Cllr. S Newbon and seconded by Cllr. N Vant

CARRIED: Unanimous

THAT THE QUOTATION RECEIVED FROM MCALPINE INFRASTRUCTURE SERVICES FOR THE REPLACEMENT OF STREETLIGHT 289 AT SPRUCE DRIVE, BRANDON BE ACCEPTED

12.2 To discuss the repair of Street Light 495 – outside No.63 The Rookery, Brandon
Resolution Record No. **BTC/116/03/Oct/05**

Proposed by Cllr. S Newbon and seconded by Cllr. N Vant

CARRIED: Unanimous

THAT TOWN KEEPER, KEVIN BRISTON BE INSTRUCTED TO REMOVE ONE PANEL OF THE FENCE BELONGING TO NO. 63 THE ROOKERY THUS ENABLING THE STREET LIGHT SITUATED WITHIN THE GARDEN OF THE PROPERTY TO BE REPAIRED. THE FENCE TO BE REINSTATED ON COMPLETION OF THE WORKS

13. BRANDON REMEMBRANCE PLAYING FIELD

13.1 Provision of allotments

Resolution Record No. **BTC/117/03/Oct/05**

Proposed by Cllr. N Vant and seconded by Cllr. P Ridgwell

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL AGREE IN PRINCIPLE TO ACCEPT THE OFFER OF SOME LAND AT THE BRANDON REMEMBRANCE PLAYING FIELD FOR THE PROVISION OF ALLOTMENTS

14. MARKET HILL PARKING

Resolution Record No. **BTC/118/03/Oct/05**

Proposed by Cllr. S Newbon and seconded by Cllr. Mrs S Jureko

CARRIED: Unanimous

THAT A MEETING BETWEEN COLIN BIRD (SCC ENVIRONMENT & TRANSPORT) AND BRANDON TOWN COUNCIL BE ARRANGED FOR FRIDAY 21ST OCTOBER 2005 AT 3PM

15. MANOR ROAD ENTRANCE TO PUBLIC FOOTPATH

Further discussion deferred until the next meeting

16. ORCHARD, COULSON LANE, BRANDON

Due to the absence of Cllr. Mrs E Milner this item was deferred

17. CROWN STREET, BRECKLAND MIDDLE SCHOOL

Discussion on this item had taken place earlier in the meeting

Resolution Record No **BTC/119/03/Oct/05**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. S Newbon

CARRIED: Unanimous

THAT A PRECISE WORDED RESOLUTION TO DISCUSS PARKING AND SPEEDING ISSUES AT CROWN STREET, BRECKLAND MIDDLE SCHOOL BE INCLUDED ON THE AGENDA OF THE NEXT BRANDON TOWN COUNCIL MEETING

18. LONDON ROAD BUS SHELTER

Resolution Record No **BTC/120/03/Oct/05**

Proposed by Cllr. N Vant and seconded by Cllr. Mrs M Young

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL APPROVE THE PURCHASE OF A WINCHESTER CANTILEVER BUS SHELTER TO BE INSTALLED ON LONDON ROAD AT THE JUNCTION WITH OLD FORGE COURT

19. BRANDON TOWN COUNCIL CHRISTMAS LIGHTS ARRANGEMENTS AND SWITCHING ON CEREMONY

Resolution Record No. **BTC/121/03/Oct/05**

Proposed by Cllr. S Newbon and seconded by Cllr. P MacLoughlin

Cllr. S Newbon requested a named vote be taken

CARRIED: Unanimous

THAT BRANDON TOWN COUNCIL ACCEPT THE QUOTATION SUBMITTED BY RAY LAKE ELECTRICAL TO SUPPLY ALL LIGHTS AND MATERIALS FOR THE DECORATION OF THE CHRISTMAS TREE AND THE OLD SCHOOL HOUSE

For	Against	Abstentions
Cllr. Mrs S Jureko Cllr.S Newbon Cllr. P Ridgwell Cllr. Mrs C Arnold Cllr. E Ashley Cllr. Mrs M Young Cllr. N Vant Cllr. P MacLoughlin	None	None

Resolution Record No. **BTC/122/03/Oct/05**

Proposed by Cllr. Mrs S Jureko and seconded by Cllr. N Vant

CARRIED: 7 for 0 against 1 abstention

THAT ST NICHOLAS HOSPICE BE INVITED TO PROMOTE THEIR 'LIGHT UP A LIFE' SERVICE AS PART OF BRANDON TOWN COUNCIL'S SWITCHING ON CEREMONY TO BE HELD ON FRIDAY 2ND DECEMBER 2005

It was provisionally agreed the switching on ceremony should commence at 4.30pm.

Cllr. E Ashley left the meeting at 9.00pm

20. RESOLUTION TO EXCLUDE THE PUBLIC AND PRESS

Resolution Record No. **BTC/123/03/Oct/05**

Proposed By Cllr. Mrs S Jureko and seconded by Cllr. S Newbon

CARRIED: Unanimous

That pursuant to the Public Bodies (Admission to Meetings) Act 1960, the Public & Press be excluded from the Meeting temporarily due to the confidential nature of the business to be discussed concerning: QUOTES: LAND: STAFF: CONTRACTS

BRANDON TOWN COUNCIL
Confidential Minutes
Of the Meeting of the Full Brandon Town Council
Held on Monday 3rd October 2005
At the (New) Forest School, Bury Road, Brandon

THIS PAGE IS CONFIDENTIAL
ONLY THE RESOLUTIONS MAY BE DISPLAYED
AS A MATTER OF PUBLIC RECORD

21. TO RECEIVE, CONFIRM AND SIGN CONFIDENTIAL MINUTES

Of the Full Brandon Town Council Special Meeting of Thursday 22nd September 2005
Resolution Record No. **BTC/124/03/Oct/05**

CARRIED: Unanimous

THAT THE CONFIDENTIAL MINUTES OF THE FULL BRANDON TOWN COUNCIL
SPECIAL MEETING OF THURSDAY 22ND SEPTEMBER 2005 BE ACCEPTED AND
SIGNED AS A TRUE RECORD

22. MATTERS ARISING FROM THE CONFIDENTIAL MINUTES

Confidential

23. REGISTRATION OF LAND LYING EAST OF THE LODE

No report was available

24. BRANDON TOWN COUNCIL LIGHTS

Confidential

**25. OLD SCHOOL HOUSE – DDA COMPLIANCY AND STRUCTURAL
ALTERATIONS - UPDATE**

Discussion deferred until the next Full Brandon Town Council meeting to be held on Monday
2nd November 2005

26. CEMETERY ISSUES

Cemetery Wall and New Cemetery purchase

Deferred until the next Full Brandon Town meeting to be held on Monday 2nd November
2005

The meeting terminated at 9.45pm