

Little Milton Neighbourhood Plan Steering Group
Minutes of meeting held on 14th December 2017 at 29 Chiltern View

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Attendees

Barry Coward (Parish Councillor) – Chairman

Raymond Fergusson (Parish Clerk)

1. Apologies

The Chairman informed the meeting that apologies had been received from Elizabeth Swabey-Collison, Ian Dennis and Kate Daunt.

2. Minutes of last meeting

The minutes of the meeting held on 23rd November 2017 were accepted as true record of the meeting

3. SODC Emerging Local Plan

The Chairman stated that the consultation period of Publication Version of the SODC Local Plan 2011-2033 closed on 30th November 2017. The Chairman stated that an Inspector will then examine the Local Plan 2011-2033, the evidence supporting it and the comments received and will hear comments from those who wish to appear at the formal hearing sessions. The Inspector will then report as to whether the plan is "sound" and "legally compliant". The result of the Public Examination will not be known until at least the third quarter of 2018.

4. Plan Documentation – Progress

The Plan		The Chairman reported that the Neighbourhood Plan had been finalised and would be the document that would be consulted upon during the six week consultation period between 13 January and 23 February 2018. The Chairman reported that OCC Infrastructure planners had not yet responded to the section on Roads but he stated it was reasonable to progress without it at this stage. The Regulation 14 Consultation process will embrace a number of statutory consultees, local landowners as well as adjacent parishes.
Consultation Statement	SG/CFO	The Chairman stated that he had circulated a first draft of the Consultation Statement to members of the Steering Group.
Basic Conditions Statement	CFO	The Chairman stated that Community First Oxfordshire had prepared a first draft of the Basic Conditions Statement that appeared to confirm that the plan complied with Policies of the Local Plan 2012 and the saved Policies of Local Plan 2011.

5. Regulation 14 Consultation Event & Publicity

The Chairman reported that the Neighbourhood Plan and associated flyer was currently being copied by Colourplus. The necessary information should be available by the end of December. The flyer will be distributed to all households in the village with the January 2018 Newsletter.

The Chairman circulated a schedule of times with possible cover over the consultation period 19-20 January 2018. Raymond stated that he would fit around the availability of Ian and Kate. The Chairman stated that he would circulate the schedule to Ian and Kate.

The Chairman reported that he was meeting with Brian Stacey in the Pine Lodge to check out his PowerPoint presentation as there was a slight doubt over the laptop that he intended to use.

6. Any other business

There were no matters raised.

7. Schedule of meetings

The next meetings was scheduled for Thursday 11th January 2018 and consultation 19-20th January 2018

8. Date of next Meeting

The next meeting will be held on Thursday **11th January 2018** at 7.30 p.m. Venue to be agreed nearer the time.