

**Minutes of a meeting of the Youth & Wellbeing Committee  
held at 7pm on Monday 19<sup>th</sup> July 2021  
in the Windrush Room, George Moore Community Centre**

**Those Present:** Cllr L Hicks (Chairman), Cllrs S Coventry, A Davis, B Hadley, P Millett, B Wragge

**In Attendance:** Sharon Henley, Clerk

**Members of Public:** Cllr A Roberts attended in a non voting capacity.

1. Apologies for absence: There were none.
2. Declarations of Interest: There were none.
3. Minutes of previous Committee meeting held on 14th June 2021 (circulated): Cllr Davis requested an amendment to the sentence at the top of page 3 as follows "This group would be working on the Parish Council's minuted commitment to signing up to the Dementia Friendly Alliance.  
Following the above amendment, the draft minutes were APPROVED.
4. Matters Arising not on the agenda, for information only;
  - 4.1. To note Wicksteed Annual Play Area Risk Assessments was completed on 14<sup>th</sup> July.
  - 4.2. To note that a purchase order has been issued for new play equipment at Melville and The Naight.  
Cllrs Hicks and Hadley and the Clerk to attend a site meeting with the contractor.  
The Clerk to advise the neighbour at the end of the Naight about the planned installation and advise the contractor of the neighbour during the site visit.
5. Youth:
  - 5.1. Foster Caring Initiative by GCC – discuss ways to publicise. Cllr Davis had been asked to advertise events for carers as there was only one foster family in the whole of the Cotswolds. GCC would like to know when an event was being held where they could try to recruit foster carers. Cllr Hadley to add to VIC information. Cllr Coventry to advertise at Tesco's.
  - 5.2. Youth club
    - 5.2.1. To discuss splitting into junior and senior. Numbers had dropped to 15-18 children. It was proposed to split into junior and senior age groups to run over 3 hours rather than 2.  
Seniors would be for years 7-9 but could go up to year 10 if requested. Some money was available in the budget.
    - 5.2.2. Request costs from Gemma Hall ready for September. It was agreed for Cllr Hicks to action.
    - 5.2.3. Cllr Davis advised that World Jungle were offering training for those requiring an introduction to youth volunteering on Wed 28<sup>th</sup> July from 4-6pm at The Naight.
6. Play Areas:
  - 6.1. Receive reports for June-July Play Area Weekly Inspections (Papers 1a-d) and note completed actions: The reports were reviewed and the Clerk highlighted issues with the roundabout at The Naight and the swinging bridge at Rye Crescent. These did not require urgent attention and it was agreed to wait to review the report from the annual inspection which was completed on 14<sup>th</sup> July.
  - 6.2. Reinstatement of gates at The Naight: It was confirmed that the gates required reinstatement for safety reasons. The Clerk was authorised to arrange this work using galvanised steel hinges up to a cost of £100.
7. Wellbeing:
  - 7.1. Defibrillators: Consider long-term funding issue i.e. community cost-sharing or Council grant funded. Cllr Davis had contacted Cotswold First Aid about producing a map showing defibrillators on a village map and was advised that SW Ambulance Trust do not support maps. However, if one was produced it should instruct that individuals should phone 999 before locating a defibrillator. It was agreed that Cllr Wragge should produce a map by annotating the VIC map.  
It was understood that the G3 units at The Croft and The Cookshop were becoming obsolete so there was a need to plan and budget for replacements at around £1200-1500 per unit. It was thought that grants and match funding would be available so £1,500 could be added to next year's budget to attract match funding. The units could be gifted to the relevant organisation to maintain.
  - 7.2. Defibrillator and CPR training: Receive update and agree training plan. Cotswold First Aid had offering free training for 16-20 people between 7 and 8.30pm in August. The Clerk to advise of dates when a room was available.
  - 7.3. Dementia Friendly Bourton

- 7.3.1. Receive update. Cllrs Wragge and Davis had attended fortnightly on-line meetings and an article had been added to the Bourton Browser.
- 7.3.2. Agree training day in August. Sarah Davies, Dementia Enabler for Publica had offered three sessions at 3, 5 and 7pm on Tuesday 17<sup>th</sup> August. It was unanimously APPROVED to provide free of charge use of the Windrush Room and Cafe.
- 7.3.3. Agree purchase of clocks for GMCC three rooms. Cllr Davis proposed purchase of three auto calendar clocks at a total cost of £295.46 plus VAT to be funded from CDC's mental health grant. This was seconded by Cllr Hadley and unanimously APPROVED.
- 7.3.4. Gloucestershire Dementia Action Alliance: Agree pledge to sign BoWPC. Cllr Davis proposed to work on a document for approval by full Council along with a three point action plan to make GMCC even more dementia friendly. Seconded by Cllr Hadley and unanimously APPROVED.
- 7.4. Accessibility Audit: Consider and agree approach following Council's agreement in general terms. Cllr Davis proposed to ask Inclusion Gloucestershire to carry out this project. £750 was held in the Thriving Communities Fund to cover areas outside of the main village. An additional £750 was required to extend the audit to include the centre of village and it was agreed to ask full Council to consider using Reserves at the 4<sup>th</sup> August meeting.
- 7.5. Digital Inclusion – GCC: Consider and agree grant application. Cllr Davis had spoken to the Library and the GP's social prescriber and proposed to apply for ten iPods and ten iPads for their visitors and patients. Cllr Davis to complete the application for approval at full Council 4<sup>th</sup> August to meet the 6<sup>th</sup> August deadline.
- 7.6. Mental Health
  - 7.6.1. GLOW Commitment. Cllr Davis circulated the Commitment wording and details of the scheme which aimed to improve public mental health. It was proposed that the Commitment was adopted by Council and the statement to go onto the PC website. To be considered by full Council on 4<sup>th</sup> August. Proposed by Cllr Davis, seconded by Cllrs Hicks and unanimously APPROVED. Cllrs Davis to produce a paper for the meeting to include a list of other organisations who had signed up.
  - 7.6.2. Training update: Cotswold First Aid were available to deliver Mental Health First Aid, level 1 course in two half day sessions with a maximum of 16 people on each course at a cost of £150 per trainer per day. Cllr Davis proposed to fund the courses from the CDC Community Activity Support Grant and offer the room free of charge with a September start date. The Clerk to advise on availability of rooms. Cllr Davis to check evidence of suitable insurance from Cotswold First Aid. This was unanimously APPROVED with a maximum spend up to £3,325 being the grant monies available. To be noted by full Council.
- 7.7. Thriving Communities – update. Cllr Davis spoke about the challenge of 'How to get to young people and the hard to reach?' Monies were available for better engagement with these sectors. Cllr Davis to attend a meeting in September with grant funders.
- 8. Correspondence: There was none.
- 9. AOB:
  - 9.1. Cllr Davis noted that two people from the Dementia Friendly group would have liked the meeting held via Zoom.
  - 9.2. Cllr Davis had received a request for a temporary mountain bike or scooter track at The Naight play area. It was agreed to consider this request once the new play equipment had been installed, along with any liabilities for the PC.
  - 9.3. SEN Resilience grant monies were available and it was thought this could be used to purchase an additional laptop. To be considered by full Council.
- 10. Date of next meeting – Monday 16<sup>th</sup> August at 7.00pm.

There being no further business the meeting closed at 20.32 hours.