

# COUND PARISH COUNCIL

|                   |  |                   |                        |
|-------------------|--|-------------------|------------------------|
| <b>Chairman:</b>  | <b>Cllr Simon James</b><br>Glebe Farm<br>Upper Cound<br>Shrewsbury SY5 6AT | <b>Clerk:</b>     | <b>Lisa Harris</b>     |
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## **MINUTES OF PARISH COUNCIL MEETING** **Held at 7.30pm on 16 March 2023 at Cound Moor Village Hall**

**Present:** Parish Councillors S James (Chairman), R Davies, S Green, J Hall, T Roberts, R Sartain, M Smith, R Symonds, and Shropshire Councillor C Wild

**Also present:** One member of the public

**Clerk:** Lisa Harris

### **100.22 Apologies for Absence**

Apologies were received from Councillor Simon Scott.

### **101.22 Disclosable Pecuniary Interests**

- a) No disclosable pecuniary interests were declared
- b) There were no applications for a dispensation regarding disclosable pecuniary interests

### **102.22 Public Participation Session**

The member of the public who was present did not wish to speak on any agenda item.

### **103.22 To approve the minutes of the Parish Council Meeting held on 19 January 2023**

The minutes of the previous meeting had been circulated.

**It was proposed** by Councillor Roberts and seconded by Councillor Symonds and **resolved (without opposition)**

that the minutes of the Parish Council Meeting held on 19 January 2023 be accepted as a true record. The minutes were signed accordingly.

### **104.22 Clerk's report on matters arising since the Parish Council Meeting of 19 January 2023**

- Advised the Environmental Maintenance Contract applicants of the outcome of the submission process.
- Continued with the process of obtaining quotes in order to apply for a grant from The War Memorial Trust to restore the parish's monument.
- Submitted precept claim to Shropshire Council before the 31 January 2023 deadline.
- Completed application for Environmental Maintenance Grant and was advised that grant had been awarded and will be paid in new financial year.

## 105.22 To receive report from Shropshire Councillor

Councillor Wild presented a brief report covering:

- Surface Dressing – notification has been issued of top dressing to roads at the extremities of the parish (from Acton Burnell to Kenley).
- Cound Arbour Bridge – some positive feedback received on the temporary road layout. The main alteration is still in the capital programme. It has slowed traffic down and is protecting the bridge. Parish Councillors advised that some of the kerbing had been moved on a couple of occasions and also that the signage warning of a narrow bridge was ineffective at its current location as it can't be easily seen. Councillor Wild will speak to a technician about moving it.
- North West Relief Road – due to go to planning shortly. Thousands of objections have been received from throughout the country. Hopefully, if the road goes ahead, it will take a lot of the traffic out of the town centre and improve the air quality. If, after looking at the planning application, anyone wants to be briefed on any specific aspect, then please let Councillor Wild know and she will answer any questions.

## 106.22 To receive the defibrillator audit check for the period

Councillor Roberts had performed the audit checks for the period up to 12 March 2023 and confirmed that they were ready to use as and when required. Councillor James thanked Councillor Roberts for his continuing work in performing the monitoring checks on the defibrillators.

## 107.22 Guildhall Matters

Councillor Sartain reported that:

- the bookshop has a new cupboard;
- some additional work has been carried out outside the kitchen to ensure it has a cleaner entry;
- funds had recently been boosted through the snowdrop walk and car parking;
- no planned celebration for the Coronation as it is too close to the date of the fête and there is a longstanding booking for the Guildhall on Sunday 7 May;
- a breakfast is planned for 2 April 2023 which had previously proved successful;
- WiFi working well.

## 108.22 Current Year Financial matters

### a) Payments

#### Authorised payments for December 2022 and January 2023 from Treasurer's Account

| Date         | Payee         | Description                             | Amount          |
|--------------|---------------|---|-----------------|
| 16/03/23     | Miss L Harris | Clerk's expenses Feb/Mar '23            | £ 124.42        |
| 16/03/23     | Miss L Harris | Clerk's salary Feb/Mar '23              | £ 529.56        |
| 16/03/23     | HMRC          | PAYE on Clerk's salary Feb/Mar '23      | £ 132.40        |
| 16/03/23     | Guildhall     | Hire fee (Jul & Sep '22)                | £ 50.00         |
| 16/03/23     | CMVH          | Hire fee (May & Nov '22, Jan & Mar '23) | £ 100.00        |
| <b>TOTAL</b> |               |   | <b>£ 936.38</b> |

**It was proposed** by Councillor James and seconded by Councillor Symonds and **resolved (without opposition)**

that the above accounts be approved for payment.

**b) Bank reconciliation to 12 March 2023**

The bank was reconciled at £5,816.75, being the online banking balances on the date the meeting agenda was prepared. The bank reconciliation was agreed and signed by Councillor Symonds.

**109.22 Planning**

**1. Decisions to note:**

**a) Ref: 23/00237/FUL**

Address: Punchbowl Cottage Cound Lane Cound Shrewsbury Shropshire SY5 6AF

Description: Extensions to existing dwelling to provide additional bedroom, living room and Utility

Validated: 19 Jan 2023

Status: Granted

**2. Planning applications for consideration:**

None

No comments were recorded on any of the above planning applications.

**110.22 To consider the expression of interest from Sue Hackett (SDH Accounting) in performing the internal audit for 2022/23**

**It was proposed** by Councillor Hall and seconded by Councillor Roberts and **resolved (by a majority vote)**

that Mrs S Hackett be appointed as the Internal Auditor for the financial year ending 31 March 2023.

**111.22 To consider a commemoration for the Coronation of King Charles III**

A number of suggestions were discussed. It was agreed that as the inscriptions on the War Memorial are becoming less clear with time, that a plaque would be sited in front of the monument displaying the names of all those to whom the memorial is dedicated. Once the plaque was in place, a pathway to it would be considered at a later date.

**ACTION:** Councillor Roberts to research an appropriate plaque to bear the (approximately 24) names. Names to be carefully checked against the Roll of Honour held at the church before the plaque is ordered. Councillor Green to assist with the checking of names. Councillor Roberts to order the plaque once Councillors Roberts and Green are confident that the names to be provided to the supplier are accurate.

**112.22 Recent roadworks within the parish**

Councillor Hall expressed his views on issues experienced with the roadworks which had recently taken place at both Cound Arbour and Cound Moor.

**113.22 Correspondence**

- The Parish Council had received emails from a parishioner regarding the volume and speed of traffic in Cound Moor/Evenwood. The Clerk had provided a comprehensive response addressing the concerns raised and the councillors confirmed they were in complete agreement with the stance taken. Unfortunately, these issues were not something that the Parish Council had any power to act on.

**114.22 Minor matters not included elsewhere on agenda and future agenda items**

- Councillor Sartain requested that Cound Parish Council consider making a donation/awarding a grant to the Guildhall towards renovation works.

**ACTION:** Clerk to put on May's agenda.

**115.22 Dates of next meeting (Annual Parish Meeting and Annual Parish Council Meeting)**

Thursday 18 May 2023 at 7.30pm at The Guildhall, Cound

The Chairman thanked everybody for attending and the meeting closed at 8.30pm.

Signed by Chairman: .....

Date: 18 May 2023