

SHOREHAM

Parish Clerk:

Sarah Moon
8 High Street
Shoreham, Sevenoaks
Kent TN14 7TD

PARISH

07912 611048

clerk2012@shorehamparishcouncil.gov.uk

COUNCIL

MINUTES of a MEETING of SHOREHAM PARISH COUNCIL

at Shoreham Village Hall on 7th June 2017 from 7:30pm

Present: R Blamey, A Collins, A Hibbins, J Histed, B Jeffery, N McDonnell, L Spence

Also Present: 5 members of the public
District Councillor John Edwards-Winser

Clerk: Sarah Moon

Question Time: No questions were raised by members of the public.

1. Apologies for absence were received from Cllr Dodd (election commitments) and Cllr Parkes (holiday) and from County Cllr Roger Gough and District Cllr Michelle Lowe (election commitments).
2. There were no disclosures of interest from members.
3. The minutes of the meeting held on 10th May (copies previously distributed) were received and signed by the Chairman.
4. Community Award
The Kent Association of Local Council's Community Award was presented to David Ablett in recognition of 'His untiring work maintaining Shoreham, litter picking, looking after the summer flower baskets at the village hall and general maintenance, all completely voluntarily, without being asked. A village stalwart'.
5. Actions arising from the meeting held on 10th May were reviewed.
6. District/County Councillor Reports
District Council Report : Northern Sevenoaks Masterplan – this plan is a subset of the Sevenoaks District Council Local Plan. Otford, Dunton Green and Riverhead have all objected but Sevenoaks Town Council have reminded them that this is a Neighbourhood Plan and will be voted on by Sevenoaks Town Council.

The Council is in the process of preparing a new Local Plan for the District, which will cover the period 2015-2035.

The new Local Plan will be clear that the Green Belt will continue to be protected.

In order to do so, new housing will need to be accommodated, at higher densities, within existing settlement boundaries (or under the existing rural exceptions sites policy) other than in the following cases:

- Where the development will result in the sustainable re-use of brownfield land in the Green Belt
- Where a convincing 'exceptional circumstances' case can be made in accordance with national policy.

The new Local Plan will provide the overarching principles that will shape the development of the District up to 2035. The policies within the Plan will promote sustainable development that will meet the needs of current and future generations. The evidence base will provide local information and data which will assist in the production of a robust and up-to-date plan.

The proposed timetable for the production of the Plan (as set out in the Local Development Scheme) is :-

- Issues and Options consultation – late Spring / Summer 2017
- Draft Local Plan consultation – Spring 2018
- Pre-submission Publication – Summer 2018
- Submission – Autumn 2018
- Adoption – Summer 2019

No County Councillor was present.

7. Chairman's Report

There was no report from the Chairman.

8. Report from the Clerk.

- (a) The tennis court has now been power washed and re-sprayed and is ready for play. The court remains locked with a padlock. A key needs to be given to lengthsmen.
- (b) The Tenancy At Will in respect of the car park at Filston Lane has been signed and is with the Chairman for counter signing. This will be scanned and sent to KCC as soon as it is returned to me.
- (c) Contractors have been instructed to carry out the work required to install a water heater in the disabled toilets. This will hopefully take place next week, if not the week after.
- (d) A letter has been written to Rick Bayne confirming that SPC have agreed to donate £1000 per year to the Darent Valley Landscape Partnership for the 5 year duration of the scheme.
- (e) The war memorial has been examined by a builder who has advised that simple repointing will not be sufficient to fix the holes in the stonework. Another solution is required. The Clerk was given the authority to pursue a stone mason to give a report and costing.
- (f) I attended a Neighbourhood Planning Workshop on Friday 19th May.
- (h) Reminder letters have been sent to allotment ploholders who have still not paid their rent.

9. Filston Lane Car Park

It was agreed to defer discussing the lease until the July meeting. The Tenancy at Will has been signed and this will run until April 2018.

10. Allotment Boundary

It was agreed that the quoted figure of £1946 seemed too high and that two further quotes should be obtained before any further discussions as to whether not to proceed with the boundary pegging can take place.

11. Updates from Working Groups

(a) Emergency Planning and Resilience Group.

Cllr Spence stated that she would be meeting with the Head of the Resilience Team on Monday and discussing a date for a table top scenario session. She explained that she had been in touch with Flood Gates, a company who provide flood protection materials. Finally, she has also been in touch with the Environment Agency as it had been reported that people

had thrown garden rubbish into the river. An article about this issue and an explanation as to why rubbish should not be thrown in the river should be written for inclusion in the next Gazette. A letter containing the same information should also be sent to the residents of Riverdale Cottages.

A motion to extend the meeting past 10.00pm was approved.

(b) Traffic and Parking Working Party

No updates were given as suggestions are being put forward to Kent County Council.

12. Neighbourhood Planning

It was agreed that this topic could not be discussed without Cllr Dodd and it will therefore appear on the agenda for the July meeting.

13. Community Infrastructure Levy

District Cllr John Edwards-Winser suggested that he send Otford's CIL list to the Clerk for circulating to all members. This should give some idea as to the types of items which could appear on the Shoreham list. Members should be expected to be asked to submit their suggestions to the Clerk in advance of the July meeting in order that ideas can be collated and a basis for discussion formed.

14. Shoreham Cross

The various options regarding the re-chalking of the Cross were discussed:

1. Remove a layer of the existing chalk and cover with new chalk. To remove this chalk would be a very big job and so far the Clerk has been unsuccessful in obtaining quotes.
2. To clear the weeds/moss/lichen on the Cross and to paint the stones with a lime wash. Volunteers would be required to carry out this work.
3. To use the chalk promised by Pinden Quarry and to cover the Cross with this. Volunteers would be required to spread the chalk over the existing surface then use special hammers to compact it in. A member of the public stated that he had watched a TV program in which people carried this out very successfully on a similar chalk structure.

It was agreed that the Clerk obtain a sample of the chalk and that Cllr Histed obtain a sample of lime wash and that both alternatives be tested on a small section of the Cross before deciding which option to use.

Cllr Hibbins agreed to try and recruit some volunteers whilst manning the gate at the Village Fete.

Regarding the scrub growing up the fencing, it was decided that for the time being, volunteers be asked to clear it away. The Clerk was instructed to contact Community Payback and Cllr Spence agreed to contact Sevenoaks School. It would not be prudent to agree to the removal of any fencing until it is certain what type of grazing will occur on the field.

In the meantime, a sign should be erected on the fence above the Cross stating that it is a monument which is loved by all. It is not neglected but rather undergoing restoration work so apologies for its appearance.

15. Correspondence/Information

- (a) A letter has been received from Sevenoaks District Council stating that our application for a Lawful Development Certificate to enable works to the tennis shelter has been returned.
- (b) An email has been received from Cluttons, the land agents of Mr Muscat, owner of Timberden Farm, confirming that a tenant farmer will soon be grazing livestock on the land.

16. Financial Matters

- (a) Annual Return

- (i) Annual Governance Statement 2016-2017
The Annual Governance Statement for the year 2016-2017 as laid out in the Annual Return was approved.
 - (ii) Accounting Statements 2016-2017
The Accounting Statements for the year 2016-2017 as laid out in the Annual Return were approved.
 - (b) The list of payments as per the schedule was authorised.
 - (c) Internal Auditor – the Clerk confirmed that she had advertised for the role of an internal auditor in the June Gazette but as yet, no responses had been received.
17. Dates of next meetings (all starting at 7:30pm unless otherwise stated)
- (a) Planning Committee and Amenities & Services Meeting: Wednesday 21st June 2017, Shoreham Village Hall
 - (b) Planning Committee Meeting and Parish Council Meeting : Wednesday 5th July 2017, Well Hill Mission Church
 - (c) Planning Committee Meeting : Wednesday 19th July, 2017, Shoreham Village Hall (if required)

Sarah Moon, Clerk to Shoreham Parish Council

Meeting closed at 10.13pm.